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EPSOM & EWELL BOROUGH COUNCIL

TOWN HALL

EPSOM

Online access to this meeting is available on YouTube: [Link to online broadcast](#)

15 May 2026

SIR OR MADAM

I hereby summon you to attend the Annual meeting of the Council of the Borough of Epsom and Ewell which will be held at the Council Chamber, Epsom Town Hall, Epsom on **TUESDAY, 26TH MAY, 2026** at **7.00 pm**. The business to be transacted at the Meeting is set out on the Agenda overleaf. A link to the meeting is provided above.

Prayers will be said by the Mayor's Chaplain prior to the start of the meeting.



Chief Executive

EMERGENCY EVACUATION PROCEDURE

No emergency drill is planned to take place during the meeting. If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions.

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building, but move to the assembly point at Dullshot Green and await further instructions; and
- Do not re-enter the building until told that it is safe to do so.

Public information

Please note that this meeting will be held at the Town Hall, Epsom and will be available to observe live on the internet.

A link to the online address for this meeting is provided on the first page of this agenda and on the Council's website. A limited number of seats will also be available in the public gallery at the Town Hall. For further information please contact Democratic Services, email: democraticservices@epsom-ewell.gov.uk, telephone: 01372 732000.

Information about the terms of reference and membership of this Committee are available on the [Council's website](#). The website also provides copies of agendas, reports and minutes.

Agendas, reports and minutes for this Committee are also available on the free Modern.Gov app for iPad, Android and Windows devices. For further information on how to access information regarding this Committee, please email us at democraticservices@epsom-ewell.gov.uk.

Exclusion of the Press and the Public

There are no matters scheduled to be discussed at this meeting that would appear to disclose confidential or exempt information under the provisions Schedule 12A of the Local Government Act 1972 (as amended). Should any such matters arise during the course of discussion of the below items or should the Mayor agree to discuss any other such matters on the grounds of urgency, the Council will wish to resolve to exclude the press and public by virtue of the private nature of the business to be transacted.

Questions and statements from the Public

Questions and statements from the public are not permitted at meetings of the Council. [Annex 4.2](#) of the Epsom & Ewell Borough Council Operating Framework sets out which Committees are able to receive public questions and statements, and the procedure for doing so.

Filming and recording of meetings:

The Council allows filming, recording and photography at its public meetings. By entering the Council Chamber and using the public gallery, you are consenting to being filmed and to the possible use of those images and sound recordings.

Members of the Press who wish to film, record or photograph a public meeting should contact the Council's Communications team prior to the meeting by email at: communications@epsom-ewell.gov.uk

Filming or recording must be overt and persons filming should not move around the room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non-handheld devices, including tripods, will not be allowed.

COUNCIL

Tuesday 26 May 2026

7.00 pm

**Council Chamber - Epsom Town Hall,
<https://www.youtube.com/@epsomandewellBC/playlists>**

For further information, please contact democraticservices@epsom-ewell.gov.uk or tel: 01372 732000

AGENDA

1. TO ELECT THE MAYOR

2. TO ELECT THE DEPUTY MAYOR

- a) Vote of Thanks to the retiring Mayor
- b) Presentation of badge to the retiring Mayor
- c) Retiring Mayor's retiring address

The retiring Mayor will vacate the Chair and, with the consent of the Council, will leave the Hall with the Dias Party and the Deputy Mayor elect.

On returning to the Hall, the newly elected Mayor will take the Chair.

- d) Declaration of Acceptance of Office by the newly elected Mayor and Deputy Mayor.

3. DECLARATIONS OF INTEREST

To receive declarations of any Disclosable Pecuniary Interests or other registrable or non-registrable interests from Members in respect of any item to be considered at the meeting.

4. MINUTES OF THE PREVIOUS MEETING (Pages 5 - 8)

To confirm the Minutes of the Meeting of the Council held on 12 March 2026.

5. APPOINTMENT OF LEADER OF THE COUNCIL (Pages 9 - 12)

To appoint the Leader of the Council.

6. EPSOM AND EWELL BOROUGH COUNCIL'S CONSTITUTION (Pages 13 - 16)

The purpose of this report is to seek the Council's approval of the Constitution.

