

## EPSOM AND WALTON DOWNS CONSERVATORS

Monday 16 April 2018 at 6.00 pm

Committee Room 1 - Epsom Town Hall

The members listed below are summoned to attend the Epsom and Walton Downs Conservators meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Committee Members

Councillor Liz Frost (Chairman)

Simon Durrant, Epsom Downs Racecourse (Vice-Chairman)

Councillor Rekha Bansil

Andrew Cooper, Epsom Downs Racecourse

Councillor Lucie Dallen

Simon Dow, Horserace Betting Levy Board

Councillor Robert Foote

Councillor Jan Mason

Nigel Whybrow, Epsom Downs Racecourse

Councillor Clive Woodbridge

Yours sincerely



Clerk to the Conservators

For further information, please contact Tim Richardson, 01372 732122 or [trichardson@epsom-ewell.gov.uk](mailto:trichardson@epsom-ewell.gov.uk)

## **AGENDA**

### **1. MINUTES OF PREVIOUS MEETING (Pages 3 - 8)**

The Conservators are asked to confirm as a true record the Minutes of the Conservators' Meeting held on 22 January 2018 (attached) and to authorise the Chairman to sign them.

### **2. MATTERS ARISING FROM PREVIOUS MEETINGS AND OTHER ITEMS OF INTEREST (Pages 9 - 10)**

This report presents an update on issues raised at previous meetings and other items of interest.

### **3. ITEMS OF INTEREST DISCUSSED BY THE TRAINING GROUNDS MANAGEMENT BOARD (TGMB) (Pages 11 - 12)**

This report provides the Conservators with an update on items considered by the Epsom and Walton Downs Training Grounds Management Board.

### **4. REPORT OF THE HEAD DOWNSKEEPER (Pages 13 - 14)**

To receive the report of the Head Downskeeper.

### **5. REPLACEMENT TELECOMMUNICATIONS JOINT BOX ON THE DOWNS (Pages 15 - 22)**

This report details a proposal from BT to carry out essential works to replace a telecommunications joint box on the Downs in the Tattenham Corner area.

### **6. EVENTS ON EPSOM & WALTON DOWNS (Pages 23 - 46)**

This report provides details of event requests for consideration by the Conservators.

### **7. MINUTES OF THE EPSOM AND WALTON DOWNS CONSULTATIVE COMMITTEE (Pages 47 - 52)**

To consider any issues arising from the meeting of the Epsom and Walton Downs Consultative Committee held on 12 March 2018.

### **8. OUTSTANDING REFERENCES (Pages 53 - 56)**

This report lists references to Officers outstanding as at 16 April 2018.

**Minutes of the Meeting of the EPSOM AND WALTON DOWNS CONSERVATORS  
held on 22 January 2018**

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**PRESENT -**

Councillor Liz Frost (Chairman); Simon Durrant (Epsom Downs Racecourse) (Vice-Chairman); Andrew Cooper (Epsom Downs Racecourse), Councillor Lucie Dallen, Simon Dow (Horserace Betting Levy Board), Councillor Robert Foote, Nigel Whybrow (Epsom Downs Racecourse) and Councillor Clive Woodbridge.

In Attendance: Conor Morrow (Lower Mole Countryside Management Service)

Absent: Councillor Rekha Bansil and Councillor Jan Mason

Officers present: Kathryn Beldon (Clerk to the Conservators), Richard Appiah-Ampofo (Accountant), Brendan Bradley (Chief Accountant), Sam Beak (Downs Manager), Bob Harding (Head Downskeeper), Samantha Whitehead (Streetcare Manager) and Tim Richardson (Democratic Services Officer)

**21 MINUTES OF PREVIOUS MEETING**

The Minutes of the meeting of the Epsom and Walton Downs Conservators held on 4 October 2017 were agreed as a true record and signed by the Chairman.

**22 ITEMS OF INTEREST DISCUSSED BY THE TRAINING GROUNDS MANAGEMENT BOARD (TGMB)**

The Conservators noted an update on items considered by the Epsom and Walton Downs Training Grounds Management Board (TGMB).

The report provided updates on the following matters: horses in training on the Downs, the equestrian crossing outside the Queen's Stand, the Business Improvement District, and an inspection of the gallops/schooling facilities by the British Horseracing Authority.

**23 MATTERS ARISING FROM PREVIOUS MEETINGS AND OTHER ITEMS OF INTEREST**

The Conservators received a report providing an update on issues raised at previous meetings. The following matter was considered:

- a) **Public consultation on proposal for parking on land in front of the Derby Arms Public House.** The Conservators were informed that the

final version of the consultation document would be circulated to all members within the next few days. Following this it would be made available on the Council's website, and representatives on the Epsom and Walton Downs Consultative Committee, local ward councillors and local residents associations would be notified of how to access it. It would also be included within the Council's Borough Insight magazine.

## 24 REPAIRS TO WATER STAND-PIPE ON TRAVELLERS SITE

The Conservators received a report setting out works that were necessary to the water supply pipes located within the travellers' site on Epsom Downs.

The Conservators were informed that ownership and maintenance responsibility for the pipes were held by the Racecourse, as landowner. However, the pipes were used solely to supply water to the Derby travellers' site provided on the Downs under Section 16 (1) of the Epsom and Walton Downs Regulation Act 1984.

Members expressed the view that if the Conservators agreed to contribute towards the costs, this would be for the current works only and that future maintenance responsibility for the pipes should remain solely with Epsom Downs Racecourse.

Following consideration, the Conservators:

- (1) Noted the repair works necessary to the water pipes located within the travellers' site as detailed in paragraphs 2.1 and 2.2 of the report.
- (2) Noted the legal position in terms of responsibility for the water pipes and agreed to contribute 50% to the cost of the repairs, subject to the cost of the works falling within the range stated within the report (of £2,800 - £4,650 + VAT). This agreement was subject to future maintenance responsibility for the water pipes being held solely by Epsom Downs Racecourse.

## 25 USE OF A DETHERMALISER FOR FREE FLIGHT MODEL AEROPLANES

The Conservators received a report presenting a request from Epsom Downs Model Aircraft Club (EDMAC) for permission for its members to use a radio controlled dethermaliser for free flight model aeroplanes on land designated for the flight of free flight planes. An image of dethermaliser equipment was circulated at the meeting, and a sample dethermaliser hand unit was displayed alongside a radio controlled aircraft handset, to demonstrate the difference in size.

The following matters were considered by the Conservators:

- a) **Purpose of dethermaliser.** The Conservators were informed that the use of a dethermaliser unit enabled a free-flight model aeroplane operator to better control the location and manner of their model's landing. This would

assist in avoiding potential collisions and in ensuring that model aircraft remained within the designated area.

- b) **Awareness.** It was noted that there was a potential conflict caused by the use of dethermaliser handsets for free-flight model aircraft as they might be mistakenly perceived as being radio-controlled aircraft. If this occurred, it could lead members of the public to mistakenly believe that radio-controlled model aircraft could be operated from a wider area than actually permitted. It was recommended that to avoid this, any member of EDMAC using a dethermaliser should wear an identifiable armband whilst operating their model aircraft on the Downs.

Following consideration, the Conservators:

- (1) Agreed to allow Epsom Downs Model Aircraft Club (EDMAC) members the use of a radio controlled dethermaliser for free flight model aeroplanes on land designated for the flight of free flight model aeroplanes.
- (2) That all members of EDMAC wishing to use a dethermaliser must wear an identifiable arm band.
- (3) Agreed to delegate the design of the armband to the Clerk in consultation with the Chairman.

## 26 CABLING WORKS ON THE DOWNS

The Conservators received a report presenting a proposal from Epsom Downs Racecourse to carry out cabling works in and around the area known as Car Park 2 (Owners and Trainers).

A revised plan of the proposed route for the cabling was circulated by Simon Durrant at the meeting and replaced the copy included in the original agenda pack. The revised plan highlighted the route of the cabling as a black line.

Simon Durrant informed the Conservators that the proposed works would be undertaken by an experienced contractor who was aware of the need to work sensitively around racehorse training times. Most of the work would be undertaken after 12 noon daily, and banksmen would be in place to warn the workforce of approaching racehorses. It was anticipated that works would take around 2 weeks to complete. Following completion of the works, the ground would be returned to its original condition.

Following consideration, the Conservators:

- (1) Granted approval under byelaw 2. (i) for the necessary cabling works set out in Annexe 1 to the report and the revised plan.

## 27 REPORT OF THE HEAD DOWNSKEEPER

The Conservators received a report of the Head Downskeeper updating them upon recent issues and activities on the Downs.

## 28 BUDGET 2018/19

The Conservators received a report seeking approval to the 2018/19 budget and to the amounts to be recovered from the constituent bodies. The following matter was considered:

- a) **3.1% precept increase and car park maintenance.** The Conservators were informed that a 3.1% increase in the precept from the constituent bodies was proposed, rather than the 2.0% increase supported at the October 2017 meeting. This was necessary to maintain a balanced budget due to increased car park maintenance costs in light of the scarcity and higher cost of raw materials used (road planings).

