

Epsom & Ewell Borough Council – Decisions taken by the Strategy and Resources Committee on Tuesday, 15 July 2025

This notice was published 16 July 2025.

Decisions will come into force, and may be implemented, on the expiry of 5 clear working days from the date of this notice unless called in by the Audit and Scrutiny Committee.

NOTE: The following represents a summary of the decisions taken by the Committee. It is not intended to represent the formal record of the meeting (for which reference should be made to the minutes) but to facilitate the call-in process.

Agenda Item No	Topic	Decision
1.	Questions and Statements from the Public	No questions or statements were received from members of the public.
2.	Declarations of Interest	No declarations of interest were made in relation to items of business to be discussed at the meeting.
3.	Minutes of Previous Meeting	The Committee confirmed as a true record the Minutes of the Meeting of the Committee held on 25 March 2025 and Minutes and Restricted Minutes of the two Special Meetings held on 17 June 2025 and authorised the Chair to sign them.
4.	Procurement Strategy Update	Following consideration, the Committee unanimously resolved to: (1) Approve the updated Procurement Strategy (Appendix 1 to the report).
5.	2024-25 Provisional Financial Outturn	Following consideration, the Committee unanimously resolved to: (1) Receive the report on provisional financial outturn for 2024/25; (2) Approve the carry forward £1.923 million budget for capital schemes to be added to the 2025/26 capital programme.

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		<p>(3) Note that the provisional outturn position is subject to external audit. Should any material changes arise from the audit, these will be reported back to members.</p>
6.	2026/27 Strategic Financial Planning	<p>Following consideration, the Committee unanimously resolved:</p> <p>(1) To accept the recommendations of Financial Strategy Advisory Group held on 27 June 2025 as set out in Appendix 1 to the report, and ;</p> <p>(2) Agree the amendment to the Medium-Term Financial Strategy position and note the budget gap for the relevant years as set out in table 4.2 in Appendix 2 to the report.</p> <p>(3) Agree the proposed Medium-Term Financial Strategy is in line with council priorities, prudent and sets a framework for a strong financial control.</p> <p>(4) To recommend to Full Council the proposed changes to the General Fund unallocated reserve levels set out in section 4.13 of Appendix 3 to the report.</p>
7.	Appointment of Members and Chair of the Shareholder Sub-Committee	<p>Following consideration, the Committee unanimously resolved to:</p> <p>(1) Appoint Members and a Chair for the Shareholder Sub Committee as required by its Terms of Reference, and set out in paragraph 3.4 of this report, namely:</p>

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		<ul style="list-style-type: none"> • Councillor Neil Dallen (Chair) • Councillor John Beckett • Councillor Kate Chinn • Councillor Hannah Dalton • Councillor Humphrey Reynolds
8.	Urgent Decision	<p>Following consideration, the Committee unanimously resolved to:</p> <p>(1) Note the urgent decision taken and the reasons for that decision.</p>
9.	Bourne Hall Lodge	<p>Following consideration, the Committee unanimously resolved to:</p> <p>(1) Agree for Bourne Hall Lodge to be refurbished for residential accommodation, as detailed in Option 1 (Appendix 2, paragraphs 1.1 – 1.12 of the report).</p> <p>(2) Agree to fund the refurbishment budget of up to £340,000 from S106 developer funds.</p> <p>(3) Nominate and authorise the Head of Property & Regeneration, Head of Housing & Community in consultation with the Director of Corporate</p>

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		Services and Head of Legal, to take all necessary actions further to the above decision being made that commit resources, as is necessary and appropriate, to progress the selected option to completion.
10.	Exclusion of Press and Public	<p>During the Committee's debate on Item 10 of the agenda (Transport Fleet Vehicle Renewal), the Committee considered that due to the sensitivity of the information contained within the appendices to the report, an exclusion of the Press and Public would be necessary in order to enable effective debate on the matter in question.</p> <p>The Chair proposed a motion that the Press and Public be excluded from the meeting in accordance with Section 100A (4) of the Local Government Act 1972 on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act (as amended) and that pursuant to paragraph 10 of Part 2 of the said Schedule 12A the public interest in maintaining the exemption outweighed the public interest in disclosing the information.</p> <p>The Committee unanimously agreed the motion as set out by the Chair.</p>
11.	Transport Fleet Vehicle Renewal	<p>Following consideration, the Committee unanimously resolved to:</p> <p>(1) Authorise that the extension of the existing transport fleet contract be awarded to Specialist Fleet Services Limited, on the basis of lease with full maintenance, as now at an annual cost detailed within Exempt Appendix 1 to the report.</p> <p>(2) Nominate and authorise the Head of Operational Services, following</p>

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		<p>consultation with the Chairman and Vice-Chairman of the Strategy and Resources Committee, the Director of Corporate Resources and Head of Legal, to take all necessary steps to finalise the extension in accordance with the existing agreement terms so as to bring into effect the recommendations resolved by this Committee.</p> <p>(3) Nominate and authorise the Deputy Chief Executive and Head of Housing, Environment and Regeneration, to take all necessary steps to enter into and approve all individual Contract Hire Schedules – including extensions, if vehicles are kept for longer than the originally intended term - in accordance with the existing agreement terms so as to bring into effect the recommendations resolved by this Committee.</p>
12.	Lease Arrangements - RELATE 2025/6	<p>Following consideration, the Committee resolved with 6 votes for and 1 abstention to:</p> <p>(1) Agree the funding arrangements for RELATE Mid & East Surrey for 2025-2027 as detailed in Alternative Option 1 as detailed in Exempt Appendix 2 to the report.</p>