7. APPOINTMENT OF COMMITTEES 2026-27 (Pages 17 - 24)

To note the allocation of seats on Committees and Advisory Panels, approve the appointments to Committees and Advisory Panels, the appointments of Chairs and Vice Chairs and arrangements for substitutes.

8. REPRESENTATION ON EXTERNAL BODIES (Pages 25 - 28)

This report seeks appointments to representation on external bodies.

9. CALENDAR OF MEETINGS 2026-2027 (Pages 29 - 34)

To approve a programme of ordinary meetings of the Council for the year.



EPSOM AND EWELL

Minutes of the Meeting of the FULL COUNCIL of the BOROUGH OF EPSOM AND EWELL held at the Council Chamber, Epsom Town Hall on 12 March 2026

PRESENT -

The Mayor (Councillor Robert Leach (Chair)); The Deputy Mayor (Councillor Lucie McIntyre (Vice-Chair)); Councillors Arthur Abdulin, Chris Ames, John Beckett, Steve Bridger, Kate Chinn, Christine Cleveland, Alex Coley, Neil Dallen, Hannah Dalton, Julian Freeman, Liz Frost, Bernice Froud, Tony Froud, Rob Geleit, Shanice Goldman, Alison Kelly, Rachel King, James Lawrence, Jan Mason, Julie Morris, Bernie Muir, Phil Neale, Kieran Persand, Humphrey Reynolds, Kim Spickett, Chris Watson, Alan Williamson and Clive Woodbridge

Absent: Councillor Christine Howells, Councillor Graham Jones, Councillor Steven McCormick, Councillor Peter O'Donovan and Councillor Darren Talbot

The Meeting was preceded by prayers led by the Mayor's Chaplain.

46 DECLARATIONS OF INTEREST

No declarations of interest were made by Councillors regarding items on the agenda.

47 MINUTES

The Minutes of the Meeting of the Council held on 10 February 2026 were agreed as a true record and the Mayor was authorised to sign them.

48 MAYORAL COMMUNICATIONS/BUSINESS

The Mayor noted with sadness the death of the Bishop of Guildford, whom he had met twice during his mayoral year.

The Mayor reminded Councillors that the Civic Dinner was on 13 March.

49 COMMUNITY GOVERNANCE REVIEW: FINAL RECOMENDATIONS

Council received a report presenting the Final Recommendations of the Community Governance Review (CGR) under the Local Government and Public Involvement in Health Act 2007.

Councillor John Beckett **MOVED** and Councillor Rachel King **SECONDED** the motion.

Following consideration, it was unanimously resolved to:

- (1) **Conclude the Community Governance Review, on the grounds that the results of the recent public consultation does not demonstrate sufficient public support for the proposals that were consulted upon.**

50 REVIEW OF PROPORTIONALITY AND APPOINTMENT OF COMMITTEE MEMBERSHIP

Following the recent changes to political groups on the Council, the Full Council was requested to note the allocation of seats on Committees and Advisory Panels and approve the appointments to Committees and Advisory Panels.

Councillor John Beckett **MOVED** and Councillor Rachel King **SECONDED** the motion.

Following consideration, it was unanimously resolved to:

- (1) **Note the allocation of seats based on political balance and proportionality;**
- (2) **Allocate seats on the Committees and Advisory Panels in accordance with the wishes of the political groups set out in Appendix 1 to the report;**

It was resolved with 15 votes for, 8 votes against, 4 abstentions and the Mayor not voting to:

- (3) **Appoint all members of the Council as substitutes for their current political group members on all committees, where the appointed political group member is unable to attend a meeting.**

51 UPDATE TO THE CONSTITUTION

Council received a report proposing updates to the Council's Live Register of Officer Delegations, for adoption.

Councillor John Beckett **MOVED** and Councillor Rachel King **SECONDED** the motion.

Following consideration, it was resolved with 17 votes for, 2 votes against 9 abstentions and the Mayor not voting to:

- (1) **Approve and adopt the updates to the Constitution as set out in Appendix 1 of this report.**

52 MOTIONS

The Council received one Motion submitted under FCR 14 of Appendix 4 of the Constitution.

Motion 1 was **PROPOSED** by Councillor James Lawrence and **SECONDED** by Councillor Alex Coley.