The Conservators noted that an alternative approach to the maintenance of the car parks was detailed in paragraph 3.4.2 of the report, which would involve enhancing all car parks with tarmac at an estimated cost of £30,000, followed by an increased annual maintenance cost. The Conservators considered that they did not wish this option to be further explored at present.

Following consideration, the Conservators:

- (1) Agreed the budget for 2018/19 as set out in Annexe 1 to the report, including a request for a 3.1% increase in precept from the constituent bodies as follows:

- Epsom and Ewell Borough Council: £234,960
- Epsom Downs Racecourse: £117,470
- Epsom and Walton Downs Training Board: £39,160

## 29 EPSOM DOWNS RACING SEASON 2018

The Conservators received a report informing them of the dates of race meetings in 2018 and presenting a request from Epsom Downs Racecourse for extensions to the periods permitted for fencing.

Following consideration, the Conservators:

- (1) Noted the dates of the 2018 racing season for Epsom Downs detailed in paragraph 1.1 of the report, and granted their consent to the following meetings in accordance with section 14 of the Epsom and Walton Downs Regulation Act 1984:
  - Thursday 5 July (Evening)
  - Thursday 12 July (Evening)
  - Thursday 19 July (Evening)

- Thursday 2 August (Evening)
- Sunday 30 September
- (2) Noted that Epsom Downs Racecourse has applied to Surrey County Council for the temporary suspension of Footpath 50 as detailed in section 3 of the report.
- (3) Approved an application from Epsom Downs Racecourse for consent under the Byelaw 2 (i) (a) to bring forward the start of the fencing period for the Upper Tattenham Enclosure and Lonsdale Enclosure for the Derby festival to 14 May 2018.
- (4) Approved an application from Epsom Downs Racecourse for consent under the Byelaw 2 (i) (a) to extend the fencing period for the Lonsdale Enclosure to enable fencing to remain in place between the dates of 13 – 20 June 2018.

### 30 OUTSTANDING REFERENCES

The Conservators received and noted the position of their outstanding references. The following matter was noted:

- a) **Maintenance of hack sand track, foot of Walton Downs.** The Clerk informed the Conservators that through working with the TGMB, contact had been made with the Horserace Betting Levy Board, but a response to previous correspondence had not yet been received.

*The meeting began at 6.00 pm and ended at 6.45 pm*

COUNCILLOR LIZ FROST (CHAIRMAN)

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## **MATTERS ARISING FROM PREVIOUS MEETINGS & OTHER ITEMS OF INTEREST**

<b>Report of the:</b>	Clerk to the Conservators
<b>Contact:</b>	Tim Richardson
<b>Annexes/Appendices (attached):</b>	None
<b>Other available papers (not attached):</b>	None

### **Report summary**

This report presents an update on issues raised at previous meetings and other items of interest.

### **Recommendation (s)**

- (1) That the Conservators receive and note the updates on issues raised previously.

## **1 Public consultation on parking for non-racing events – Minute 23 a)**

- 1.1 The public consultation on the proposal submitted by Epsom Downs Racecourse for approval for non-racing related event parking has now finished. The consultation responses will be presented to the 18 June 2018 meeting of the Conservators for consideration.

## **2 Maintenance of the hack sand track, foot of Walton Downs**

- 2.1 The Council's Chief Legal Officer has again written to the Horserace Betting Levy Board regarding this matter, but no response has been received.

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## **ITEMS OF INTEREST DISCUSSED BY THE TRAINING GROUNDS MANAGEMENT BOARD (TGMB)**

**Report of the:** Chairman of the Conservators  
**Contact:** Tim Richardson  
**Annexes/Appendices (attached):** None  
**Other available papers (not attached):** None

### **Report summary**

**This report provides the Conservators with an update on items considered by the Epsom and Walton Downs Training Grounds Management Board.**

### **Recommendation (s)**

- (1) That the Conservators receive and note an update on items considered at recent meetings of the Epsom and Walton Downs Training Grounds Management Board.**

## **1 Items considered by the Training Grounds Management Board (TGMB)**

- 1.1 The Chairman of the Conservators and Training Grounds Manager (Mr Nigel Whybrow) have provided the following report on items considered at recent meetings of the Training Grounds Management Board, for the Conservators' information.

## **2 Weather**

- 2.1 The exceptionally cold weather and snow has caused additional problems, but the gallops staff worked hard to keep the training grounds open.

## **3 Hatched area**

- 3.1 This area had been open for hack riders, but the ground conditions mean that it is temporarily closed again.

**4 Numbers of horses in training**

- 4.1 After a disappointing start to the year, horse numbers have held steady, with a pleasing number of wins.

**5 Woodland Trust**

- 5.1 The Woodland Trust have submitted their planning application to Mole Valley District Council for their access road and car park, together with outline planning application for the visitor centre. The TGMB are extremely concerned about the effect that the proposed road changes and access road will have on the horses accessing the training grounds from the Shepard's Walk area and have been in contact with the Woodland Trust and Mole Valley District Council.

**6 Epsom Improvement Plan (Epsom Vision)**

- 6.1 This work is continuing, with various working groups set up and agreeing their terms of reference.

**Ward(s) Affected:** College Ward; Woodcote Ward;

## **REPORT OF THE HEAD DOWNSKEEPER**

**Report of the:** Head Downskeeper  
**Contact:** Robert Harding  
**Annexes/Appendices (attached):** none  
**Other available papers (not attached):** none

### **Report summary**

**To receive the report of the Head Downskeeper**

### **Recommendation (s)**

- (1) That the Conservators receive and note the report of the Head Downskeeper.**

## **1 Staff Training**

- 1.1 The two new members of the team have received horse handling training at Newmarket and will also attend a dog handling course, kindly arranged by a member of the Borough Council's Rangers.

## **2 Hack Riders Map**

- 2.1 Work towards the design of a new Hack Ride map is progressing well. Once it has been completed, copies of the map will be delivered to all local yards to help remove any uncertainty which riders have with regard to the areas that they are authorised to use.

## **3 Winter Program**

- 3.1 With the winter coming to an end the Downskeepers are on track with a number of tasks we wanted to achieve. Works to the car parks have been a priority. We have also undertaken woodland management in a few areas, which will benefit both horse riders and other Downs users. With help from an experienced chainsaw operator we have taken down two dangerously leaning trees at the top end of the fibre sand.

**Ward(s) Affected:** College; Woodcote

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## **REPLACEMENT TELECOMMUNICATIONS JOINT BOX ON THE DOWNS**

<b>Report of the:</b>	Downs Manager
<b>Contact:</b>	Sam Beak
<b>Annexes/Appendices (attached):</b>	<b>Annexe 1</b> – BT proposal for works to replace a telecommunications joint box on Epsom Downs
<b>Other available papers (not attached):</b>	Epsom and Walton Downs Byelaws

### **Report summary**

**This report details a proposal from BT to carry out essential works to replace a telecommunications joint box on the Downs in the Tattenham Corner area.**

### **Recommendation (s)**

- (1) That the Conservators consider the proposal from BT as set out at Annexe 1, and decide whether to grant approval for the necessary works under byelaw 2. (i).**

## **1 Background**

- 1.1 The Downs Manager has received a proposal from BT for essential works to replace a telecommunications joint box on the Downs in the Tattenham Corner area.
- 1.2 The works are necessary to provide a fibre connection to the Derby Festival Police Silver Command site, which is located in the area each year over the Derby period.

## **2 Proposals**

- 2.1 The details of the proposal are set out at **Annexe 1**. The proposed works require the approval of the Conservators under byelaw 2. (i), as set out below.
- 2.2 Epsom Downs Racecourse has provided its approval to the works (as the landowner).

- 2.3 The works will replace the existing telecommunications joint box (dimensions of 30cm wide by 60cm long) with a new unit situated in the same location. The new joint box would be slightly larger (dimensions of 60 cm wide by 130cm long). The works are anticipated to take 1-2 days for the installation of the new joint box, with a further 1-2 days to connect the cabling.

### **3 Financial and Manpower Implications**

- 3.1 None for the purpose of this report.
- 3.2 **Chief Finance Officer's comments:** None for the purposes of this report.

### **4 Legal Implications (including implications for matters relating to equality)**

- 4.1 Byelaw 2. (i) for the Downs states;
- A person shall not, without consent of the Conservators, on the Downs:
- (e) dig or take any stem, chalk, soil or other materials or take turf sods, trees, flowers, shrubs, plants or grass or use any device designed or adapted for detecting or locating any metal or mineral in the ground.
- 4.2 **Monitoring Officer's comments:** The legal position is considered within the body of this report.

### **5 Sustainability Policy and Community Safety Implications**

- 5.1 None for the purpose of this report.

### **6 Partnerships**

- 6.1 None for the purpose of this report.

### **7 Risk Assessment**

- 7.1 Whilst the area identified within the proposal is not extensively utilised by riders or pedestrians, it is adjacent to the golf course. Consideration needs to be given to the safety of members of the public using the area if the works are to be undertaken. The applicant has undertaken to provide suitable barriers around the location whilst the works are ongoing to mitigate this risk.
- 7.2 The Conservators should also be aware that if permission for the works is not granted, there is a risk to the efficiency and effectiveness of emergency services communications over the Derby period.



