

**Epsom & Ewell Borough Council – Decisions taken by the Strategy and Resources Committee on Tuesday, 12 November 2024**

**This notice was published 13 November 2024.**

Decisions will come into force, and may be implemented, on the expiry of 5 clear working days from the date of this notice unless called in by the Audit and Scrutiny Committee.

NOTE: The following represents a summary of the decisions taken by the Committee. It is not intended to represent the formal record of the meeting (for which reference should be made to the minutes) but to facilitate the call-in process.

<b>Agenda Item No</b>	<b>Topic</b>	<b>Decision</b>
1.	Questions and Statements from the Public	The Committee received one statement from a member of the public.
2.	Declarations of Interest	<p>Councillors made the following declarations in relation to items on the agenda for this meeting of the Committee:</p> <p>Epsom and Ewell Community Infrastructure Levy - Annual Funding Awards</p> <p>Councillor Alex Coley, Other Interest: Councillor Alex Coley declared that he was a member of CIL working Group and did not feel able to take part in the Committee's consideration of this item. Councillor Alex Coley left the Council Chamber prior to the debate on this item being held by the Committee and returned to the room following conclusion of the Committee's consideration of the item. Councillor Alex Coley was not present for and did not participate in the Committee's debate or vote on this item.</p> <p>Epsom and Ewell Community Infrastructure Levy - Annual Funding Awards</p> <p>Councillor Kate Chinn, Other Interest: In the interest of openness and transparency Councillor Kate Chinn declared that her son was a member of the Nam Yang Martial Arts Club but that this did not make any difference to her decision making.</p>

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		<p>Epsom and Ewell Community Infrastructure Levy - Annual Funding Awards</p> <p>Councillor Phil Neale, Other Interest: In the interest of openness and transparency Councillor Phil Neale declared that he had seconded the motion with regard to the inclusion of the Nam Yang Martial Arts Club for consideration at this meeting. Councillor Phil Neale informed the Committee that he approached the matter with an open mind and was not predetermined.</p>
3.	Minutes of Previous Meeting	The Minutes and Restricted Minutes of the Meeting of the Strategy & Resources Committee held on 17 September 2024 were agreed as a true record and signed by the Chair.
4.	Contract Standing Orders - Procurement Act Update	<p>Following consideration, the Committee unanimously resolved to:</p> <p><b>(1) Request Full Council to approve the revisions to the Contract Standing Orders, with respect to the Procurement Act 2023 and document formatting, attached at Appendix 1 to the report.</b></p> <p><b>(2) Request Full Council to approve the revisions to the Contract Standing Orders, with respect to those not mandated by the Procurement Act 2023, attached at Appendix 1 to the report.</b></p>

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5.	Risk Management Strategy Annual Review 2024	<p>Following consideration, the Committee unanimously resolved to:</p> <p><b>(1) Approve the revisions to the Risk Management Strategy as attached at Appendix 1 to the report.</b></p>
6.	Epsom and Ewell Community Infrastructure Levy - Annual Funding Awards	<p>Following consideration, the Committee unanimously resolved to:</p> <p><b>(1) Approve and ratify the recommendations of the CIL Working Group as supported by the Licencing and Planning Policy Committee (LPPC) as set out in paragraphs 3.3 and 3.7 of the report</b></p> <p>The Committee resolved with 3 votes for and 4 votes against supporting an additional neighbourhood scheme receiving funding as requested by the Licensing and Planning Policy Committee (LPPC). Accordingly, it was the Committee's decision to:</p> <p><b>(2) not support an additional neighbourhood scheme receiving funding as requested by LPPC.</b></p>
7.	Corporate Peer Challenge Action Plan Update	<p>Following consideration, the Committee unanimously resolved to:</p> <p><b>(1) Note the progress against the actions set out within the Corporate Peer Challenge Action Plan.</b></p> <p><b>(2) Note the amendment to the completion dates of the actions highlighted</b></p>