The Council resolved by a majority vote (with 27 votes for dealing with the motion at the meeting, 1 abstention and the Mayor not voting) to consider this motion at the meeting.

Motion

“Council notes that:

I. Urgent decisions (UDs) taken by officers where the Constitution enables them to do so are decisions of the Council.

II. The Council currently does not publish any decision notice for decisions taken as a matter of urgency, and no background information is disclosed.

III. The Live Register of Delegations references UD as the decision-maker for delegating a number of functions, in the same manner as would be done for a decision of a Committee or of Full Council.

IV. Part 3 of The Openness of Local Government Bodies Regulations 2014 state that for a decision that would have otherwise been taken by a local government body or committee, but has been delegated to an officer under express authorisation, a record must be made which includes: the decision date, decision, reasons for decision, and alternatives considered. This record must be available for public inspection on the local government body’s website and at its offices.

V. The Seven Principles of Public Life state that public officials should take decisions in an open and transparent manner, and information is not to be withheld from the public unless there are clear and lawful reasons to do so.

VI. Tandridge, Runnymede and Spelthorne are Surrey district and borough councils that operate a committee system and publish UD in some form.

This Council therefore resolves to:

1. Nominate the Chief Executive in consultation with the Chair of Standards and Constitution Committee to develop and implement a process for the publication of UD (subject to the exemption procedure as provided for by Schedule 12A of the Local Government Act 1972).

2. Request the Chair of Standards and Constitution Committee provide an update of actions taken as a result of Resolution 1, as part of the next available Chairs’ Statements to Full Council.”

Upon being put the motion was AGREED with 27 votes for, 1 abstention and the Mayor not voting.

Accordingly, the Council resolved to:

- (1) Nominate the Chief Executive in consultation with the Chair of Standards and Constitution Committee to develop and implement a process for the publication of UDs (subject to the exemption procedure as provided for by Schedule 12A of the Local Government Act 1972).**
- (2) Request the Chair of Standards and Constitution Committee provide an update of actions taken as a result of Resolution 1, as part of the next available Chairs' Statements to Full Council."**

The meeting began at 7.30 pm and ended at 8.38 pm

COUNCILLOR ROBERT LEACH (CHAIR)
MAYOR

APPOINTMENT OF LEADER OF THE COUNCIL

Head of Service:	Piero Ionta, Head of Legal and Monitoring Officer
Report Author:	Tim Richardson
Wards affected:	(All Wards);
Appendices (attached):	None

Summary

To appoint the Leader of the Council.

Recommendation (s)

The Council is asked to:

- (1) Appoint the Leader of the Council to hold office until 31 March 2027.**

1 Reason for Recommendation

- 1.1 FCR 2.1 (iii) of Appendix 4 of the Constitution requires the Council to appoint a Leader at its Annual Meeting.

2 Background

- 2.1 This report invites the Council to appoint a Leader to hold office until the 31 March 2027. Epsom and Ewell Borough Council will cease on 1 April, which is the vesting day for the East Surrey Council created as a result of the Government's Local Government Reorganisation (LGR) programme.

3 Risk Assessment

Legal or other duties

3.1 Equality Impact Assessment

- 3.1.1 No comments are provided on the appointment of the Leader.

3.2 Crime & Disorder

- 3.2.1 No comments are provided on the appointment of the Leader.

3.3 Safeguarding

3.3.1 No comments are provided on the appointment of the Leader.

3.4 Dependencies

3.4.1 No comments are provided on the appointment of the Leader.

3.5 Other

3.5.1 No comments are provided on the appointment of the Leader.

4 Financial Implications

4.1 No comments are provided on the appointment of the Leader.

4.2 **Section 151 Officer's comments:** No comments are provided on the appointment of the Leader.

5 Legal Implications

5.1 No comments are provided on the appointment of the Leader.

5.2 **Legal Officer's comments:** No comments are provided on the appointment of the Leader.

6 Policies, Plans & Partnerships

6.1 **Council's Key Priorities:** No comments are provided on the appointment of the Leader.

6.2 **Service Plans:** No comments are provided on the appointment of the Leader.

6.3 **Climate & Environmental Impact of recommendations:** No comments are provided on the appointment of the Leader.

6.4 **Sustainability Policy & Community Safety Implications:** No comments are provided on the appointment of the Leader.