**8 Conclusion and Recommendations**

- 8.1 BT has submitted a proposal to carry out works to replace a telecommunications joint box in the Tattenham Corner area, in order to meet the requirements of the emergency services located there over the Derby period.
- 8.2 The Conservators are asked to consider the proposal and decide whether to grant approval under byelaw 2. (i) for the works to be undertaken.

**WARD(S) AFFECTED: College Ward; Woodcote Ward**

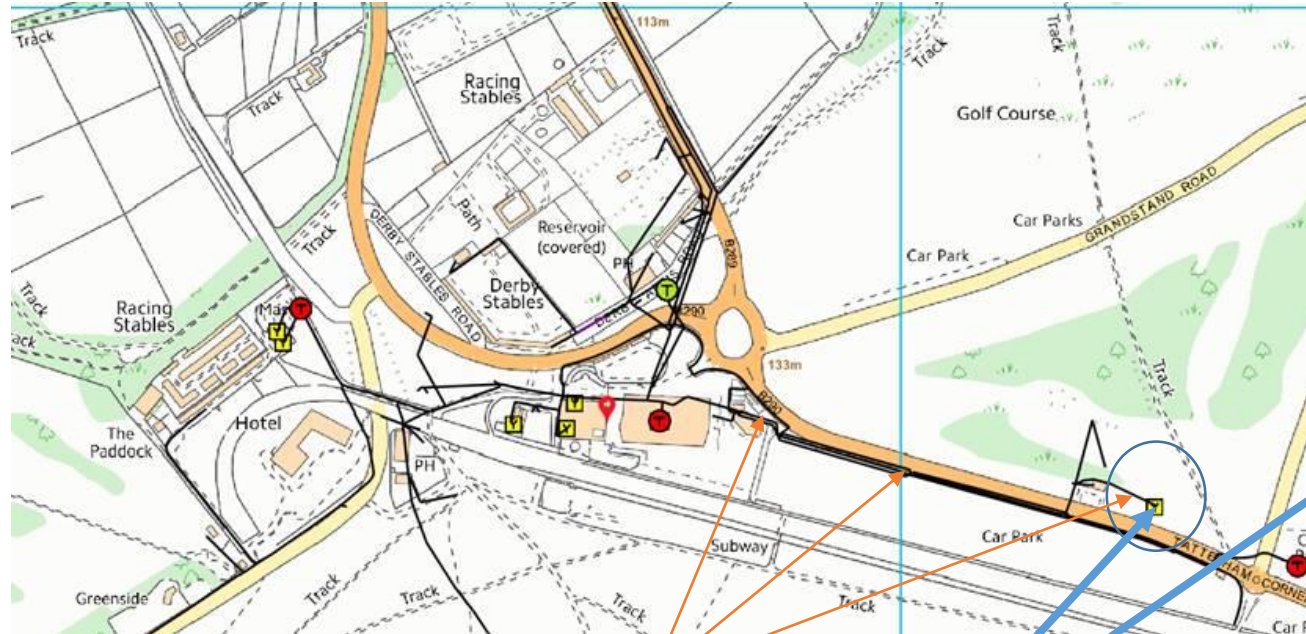
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## **EPSOM DERBY 2018**

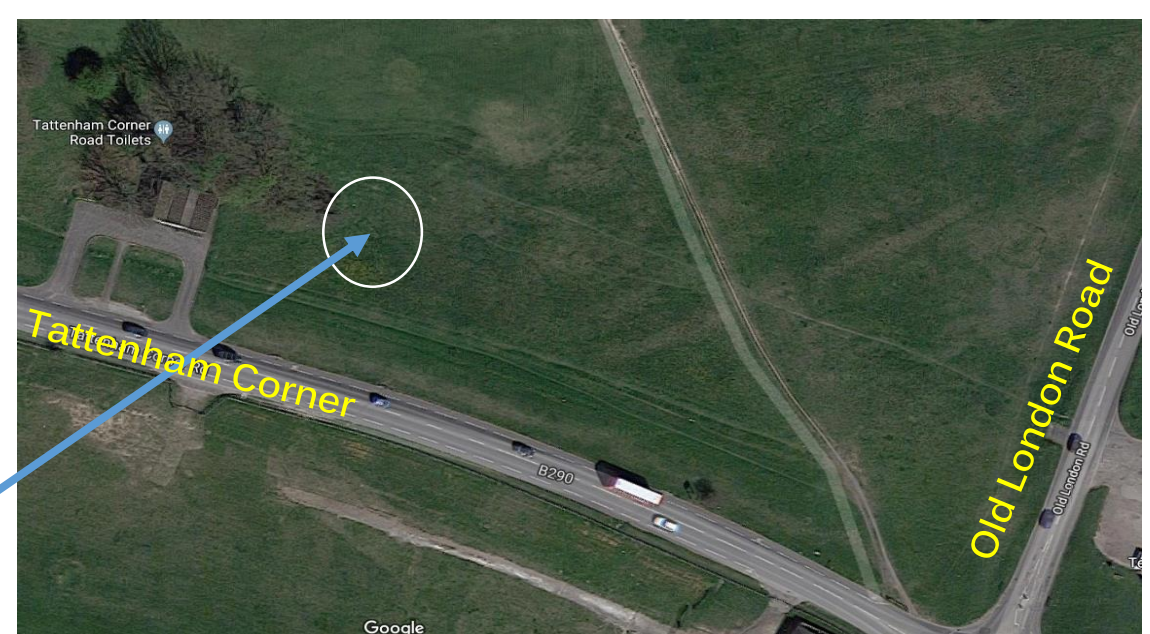
### **BT Request for Permission to dig at Tattenham Corner for Surrey Police Silver Command Comms**

For technical enquires please contact  
Jagath Singh – OPENREACH Customer Field Manager  
Tel : 07718800723 Email : [jagath.singh@openreach.co.uk](mailto:jagath.singh@openreach.co.uk)

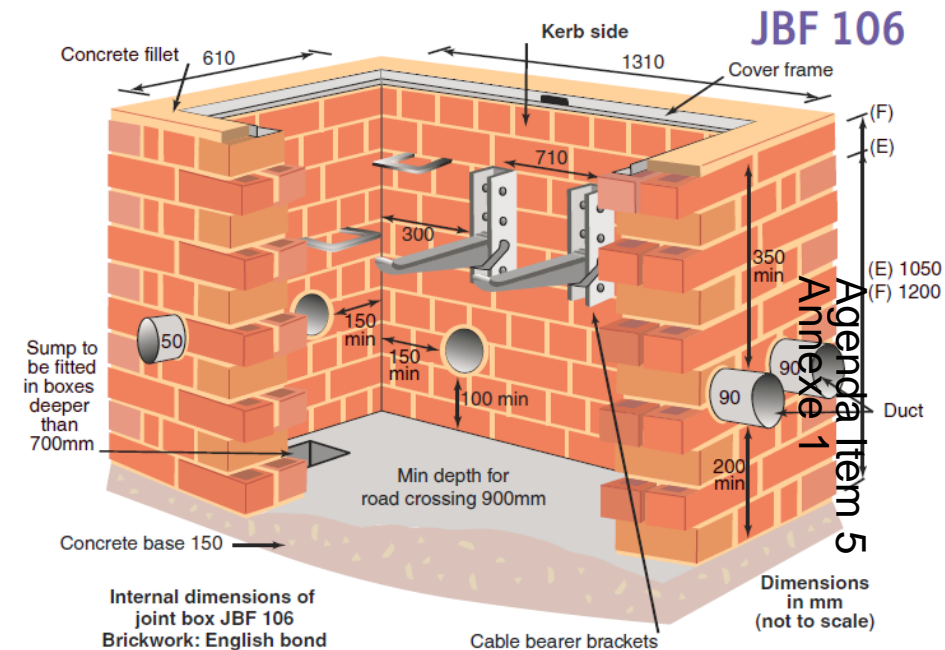
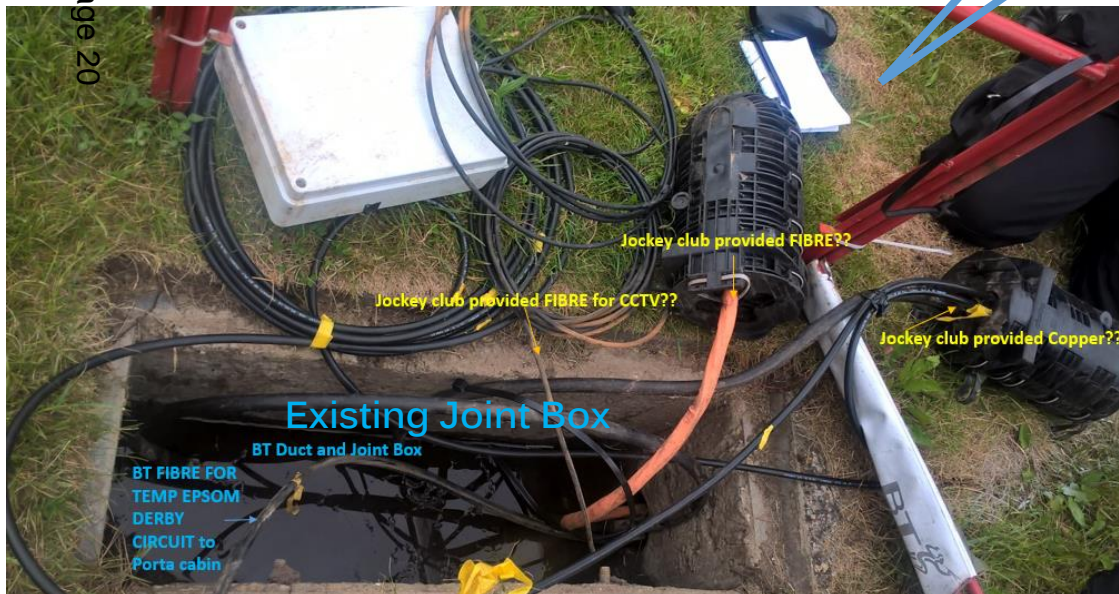
For general enquiries please contact  
Paul Brett : BT Project Manager - BT Business & The Public Sector  
Mobile 07710 007 507 :: [paul.r2.brett@bt.com](mailto:paul.r2.brett@bt.com)



