

**Minutes of the Meeting of the LICENSING AND PLANNING POLICY COMMITTEE  
held at the Council Chamber, Epsom Town Hall on 28 July 2022**

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**PRESENT -**

Councillor Steven McCormick (Chair); Councillor Peter O'Donovan (Vice-Chair);  
Councillors Steve Bridger, Neil Dallen, Liz Frost, Rob Geleit, Julie Morris, Barry Nash,  
Phil Neale and Peter Webb

In Attendance:

Absent:

Officers present: Victoria Potts (Head of Place Development), Ian Mawer (Planning  
Policy Manager), Tim Richardson (Democratic Services Manager) and Stephanie Gray  
(Data Protection Officer)

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**11 QUESTION TIME**

No questions were received from members of the public.

**12 DECLARATIONS OF INTEREST**

No declarations of interest were made in relation to items on the Agenda.

**13 MINUTES OF PREVIOUS MEETING**

The Minutes of the Meeting of 21 June 2022 were agreed as a true record, with  
the following to be added under item (c) "Any budget change would need to be  
submitted to the Strategy & Resources Committee"

**14 EPSOM AND EWELL STATEMENT OF COMMUNITY INVOLVEMENT**

The Committee received a paper submitted to the Licencing and Planning Policy  
Committee for a recommendation to adopt the revised Statement of Community  
Involvement, following the four-week public consultation that was undertaken, in  
line with statutory requirements.

The following matters were considered by the Committee:

- a) **Confidentiality of pre-applications:** additional wording will be included  
under item 6.6 of the Statement of Community Involvement, to emphasise

that pre-application submissions which are commercially sensitive will be dealt with as confidential.

- b) **Notification of Planning Appeals:** it was agreed that the following wording will be added as a separate item between items 6.23 and 6.24:

“An applicant can appeal against a planning decision if:

- The application has been refused.
- The decision includes a condition that the applicant is not satisfied with.
- The application has not been determined within the statutory time period.

Once planning permission has been granted there is no statutory third party right of appeal to challenge the approval”

- c) **Request for executive summary:** it was noted that even a summary would be a rather long document, given the nature of the contents of the SCI.
- d) **Independent examination:** an Officer confirmed that the reference to an independent examination as set out in paragraph 5.2 of the report, was incorrect, and that the Statement would not, in fact, be subject to independent examination.

Following consideration, the Committee unanimously resolved to:

- (1) **Adopt the revised Statement of Community Involvement (Appendix 1 of the report) subject to minor amendments with the updated version reviewed by Chair/Vice-Chair prior to publication.**
- (2) **Note the consultation statement (Appendix 2 of the report) and the changes made to the SCI as a result of comments received during the consultation period.**

*The meeting began at 7.00 pm and ended at 7.23 pm*

COUNCILLOR STEVEN MCCORMICK (CHAIR)