6.5 **Partnerships:** No comments are provided on the appointment of the Leader.

6.6 **Local Government Reorganisation Implications:** No comments are provided on the appointment of the Leader.

7 Background papers

7.1 The documents referred to in compiling this report are as follows:

Previous reports:

- None.

Other papers:

- [FCR 2.1 \(iii\) of the Constitution](#)
- [Annexe 4-10 of the Operating Framework, approved by the Council, 6 May 2025.](#)

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EPSOM AND EWELL BOROUGH COUNCIL'S CONSTITUTION

Head of Service:	Piero Ionta, Head of Legal and Monitoring Officer
Report Author:	Tim Richardson
Wards affected:	(All Wards);
Appendices (attached):	None

Summary

The purpose of this report is to seek the Council's approval of the Constitution.

Recommendation (s)

The Council is asked to:

- (1) Approve the Constitution of Epsom and Ewell Borough Council.**

1 Reason for Recommendation

- 1.1 The Council's Rules of Procedure, FCR 2, set out in Appendix 4 of the constitution, require approval of the Constitution, with or without changes at the annual meeting.

2 Background

- 2.1 The Constitution sets out how the Council operates, how decisions are made and the procedures that are followed to ensure business is conducted in an efficient, transparent, and accountable manner. Some of the content of the Constitution is required by law; the remainder is for the Council itself to determine.
- 2.2 The Monitoring Officer has a duty to keep the Constitution under review and has delegated authority to make minor changes in consultation with the Chair of the Standards and Constitution Committee. All extensive changes to the Constitution, however, must be approved by Full Council.
- 2.3 There are no proposed amendments to the Constitution for the Council's consideration at this meeting.

3 Live Register of delegations

- 3.1 Appendix 2.1 of the Constitution is a Live Register of Delegations approved either by the Council, a Committee or further to an urgent decision taken in accordance with paragraph 3 of Appendix 2 of the Constitution. The Live Register has been updated to include all such delegations.

4 Risk Assessment

Legal or other duties

4.1 Equality Impact Assessment

4.1.1 None.

4.2 Crime & Disorder

4.2.1 None.

4.3 Safeguarding

4.3.1 None.

4.4 Dependencies

4.4.1 None.

4.5 Other

4.5.1 None.

5 Financial Implications

5.1 None.

5.2 **Section 151 Officer's comments:** None arising from the contents of this report.

6 Legal Implications

6.1 The Council's Rules of Procedure require approval of the Constitution, with or without changes at the annual meeting.

6.2 **Legal Officer's comments:** Any relevant comments are contained within the body of this report.

7 Policies, Plans & Partnerships

7.1 **Council's Key Priorities:** Good Corporate Governance underpins delivering all the Council's Key Priorities.

7.2 **Service Plans:** The matter is included within the current Service Delivery Plan.

7.3 **Climate & Environmental Impact of recommendations:** None.

7.4 **Sustainability Policy & Community Safety Implications:** None.

7.5 **Partnerships:** None.

7.6 **Local Government Reorganisation Implications:** None.

8 Background papers

8.1 The documents referred to in compiling this report are as follows:

Previous reports:

- None

Other papers:

- [Constitution of Epsom and Ewell Borough Council](#)
- [Council Operating Framework](#)

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APPOINTMENT OF COMMITTEES 2026-27

Head of Service:	Piero Ionta, Head of Legal and Monitoring Officer
Report Author:	Tim Richardson
Wards affected:	(All Wards);
Appendices (attached):	Appendix 1: Nominations to Committees (to follow)

Summary

To note the allocation of seats on Committees and Advisory Panels, approve the appointments to Committees and Advisory Panels, the appointments of Chairs and Vice Chairs and arrangements for substitutes.

Recommendation (s)

The Council is asked to:

- (1) Note the allocation of seats based on political balance and proportionality;**
- (2) Allocate seats on the Committees, Advisory Panels and Working Groups in accordance with the wishes of the political groups set out in Appendix 1;**
- (3) Appoint Chairs and Vice Chairs in light of the nominations received as set out in Appendix 1.**
- (4) Appoint all members of the Council as substitutes for their political group members on all committees, where the appointed political group member is unable to attend a meeting.**
- (5) Establish the following Officer/Member Working Group for this municipal year, appointing the nominated Members as set out within Appendix 1:**
 - a CIL Working Group, to take forward the work of the Strategy and Resources Committee

1 Reason for Recommendation

- 1.1 Full Council Procedure Rule (FCR) 5, Appendix 4 of the Constitution requires the Council to appoint its committees, sub committees, advisory panels and other bodies at its Annual Meeting.