Existing duct



The land is privately owned by the Jockey Club , approval is required from the Downs Conservators too dig



New Joint Box JBF 106 dimensions Length: 1310mm Width: 610mm Depth: (E) 1050mm



# Scope of works

To increase joint box capacity at the temporary Surrey Police Silver Command location at Tattenham Corner – junction of Old London Road  
NO ROAD CLOSURES ARE REQUIRED

## BT OPENREACH approved contractors will

- Undertake a Course site induction prior to access – if required
  - The identified works area is then to be barriered off by a NRSWA accredited operative with appropriate signage set up in accordance with Chapter
  - A competent NRSWA operative will carry out a full CAT scan survey of this area, prior to excavation and any existing utilities located will be identified with marker spray
  - Hand dug trial holes are to be excavated as required to positively identify any utilities traced. As well as to confirm that the new F6 chamber is feasible in this location
  - Demolish the existing BT JF2 chamber with great caution to protect the existing live cables
  - Hand dig in soft for new chamber to a depth of approx. 750mm
  - Pour a wet concrete floor C40 to a depth of approx. 100mm incorporating a drainage sump – the is for the base of the new box
  - Construct a new JBF106 using pre-formed chamber system or brick chamber with 9-inch brickwork which ever is most appropriate for the ground conditions and incorporate access steps and box furniture as required
- New Joint Box JBF 106 dimensions Length: 1310mm Width: 610mm Depth: (E) 1050mm – see page 18 and 19 of OPENREACH Builder guide**
- Once cured the chamber will be backfilled with as dug material and compacted in layers
  - Reinstate surround with the saved turfs to match existing levels
  - Taken as some of these connections have already been installed by other Telco's in which case these ducts are now live networks
  - Finally, site to be cleared of all arisings

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## **PROPOSED EVENTS ON EPSOM DOWNS**

<b>Report of the:</b>	Downs Manager
<b>Contact:</b>	Sam Beak
<b>Annexes/Appendices (attached):</b>	<b>Annexe 1</b> – Event route maps <b>Annexe 2</b> – Calendar of events for 2018-19 <b>Annexe 3</b> - Calendar of events for 2017-18 <b>Annexe 4</b> – Table indicating maximum number of events per year for each category
<b>Other available papers (not attached):</b>	Event Management Strategy agreed on 27 June 2011 Charging Policy for Events agreed on 28 June 2012 Review of Events on the Downs agreed on 23 January 2014 Review of Fees and Charges for Events on the Downs January 2017

### **Report summary**

**This report provides details of event requests for consideration by the Conservators.**

### **Recommendation (s)**

**(1) That the Conservators consider the following proposals to hold events on the Downs:**

- **Mole Valley Orienteering Club (Thursday 17 May 2018)**
- **Downs Young Athletes Cross Country League (Sundays 21 Oct, 2 Dec 2018, 17 Feb, 3 Mar 2019)**
- **Epsom College (Thursday 22 Nov 2018)**
- **EDMAC Cloud Tramp (Saturday 4 August 2018)**
- **Omni Terrier Derby (Sunday 26 August 2018)**
- **Tadworth Athletics Club: Tadworth Ten (Sunday 6 January 2019)**

**and decide whether they wish to grant approval for these events.**

- (2) That the Conservators note the Calendar of Events for 2018/19 as at Annexe 2.
- (3) That the Conservators note the fees and charges to be applied to each event subject to the event being approved.
- (4) That the Conservators note the review of the maximum number of events under each category per financial year and agree that the numbers should remain unchanged as detailed in Annexe 4.

## 1 Event Applications

- 1.1 Applications have been received from six groups/organisations for events on the Downs. Route maps for each of these events are included at **Annexe 1**, and an event calendar for 2018-19 is included at **Annexe 2**.
- 1.2 All applications have been made by organisations which have run the same or similar events in previous years. The table below details all of the above events.

Event	Organiser	Date	Time	No. of participants	Category of event	No. of years held on the Downs
Orienteering event	Mole Valley Orienteering Club	Thursday 17 May 2018	10.00 – 17.00	60	A	2
EDMAC Cloud Tramp Event	Epsom Downs Model Aircraft Club	Saturday 4 Aug 2018	16.00 – 18.00	30	U	19
OMNI Terrier Derby	OMNI Colour Presentations Ltd	Sunday 26 Aug 2018	08.30 – 16.00	100	B	15
Cross Country League	Downs Young Athletes	Sunday 21 Oct 2018	10.00 – 13.00	60-70	A	35+
Cross Country Run	Epsom College	Thursday 22 Nov 2018	12.15 – 16.00	600	C	160+



Cross Country League	Downs Young Athletes	Sunday 2 Dec 2018	10.00 – 13.00	60-70	A	35+
Tadworth 10	Tadworth Athletic Club	Sunday 6 Jan 2019	09.30 – 15.00	700	C	36
Cross Country League	Downs Young Athletes	Sunday 17 Feb 2019	10.00 – 13.00	60-70	A	35+
Cross Country League	Downs Young Athletes	Sunday 3 Mar 2019	10.00 – 13.00	60-70	A	35+

- 1.3 The Orienteering event and the Downs Young Athletes Cross Country League events are expected to have very little if any impact on the Downs and other users of the Downs, and so have been rated as category A.
- 1.4 The OMNI Terrier Derby event is expected to have very little if any impact on the Downs and other users of the Downs. Although the number of participants is relatively low the event itself does attract a much larger number of spectators and so has been rated as category B. This event has previously taken place on the Downs over the past 15 years.
- 1.5 The Epsom College Cross Country event and the Tadworth 10 are expected to attract a larger number of participants and so have been rated as category C. Both events have run smoothly on the Downs for a number of years and the organisers are very proactive to ensure minimal disruption to other users on the Downs.
- 1.6 The EDMAC Cloud Tramp event takes place on land designated for the club's activities and within the allocated times permitted for the club. The numbers are so low that little disruption is expected and so the event has been rated as category U. The event has previously taken place on the Downs over the past 19 years.
- 1.7 Any event that is given approval by the Conservators will have the important matter of staying on designated paths and not straying onto Training Grounds stressed to all organisers.
- 1.8 All organisations have provided the necessary paperwork, which includes copies of their public liability insurance and risk assessments.

## 2 Review of the suggested limit for the number of events on the Downs

- 2.1 At the meeting of the Conservators on 4 October 2017 it was requested that the maximum number of events permitted on the Downs each year was reviewed. A calendar of events approved for the 2017-18 financial year is attached at **Annexe 3**.
- 2.2 The Event Management Strategy for the Downs, which was agreed by the Conservators in October 2009 and reviewed in June 2011, provides a limit on events (not including horse racing, or events held exclusively within the Racecourse).
- 2.3 A table indicating the previously agreed maximum number of events for each category per year is at **Annexe 4**
- 2.4 The table below shows the number of events in each category that were approved in 2017-18:

Category	Total no. of events approved in 2017-18	Suggested Limit
A	6	10
B	7	10
C	1	5
D	1	On Application
S	1	On Application
U	3	On Application

- 2.5 The table below shows the number of events in each category that were approved in 2016-17:

Category	Total no. of events approved in 2017-18	Suggested Limit
A	7	10
B	2	10
C	2	5
D	1	On Application
S	0	On Application
U	11	On Application

- 2.6 Currently there are 17 events scheduled for the current financial year as detailed in paragraph 3.2.
- 2.7 As the demand for events on the Downs has not reached the maximum limit in any of the past 3 years, officers consider the current levels to be a good and fair number, and recommend that they should be retained at their existing level. Furthermore, over the past 3 years the Downs Manager has not received any complaints and no reinstatement bond has been retained, reflecting the fact that the condition of the Downs has not been significantly affected as a result of hosting a specific event.