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		<p>within the Action Plan as attached as Appendix 1 to the report.</p> <p><b>(3) Approve the Terms of Reference as attached as Appendix 2 to the report and confirm the Member Induction and Development Programme task &amp; finish group.</b></p> <p><b>(4) Approve the Terms of Reference as attached as Appendix 3 to the report and confirm the task &amp; finish group of members and officers to develop the corporate priorities into a five-year plan.</b></p>
8.	Local Authority Housing Fund: Round 3	<p>Following consideration, the Committee unanimously resolved to:</p> <p><b>(1) Agree to enter into an agreement with the Ministry of Housing Communities and Local Government (MHCLG) to receive £1,493,250 funding, to enable the purchase of one resettlement home for an Afghan family on the Afghan Citizens Resettlement Scheme (ACRS) and five properties for use as temporary accommodation for homeless households in Epsom &amp; Ewell.</b></p> <p><b>(2) Approve an allocation of £600,000 from Section 106 commuted sums held by the Council to ensure sufficient funding is available for the purchase of six properties</b></p> <p><b>(3) Authorise the Council to sign the Memo of Understanding attached as Appendix 1 to the report.</b></p> <p><b>(4) Nominate and authorise the Director of Environment, Housing and</b></p>

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		<p>Regeneration to purchase six properties at a cost of no more than £2.1m, in consultation with the Council’s Chief Finance and Chief Legal Officers. Those properties are to meet the criteria identified within the Memo of Understanding entered into with the Ministry of Housing Communities and Local Government (MHCLG).</p> <p>(5) Nominate and authorise the Director of Environment, Housing and Regeneration to transfer a payment of up to £350,000 for the purchase of the ACRS unit to Town &amp; Country Housing (TCH) on the terms set out in paragraph 3.2 of the report.</p> <p>(6) Nominate and Authorise the Director of Environment, Housing and Regeneration to negotiate and sign the Grant Agreement (either as attached as Appendix 2 to the report or as amended) further to consultation with the Council’s Chief Finance and Chief Legal Officers.</p>
9.	Private Sector Leasing Scheme	<p>Following consideration, the Committee unanimously resolved to:</p> <p>(1) Agree to expand the PSL scheme for the provision of temporary accommodation from the current maximum number of 15 to 25.</p> <p>(2) Nominate and Authorise the Head of Housing and Community to enter into individual Private Sector Leases for residential property for use as temporary accommodation, in consultation with the Head of Property &amp; Regeneration, for a period of not more than 5 years from the date when the lease is entered into.</p>

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		<p><b>(3) Nominate and Authorise the Head of Housing and Community, in consultation with the Head of Property &amp; Regeneration and Chief Finance Officer, to renew any lease entered into under the PSL scheme for a further period, of not more than 5 years from the date when the current lease period is due to end.</b></p>
10.	Residential property repair and maintenance fund	<p>Following consideration, the Committee unanimously resolved to:</p> <p><b>(1) Approve the creation of a residential property repair and maintenance fund.</b></p> <p><b>(2) Approve the repurposing of the remaining balance in the Residential Property Acquisition Fund of £150,000 to create the Property Repair and Maintenance Reserve.</b></p> <p><b>(3) To nominate and authorise the Building Services and Facilities Manager, in consultation with the Housing Solutions Manager and finance to (i) approve the extent of works required and (ii) authorise the use of the Residential Property Repair and Maintenance Reserve to fund such works.</b></p>
11.	Polling District and Polling Place Review	<p>Following consideration, it was resolved:</p> <p><b>(1) Approve a Polling District and Polling Place Review and public consultation as set out in the report.</b></p>

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Agenda Item No	Report Title	Decision
12.	Urgent Decisions	<p>Following consideration, the Committee unanimously resolved to:</p> <p><b>(1) Note the urgent decisions taken and the reasons for those decisions, since the last meeting of the committee.</b></p>
13.	Hook Road Car Park and SGN Site Update	<p>Following consideration, the Committee unanimously resolved to:</p> <p><b>(1) Approve a budget of up to £150,000 to cover the initial costs of the appraisal and feasibility work, to be funded from the Corporate Projects Reserve;</b></p> <p><b>(2) Note that the Director of Environment, Housing &amp; Regeneration and Head of Property &amp; Regeneration, in consultation with the Chief Finance Officer and Chief Legal Officer, have express authority to take all necessary actions further to the above decisions being made that commit resources, as is necessary and appropriate.</b></p> <p><b>(3) Note a report will be brought back to Committee at the earliest opportunity following completion of the work.</b></p>
14.	Commercial Tenant - Town Hall	<p>Following consideration, the Committee unanimously resolved:</p> <p><b>(1) Agree the lease renewal of the Police accommodation at the Town Hall upon the terms set out in paragraph 2 of the confidential Appendix 1 to the report.</b></p> <p><b>(2) Nominate and authorise the Head of Property &amp; Regeneration, in</b></p>

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		<b>consultation with the Chief Finance Officer and Chief Legal Officer, to take all necessary actions further to the above decision being made that commit resources, as is necessary and appropriate, to progress the lease renewal to completion.</b>