2 Background

- 2.1 The statutory provisions contain detailed provisions as to when the Council or Committee must review the allocation of seats. Broadly this is at the Annual Meeting, after elections, or where new political groups are constituted or where members change groups.
- 2.2 The Council is asked to note that for the purposes of Regulations made under the Local Government and Housing Act 1989, Members of the Council have formed themselves into Political Groups: Residents Association (22 seats), Independents (4 seats), Labour (4 seats), Conservative (3 seats) and Liberal Democrats (2 seats). Under the Regulations, the sizes of the Groups are used as the basis for determining Group entitlements to seats on Committees.
- 2.3 Section 15 of the Local Government & Housing Act 1989 requires the allocation of seats on committees, advisory panels and certain other bodies to reflect the political make-up of the Authority.
- 2.4 The Council has a duty to make appointments to its Committees giving effect to the wishes of the political group.
- 2.5 When determining the allocation of seats, Section 15(4) Local Government & Housing Act 1989 sets out 4 rules, and requires authorities to apply them in descending order of priority:
- Rule 1: where some or all of the Members of an authority have formed into two or more political groups, then no Committee may comprise just members from one political group.
- Rule 2: where a majority of Members of Council are Members of one political group, that political group must have a majority of the seats on each Committee.
- Rule 3: without being inconsistent with the first two rules, the number of seats allocated to each political group on all the Committees taken together be as near as possible proportionate to their strength on Council.
- Rule 4: so far as is consistent with Rules 1 to 3, each political party must be allocated that number of seats on each Committee taken individually as is proportionate to their strength on the Council. However, as set out above, this is subject to the need to give the majority a majority on each Committee.
- 2.6 The Council's overriding duty to comply with 1 and 2 above, takes precedence over achieving a mathematically balanced distribution of Committee seats as described in 3 and 4. Applying those rules the table at paragraph 3.1 below sets out the allocation of seats.
- 2.7 The Council can only depart from these rules by passing a 'nem con' resolution; i.e with no Member voting against the resolution.

- 2.8 The political proportionality rules also apply to those outside bodies dealing with local government matters to which the council appoints three or more representatives.
- 2.9 Whilst the number of allocated seats on each committee is the number of seats to which they nominate, it is up to the group to nominate the members they choose; as the law does not prescribe that all nominations to their allocated seats have to be from their own political group. By way of example, this would allow the administration to nominate opposition members to take up seats within its own allocation, if it chose to do so; likewise, any opposition group may nominate any of their allocated seats to another political group if they do not wish to take up their full allocation. For the avoidance of any doubt, this rule does not extend to allowing the substitution of members once nominated and appointed by Full Council by other members of a different political group, to attend a meeting in accordance with CPR 5 and 15 of the Council's Standing Orders

3 Allocation of seats on Ordinary Committees

- 3.1 Taking into account the principles set out above, the following allocation of seats result:

Committees	Number					Committee size
	RA	IND	LAB	CON	LIB	
Audit & Scrutiny	5	1	1	-	1	8
Community & Wellbeing	5	1	1	1	-	8
Environment	5	-	1	1	1	8
Licensing & Planning Policy	6	1	1	1	1	10
Planning Committee	6	1	1	1	1	10
Strategy & Resources	5	1	1	1	-	8
Financial Strategy Advisory Group	4	1	1	-	-	6
Health Liaison Panel	4	1	-	1	-	6
HR Panel	4	1	1	-	-	6
Standards & Constitution	4	-	1	-	1	6

Crime & Disorder Committee	4	1	-	1	-	6
Licensing (Hearings)	No political balance required.					
Licensing (General)						
Shareholder Sub-Committee	Appointed by Strategy and Resources Committee					5