### 3 Calendar of events

- 3.1 The calendar of forthcoming events is attached at **Annexe 2**. The events shown in bold are for consideration by the Conservators at this meeting.
- 3.2 As discussed in section 2 above, the Event Management Strategy sets out suggested limits on the number of events to be held on the Downs each year. These are detailed in the tables below, alongside the number of events currently approved and those waiting to be approved:

Category	No of Events currently approved April 2018 – March 2019	No of Events waiting to be approved April 2018 – March 2019	Total no. of events if approved	Suggested Limit
A	2	4	6	10
B	3	2	5	10
C	0	2	2	5
D	2	0	2	On Application
S	0	0	0	On Application
U	1	1	2	On Application

### 4 Future Events

- 4.1 At the meeting on 18 January 2017, the Conservators reviewed and updated the charging policy for events on the Downs.
- 4.2 For the purposes of this report, eight of the nine events would be subject to a hire charge and refundable reinstatement bond for the events detailed in the applications. The Cloud Tramp event will not be subject to any charge.
- 4.3 In accordance with the fees and charges policy, the table below illustrates how the charges will be applied.

<b>Event</b>	<b>Date</b>	<b>No. of participants</b>	<b>Category of event</b>	<b>Hire Charge £</b>	<b>Refundable Reinstatement Bond £</b>
Orienteering Event	Thursday 17 May 2018	60	A	90	25
EDMAC Cloud Tramp Event	Saturday 5 Aug 2018	30	U	0	0
OMNI Terrier Derby	Sunday 26 Aug 2018	100	B	75	25
Cross Country League	Sunday 21 Oct 2018	60-70	A	52.50	25
Cross Country Run	Thursday 22 Nov 2018	600	C	450	45
Cross Country League	Sunday 2 Dec 2018	60-70	A	52.50	25
Tadworth 10	Sunday 7 Jan 2019	700	C	525	52.50
Cross Country League	Sunday 17 Feb 2019	60-70	A	52.50	25
Cross Country League	Sunday 3 Mar 2019	60-70	A	52.50	25

## 5 Financial and Manpower Implications

- 5.1 The budgeted income of £5,600 for hire charges in 2018/19 is based on events approved at the meeting of 4 October 2017. Any additional events approved will result in increased income for the year.
- 5.2 **Chief Finance Officer's comments:** Hire charges as detailed above once realised will be accounted for within the overall budget.

## 6 Legal Implications (including implications for matters relating to equality)

- 6.1 None arising from the contents of this report.

## 7 Sustainability Policy and Community Safety Implications

- 7.1 None for the purposes of this report.

## 8 Partnerships

- 8.1 None for the purposes of this report.

## 9 Risk Assessment

- 9.1 Each event on Epsom & Walton Downs is requested to submit a risk assessment and public liability documents when applying.
- 9.2 With every event there is a risk of damage to the Downs. All event organisers are made aware of the restrictions to their event routes and are informed not to stray from the paths. A reinstatement bond is collected to cover the cost of damage caused by the event.

## 10 Conclusion and Recommendations

- 10.1 The Conservators are asked to consider the full event applications that have been received and to note the 2018/2019 Calendar of Events as at **Annexe 2**.
- 10.2 The Conservators are asked to note the charges to be applied to each event subject to approval being granted.
- 10.3 The Conservators are further asked to note the review of the maximum number of events under each category per financial year and agree that the numbers should remain unchanged as detailed in **Annexe 4**.

**Ward(s) Affected: College Ward; Woodcote Ward;**

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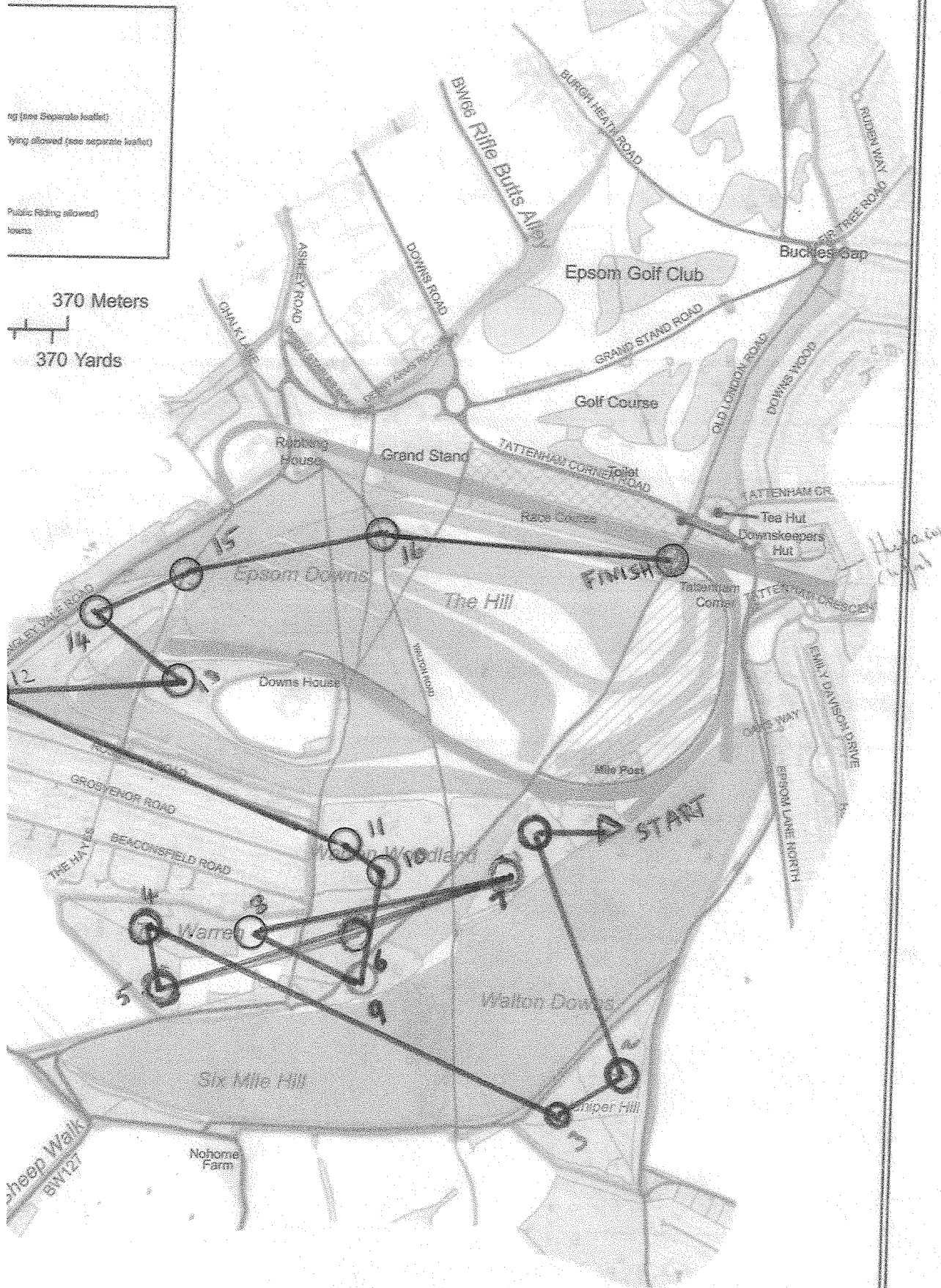
# Mole Valley Orienteering Club Event

Agenda Item 6  
Annexe 1

Walton Downs Regulation Map  
County of Surrey  
Borough of Epsom and Ewell

Running (see separate leaflet)  
Cycling allowed (see separate leaflet)  
Public Riding allowed  
Towns:

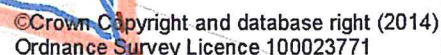
370 Meters  
370 Yards



10-09



Reproduced from the Ordnance Survey mapping with permission of the Controller of Her Majesty's Stationery Office  
Crown Copyright, Epsom & Ewell Borough Council License No 100023771 2009










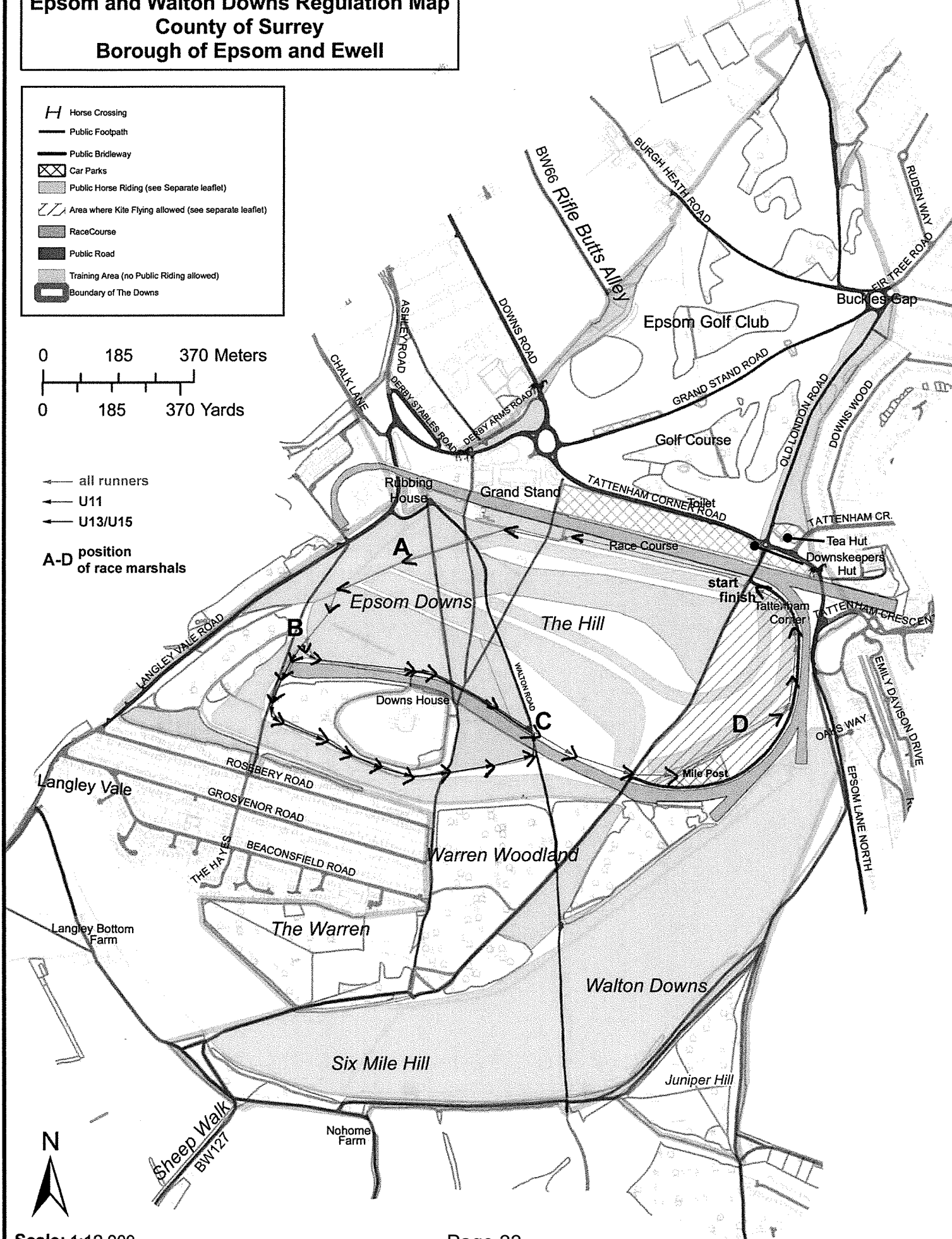
**Epsom and Walton Downs Regulation Map**  
**County of Surrey**  
**Borough of Epsom and Ewell**

-  Horse Crossing
-  Public Footpath
-  Public Bridleway
-  Car Parks
-  Public Horse Riding (see Separate leaflet)
-  Area where Kite Flying allowed (see separate leaflet)
-  Race Course
-  Public Road
-  Training Area (no Public Riding allowed)
-  Boundary of The Downs