4 Allocation of seats on Joint Arrangements

- 4.1 The Council appoints to two joint arrangements: Surrey Police & Crime Panel and Nonsuch Joint Management Committee.
- 4.2 There is one seat on the Surrey Police Crime Panel, to which a nomination has been received.
- 4.3 The Council jointly manages Nonsuch Park with the London Borough of Sutton through the Nonsuch Park Joint Management Committee and appoints 3 members to the Committee. Applying the proportionality principles, the allocation of seats to this Council is as follows:

Committee	Number					
	RA	IND	LAB	CON	LIB	Total
Nonsuch Park Joint Management Committee	2	1 seat for either IND or LAB Group		0	0	3

- 4.4 The Head of Legal and Monitoring Officer has been notified that the Labour Group does not wish to submit a nomination for a seat on the Nonsuch Joint Management for 2025/26. Accordingly, the allocation of seats for 2025/27 will be Residents' Association Group: 2 seats, Independents Group: 1 seat.

5 Individual Membership of Committees

- 5.1 In accordance with the 1989 Act and the Council's Rules of Procedure, it is necessary to make appointments to each Committee so as to give effect to the wishes of the relevant Groups.
- 5.2 The final wishes of the Groups are set out in **Appendix 1** to this report.
- 5.3 After the composition of each Committee has been agreed, the Council will need to appoint the Chairs and Vice Chairs from amongst the Committee's membership.

6 Member Working Groups

6.1 It is necessary to establish the following Officer/Member Working Group prior to the first meeting in this new municipal year of its respective parent Committee, by way of resolving recommendation 5:

6.1.1 Community Infrastructure Levy Member Working Group (CIL MWG)

6.2 CIL bids shall shortly start being received, with the Officer/Member Working Group due to assess those bids from prior to consideration by the Strategy and Resources Committee in accordance with the adopted CIL Spending Protocol.

6.3 Details of those Members nominated to sit on the CIL MWG are set out in Appendix 1. For expediency, their respective Terms of Reference shall remain those as settled in the last municipal year, which can be reviewed – should that be necessary – at the first meeting of the parent Committee after this meeting of Full Council.

7 Substitute Members

7.1 To formalise the process of substitutes, Council is asked to appoint all members of this council as substitutes for their current political group members on all committees, where the appointed political group member is unable to attend a meeting. For the avoidance of any doubt, and as noted above, a member of one political group cannot substitute a member of another political group. A substitute may attend, speak and vote at that meeting, but may only be appointed for the whole of a meeting and not for specific items on the agenda.

7.2 Members may only serve as substitutes where they have undertaken the necessary training required of members; and where notice of the proposed substitution has been given in accordance with CPR 16 of the Constitution.

8 Risk Assessment

Legal or other duties

8.1 Equality Impact Assessment

8.1.1 None.

8.2 Crime & Disorder

8.2.1 None.

8.3 Safeguarding

8.3.1 None.

8.4 Dependencies

8.4.1 None.

8.5 Other

8.5.1 None.

9 Financial Implications

9.1 There are no financial or manpower implications for the purposes of this report.

9.2 **Section 151 Officer's comments:** None arising from the contents of this report.

10 Legal Implications

10.1 These are contained within the body of the report.

10.2 **Legal Officer's comments:** None arising from the content of this report.

11 Policies, Plans & Partnerships

11.1 **Council's Key Priorities:** The following Key Priorities are engaged:

- Effective Council

11.2 **Service Plans:** The matter is included within the current Service Delivery Plan.

11.3 **Climate & Environmental Impact of recommendations:** None.

11.4 **Sustainability Policy & Community Safety Implications:** None.

11.5 **Partnerships:** None.

11.6 **Local Government Reorganisation Implications:** None.

12 Background papers

12.1 The documents referred to in compiling this report are as follows:

Previous reports:

- None.

Other papers:

- [Constitution of Epsom and Ewell Borough Council](#)
- Local Government & Housing Act 1989

- Local Government (Committees and Political Groups) Regulations 1990 (as amended)

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REPRESENTATION ON EXTERNAL BODIES

Head of Service:	Piero Ionta, Head of Legal and Monitoring Officer
Report Author:	Tim Richardson
Wards affected:	(All Wards);
Appendices (attached):	Appendix 1 - Schedule of existing and recommended appointments to External Bodies, Officer/Member Working Groups and Inter-Authority Partnerships & Champions (to follow)

Summary

This report seeks appointments to representation on external bodies.