0 185 370 Meters  
0 185 370 Yards

-  all runners
-  U11
-  U13/U15

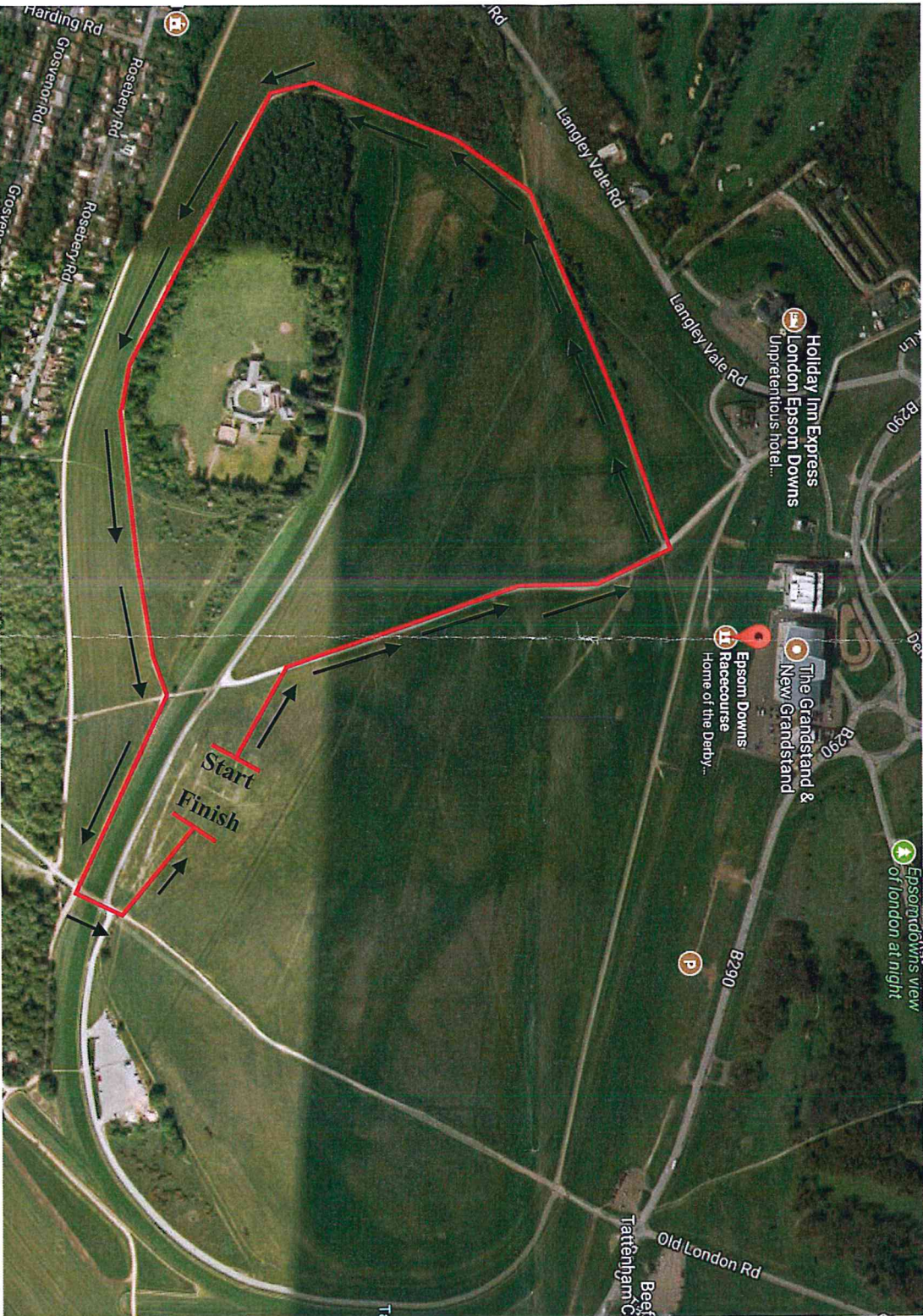
A-D position of race marshals





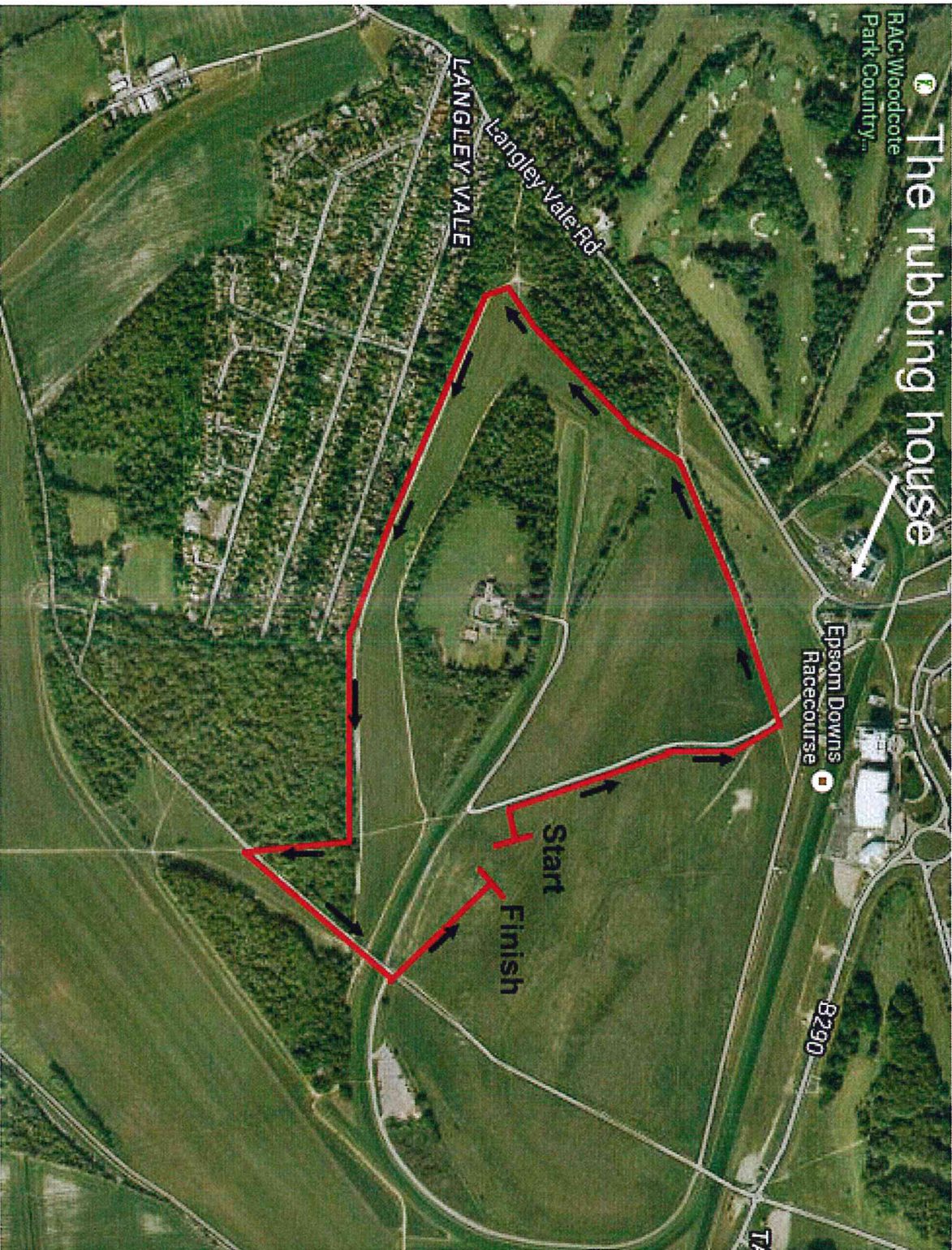
*Epsom College*

# Lower School Cross Country Route 2018 (1.5 miles)



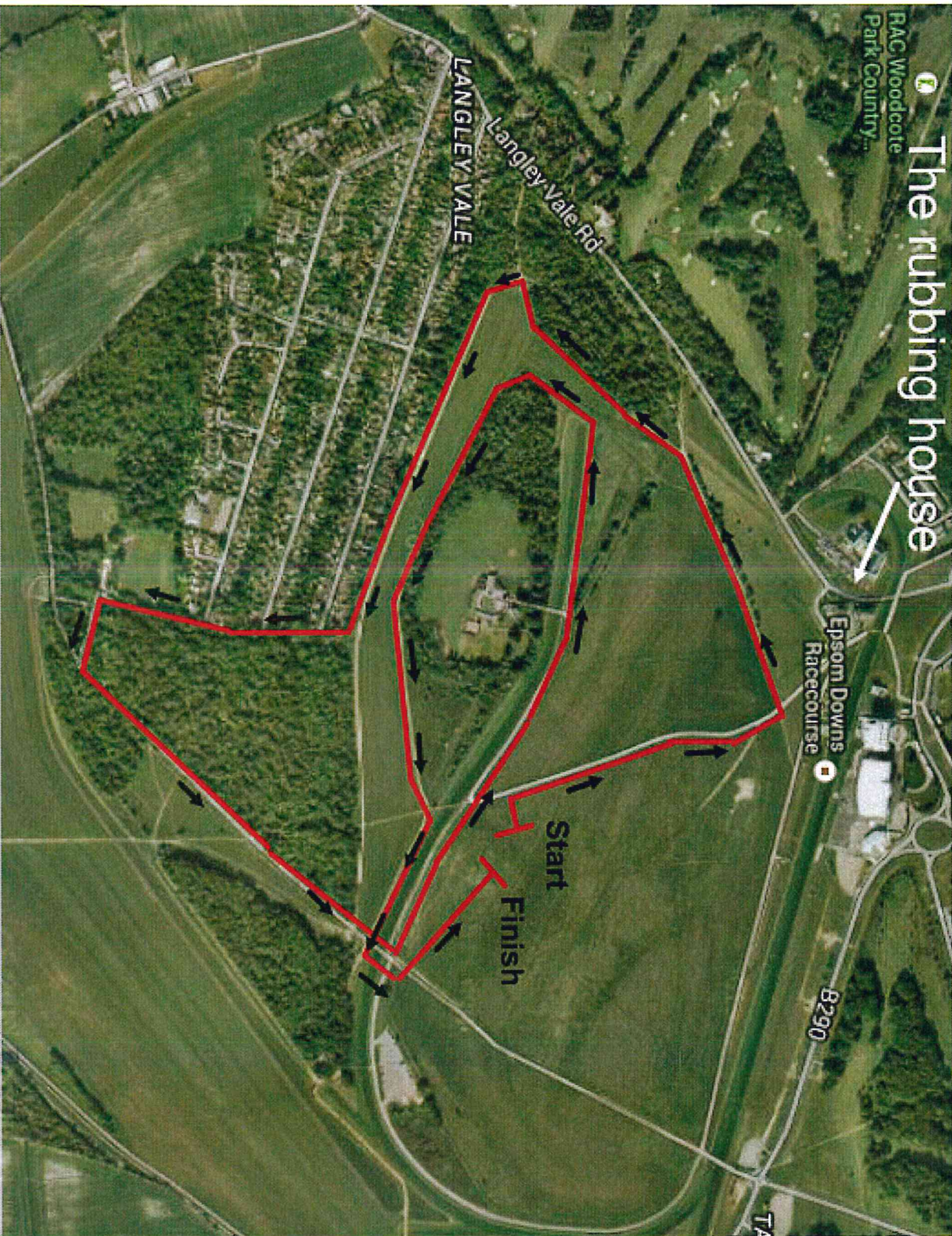


*Epsom College*  
**M4 Boys + Girls, U4 + 5<sup>th</sup> form Girls  
Cross Country route (1.7 miles)**





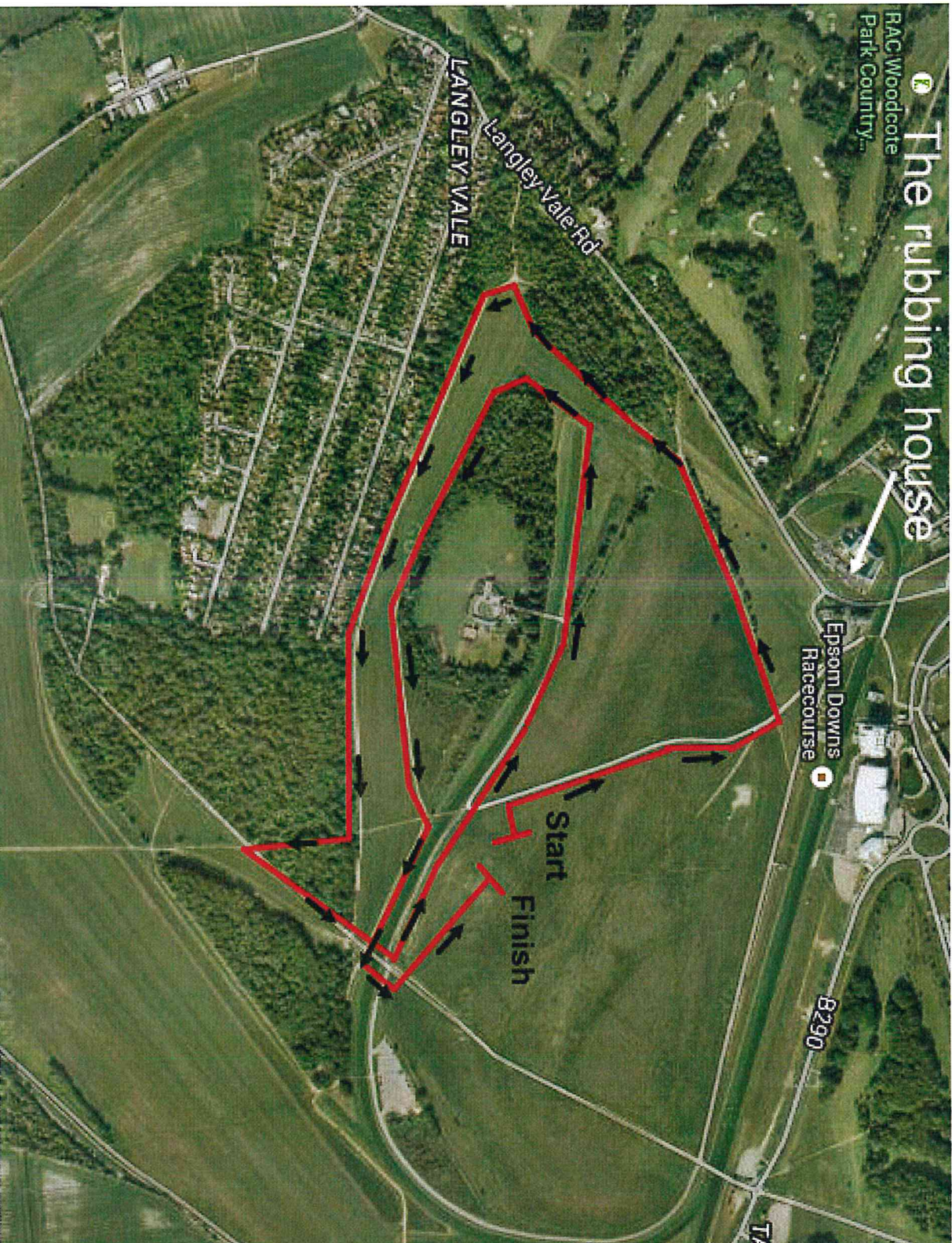
# *Epsom Couage* **Senior Boys Cross Country route (3.3 miles)**