Recommendation (s)

The Council is asked to:

- (1) **Appoint representatives to**
 - (i) **the external bodies**
 - (ii) **inter authority partnerships****listed in Appendix 1;**
- (2) **Appoint the Member Champions listed in Appendix 1 ;**
- (3) **Note the Officer/Member Working Groups appointed by Committees.**

1 Reason for Recommendation

- 1.1 The Council is asked to approve the appointments and nominations to external bodies as set out in Appendix 1.
- 1.2 The names of the bodies concerned and the proposed representatives are set out in a numbered schedule in the Appendix to this report.

2 Background

- 2.1 The Council is asked to approve the appointments and nominations to external bodies as set out in Appendix 1.
- 2.2 The names of the bodies concerned and the proposed representatives are set out in a numbered schedule in the Appendix to this report.

3 Member Champions

- 3.1 At its discretion, Council may designate Champions from amongst its Members to explore and represent the interests of specific issues and groups. Their role and function is set out in section 8 of [Annex 2.1 of the Council's Operating Framework](#) ("Further Information on Councillors"). It is proposed to appoint Champions as set out in Appendix 1.

4 Officer/Member Working Groups and Inter-Authority Partnerships

- 4.1 There are a number of Officer/Member Working Groups that have been established by Committees of this Council. The Council is also a party to a number of inter-authority partnerships. These are set out in Appendix 1.

5 Outside Bodies

- 5.1 The Council also nominates Members to a number of external bodies, these are set out in Appendix 1.

6 Risk Assessment

Legal or other duties

6.1 Equality Impact Assessment

6.1.1 None.

6.2 Crime & Disorder

6.2.1 None.

6.3 Safeguarding

6.3.1 None.

6.4 Dependencies

6.4.1 None.

6.5 Other

6.5.1 There are risks for individuals depending on the nature of the appointment being sought. For example, where Councillors are asked to become trustees of a charity, they need to ensure that they understand the personal duties that trustees owe to the charity concerned.

6.5.2 Any Councillors unsure of their status and obligations should ask the outside body for information and advice and/or seek advice from the Council's Monitoring Officer.

7 Financial Implications

7.1 None arising from the contents of this report.

7.2 **Section 151 Officer's comments:** None arising from the contents of this report.

8 Legal Implications

8.1 None arising from the contents of this report.

8.2 **Legal Officer's comments:** None arising from the contents of this report.

9 Policies, Plans & Partnerships

9.1 **Council's Key Priorities:** The following Key Priorities are engaged:

- Effective Council

9.2 **Service Plans:** The matter is included within the current Service Delivery Plan.

9.3 **Climate & Environmental Impact of recommendations:** None.

9.4 **Sustainability Policy & Community Safety Implications:** None.

9.5 **Partnerships:** The Council works in a number of different ways with a number of outside bodies, who undertake a wide range of activities for the benefit of the Borough and its residents and businesses. Active and engaged representatives appointed by the Council can help to build and sustain good relationships, and further that good work.

9.6 **Local Government Reorganisation Implications:** None.

10 Background papers

10.1 The documents referred to in compiling this report are as follows:

Previous reports:

- None.

Other papers:

- [The Constitution of Epsom and Ewell Borough Council](#)
- [Council's Operating Framework](#)

CALENDAR OF MEETINGS 2026-2027

Head of Service:	Piero Ionta, Head of Legal and Monitoring Officer
Report Author:	Tim Richardson
Wards affected:	(All Wards);
Appendices (attached):	Appendix 1 – Calendar of meetings 2026-27

Summary

To approve a programme of ordinary meetings of the Council for the year.

Recommendation (s)

The Council is asked to:

- (1) Approve a programme of ordinary meetings for the year.

1 Reason for Recommendation

- 1.1 In accordance with its Rule of Procedure FCR 2.1, set out in Appendix 4 of the Constitution, the Council is required to approve a programme of ordinary meetings for the year at its annual meeting.

2 Background

- 2.1 A draft programme of meetings for 2026-27 was agreed by Council at its meeting of 9 December 2025 and amended at its meeting of 10 February. The final calendar is attached to this report at Appendix 1.
- 2.2 Dates cannot be scheduled for the Licensing Sub Committee meetings as these will need to be convened when needed to be able to respond to applications.
- 2.3 In drawing up the Calendar of Meetings for 2026-2027 (Appendix 1), the main considerations have been the need to retain certain reporting chains as far as practicable and the timing of fiscal requirements. Consideration has also been given as far as practicable to school holidays.

3 Risk Assessment

Legal or other duties

3.1 Equality Impact Assessment

3.1.1 None.

3.2 Crime & Disorder

3.2.1 None.

3.3 Safeguarding

3.3.1 None.

3.4 Dependencies

3.4.1 None.

3.5 Other

3.5.1 None.

4 Financial Implications

4.1 The need to preserve reporting lines and other constitutional considerations means that at certain times of the year policy committee meetings are bunched together. The timetable is challenging for officers at certain points of the year, and whilst not the overriding consideration, the calendar has been devised to try and manage peaks in workload.

4.2 **Section 151 Officer's comments:** None arising from the contents of this report.

5 Legal Implications

5.1 **Legal Officer's comments:** None arising from the contents of this report.

6 Policies, Plans & Partnerships

6.1 **Council's Key Priorities:** The following Key Priorities are engaged:

- Effective Council

6.2 **Service Plans:** The matter is included within the current Service Delivery Plan.

6.3 **Climate & Environmental Impact of recommendations:** None

6.4 **Sustainability Policy & Community Safety Implications:** None

6.5 **Partnerships:** Dates of meetings of outside and joint bodies, such as the Epsom and Walton Downs Conservators and Nonsuch Park Joint Management Committee are agreed by those bodies, but included within the Council's calendar of meetings for reference.

- 6.6 **Local Government Reorganisation Implications:** It may be necessary to review the dates set in the municipal calendar once the administrative requirements of the East Surrey Shadow Authority have become clear. A report will be brought to a future meeting of the Full Council if this is necessary.

7 Background papers

- 7.1 The documents referred to in compiling this report are as follows:

Previous reports:

- [Calendar of meetings 2025-2026, Full Council, 9 December 2025](#)

Other papers:

- [Constitution of Epsom and Ewell Borough Council](#)

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Meetings open to the public (start time as stated, unless otherwise amended on agenda papers)	MEETINGS OF THE COUNCIL AND COMMITTEES – MAY 2026 TO JULY 2027													
	2026										2027			
	Normal Time	Weekday	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr
COUNCIL	19.30 hrs	Tuesday	26a		21				8		9	23		
AUDIT & SCRUTINY COMMITTEE	19.30 hrs	Tuesday Thursday			16		29			12		4	18	
COMMUNITY & WELLBEING COMMITTEE	19.30 hrs	Tuesday Thursday			7			6			12		4	
CRIME & DISORDER COMMITTEE	19:30 hrs	Tuesday Thursday										23		
ENVIRONMENT COMMITTEE	19.30 hrs	Tuesday Thursday		23				13			19		11	
EPSOM & WALTON DOWNS CONSERVATORS	18:00 hrs	Monday		22						9	TBC			
EPSOM & WALTON DOWNS CONSULTATIVE COMMITTEE	18:00 hrs	Monday						12					22	
FINANCIAL STRATEGY ADVISORY GROUP	14.00 hrs	Friday		26			25		20		22			
HEALTH LIAISON PANEL	19.00 hrs	Tuesday Thursday		30					19				2	
HUMAN RESOURCES PANEL	17.00 hrs	Tuesday								1				
LICENSING & PLANNING POLICY COMMITTEE <i>(Note: LICENSING SUB COMMITTEES arranged as required)</i>	19.30 hrs	Tuesday Thursday		16	2		22	15	24		21		9	
NONSUCH PARK JMC	Nonsuch Mansion House at 10:00 hrs	Monday		15				12			18		22	
PLANNING COMMITTEE	19.30 hrs	Thursday	28	18	9		10	1	5	10	28	25	25	
SHAREHOLDERS SUB COMMITTEE	18.30 hrs	Tuesday							17					
STANDARDS & CONSTITUTION COMMITTEE	19.30 hrs	Tuesday Thursday					17				14			
STRATEGY & RESOURCES COMMITTEE	19.30 hrs	Tuesday Thursday			14		24		10		26		16	

a Annual Meeting (Mayor Making) at 19.00 hrs

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