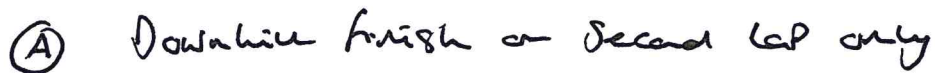


*Epsom College*

# U4 + 5<sup>th</sup> form boys and senior girls Cross Country route (3 miles)







## 2018/19 Events Calendar for Epsom & Walton Downs

Name of Event	Organiser	Date of Event	Time of Event	No of Participants	No of Organisers/ Spectators	Category of Event	Area affected (Maps provided below)
Pigeon Racing Liberation	Royal Pigeon Racing Association	Various dates tbc from Mar – Oct 2018	Early morn/ late eve	0	20	U	Grandstand Road Car Park
Sponsored Walk	Rotary Club of Banstead	Sunday 6 May 2018	07.30 – 16.00	70	20	A	London Road, 6 Mile Hill, paths alongside Warren Woodland
Round the Borough Bike	Epsom & Ewell Borough Council	Sunday 13 May 2018	10.00 – 14.00	100-200	3	B	Cycle paths and bridleways. The majority of this event takes place elsewhere.
<b>Orienteering Event</b>	<b>Mole Valley Orienteering Club</b>	<b>Thursday 17 May 2018</b>	<b>10.00 – 17.00</b>	<b>200</b>	<b>6</b>	<b>B</b>	<b>All areas of woodland, Walton Road, Juniper Hill, Epsom &amp; Walton Downs.</b>
Race for Life	Cancer Research UK Trading UK	Sunday 24 June 2018	05.00 – 16.00	1650	750	D	Grass/foot paths inside the racecourse and South of Downs House creating a loop
<b>Cloud Tramp</b>	<b>EDMAC</b>	<b>Saturday 4 Aug 2018</b>	<b>16.00 – 18.00</b>	<b>30</b>	<b>7</b>	<b>U</b>	<b>Designated area for flying model aircraft. Grassed area on Epsom Downs</b>
5K & 10K Summer Series	First Stride Events Ltd	Sunday 12 Aug - 2018	09.30 – 13.00	250	45	B	Epsom Downs, The Hill and Warren Woodland
<b>Omni Terrier Derby</b>	<b>Omni Colour</b>	<b>Sunday 26 August 2018</b>	<b>08.30 – 16.00</b>	<b>100</b>	<b>300</b>	<b>B</b>	<b>In car parking area close to 2 furlong marker</b>
Round the Borough Hike	Epsom & Ewell Borough Council	Saturday 8 Sept 2018	12.00 – 14.00	Up to 100	3	A	Public footpaths and bridleways. The majority of this event takes place elsewhere.

Name of Event	Organiser	Date of Event	Time of Event	No of Participants	No of Organisers/ Spectators	Category of Event	Area affected (Maps provided below)
Memory Walk	Alzheimer's Society	Sunday 23 Sept 2018	07.00 – 17.00	Up to 4000	113	D	Grass/foot paths inside the racecourse and South of Downs House creating a loop
<b>Cross Country League</b>	<b>Downs Young Athletes</b>	<b>Sunday 21 Oct 2018</b>	<b>10.00 – 13.00</b>	<b>60-70</b>	<b>50</b>	<b>A</b>	<b>Grass/foot paths inside the racecourse and South of Downs House</b>
5K & 10K Summer Series	First Stride Events Ltd	Sunday 4 Nov - 2018	09.30 – 13.00	250	45	B	Epsom Downs, The Hill and Warren Woodland
<b>Cross Country Run</b>	<b>Epsom College</b>	<b>Thursday 22 Nov 2018</b>	<b>12.15 – 16.00</b>	<b>600</b>	<b>50</b>	<b>C</b>	<b>Lay-by on Derby Stable Road, Walton Road grass/foot paths South of Downs House</b>
<b>Cross Country League</b>	<b>Downs Young Athletes</b>	<b>Sunday 2 Dec 2018</b>	<b>10.00 – 13.00</b>	<b>60-70</b>	<b>50</b>	<b>A</b>	<b>Grass/foot paths inside the racecourse and South of Downs House</b>
<b>Tadworth Ten</b>	<b>Tadworth Athletics Club</b>	<b>Sunday 7 Jan 2019</b>	<b>09.30 – 15.00</b>	<b>700</b>	<b>100</b>	<b>C</b>	<b>Old London Road, Walton Road crossing Six Mile Hill, Walton Downs leading up to Epsom Lane North</b>
<b>Cross Country League</b>	<b>Downs Young Athletes</b>	<b>Sunday 17 Feb 2019</b>	<b>10.00 – 13.00</b>	<b>60-70</b>	<b>50</b>	<b>A</b>	<b>Grass/foot paths inside the racecourse and South of Downs House</b>
<b>Cross Country League</b>	<b>Downs Young Athletes</b>	<b>Sunday 3 Mar 2019</b>	<b>10.00 – 13.00</b>	<b>60-70</b>	<b>50</b>	<b>A</b>	<b>Grass/foot paths inside the racecourse and South of Downs House</b>

Events in bold and are subject to approval from the Epsom & Walton Downs Conservators.



## 2017/18 Events Calendar for Epsom & Walton Downs

Name of Event	Organiser	Date of Event	Time of Event	No of Participants	No of Organisers/ Spectators	Category of Event	Area affected (Maps provided below)
Pigeon Liberation	Royal Pigeon Racing Association	Saturday 6 May 2017	08.30	N/A	2	U	Grandstand Road Car Park
Sponsored Walk	Rotary Club of Banstead	Sunday 7 May 2017	08.00 – 16.00	60	20	A	London Road, 6 Mile Hill, paths alongside Warren Woodland
Pigeon Liberation	Royal Pigeon Racing Association	Saturday 13 May 2017	07.00	N/A	2	U	Grandstand Road Car Park
Round the Borough Bike	Epsom & Ewell Borough Council	Sunday 14 May /2017	10.00 – 14.00	100-200	3	B	Cycle paths and bridleways. The majority of this event takes place elsewhere.
Pigeon Liberation	Royal Pigeon Racing Association	Saturday 10 June 2017	07.00	N/A	2	U	Grandstand Road Car Park
Race For Life	Cancer Research UK	Sunday 25 June 2017	05.00 – 16.00	2500	1500	D	Grass/foot paths inside the racecourse and South of Downs House creating a loop
Pigeon Liberation	Royal Pigeon Racing Association	Saturday 29 July 2017	07.00	N/A	2	U	Grandstand Road Car Park
Cloud Tramp	EDMAC	Saturday 5 August 2017	16.00 – 18.00	30	7	U	Epsom Downs within permitted model aircraft flying boundaries

Name of Event	Organiser	Date of Event	Time of Event	No of Participants	No of Organisers/ Spectators	Category of Event	Area affected (Maps provided below)
5km and 10km Running Race	First Stride Events Ltd	Sunday 20 August 2017	09.30 -13.00	400	45	B	Epsom Downs, The Hill and Warren Woodland
Pigeon Liberation	Royal Pigeon Racing Association	Saturday 12 August 2017	07.00	N/A	2	U	Grandstand Road Car Park
Pigeon Liberation	Royal Pigeon Racing Association	Saturday 26 August 2017	07.30	N/A	2	U	Grandstand Road Car Park
Omni Terrier Derby	Omni Colour	Sunday 27 August 2017	09.00 – 16.00	100	300	B	In car parking area close to 2 furlong marker
Round the Borough Hike	Epsom & Ewell Borough Council	Saturday 2 September 2017	12.00 – 14.00	Up to 100	3	A	Public footpaths and bridleways. The majority of this event takes place elsewhere.
Orienteering event	Mole Valley Orienteering Club	Sunday 22 Oct 2017	10.00 – 17.00	200	6	B	All areas of woodland, Walton Road, Juniper Hill, Epsom & Walton Downs.
Cross Country League	Downs Young Athletes	Sunday 5 Nov 2017	10.00 – 13.00	60-70	50	A	Grass/foot paths inside the racecourse and South of Downs House

Name of Event	Organiser	Date of Event	Time of Event	No of Participants	No of Organisers/ Spectators	Category of Event	Area affected (Maps provided below)
Cross Country League	Surrey Cross Country League	Saturday 11 Nov 2017	12.30 – 17.00	400	75	B	Paths leading up to Beech Wood, Sherwood's canter and grass/foot paths inside the racecourse and South of Downs House creating a loop
Cross Country Run	Epsom College	Thursday 23 Nov 2017	13.30 – 16.30	500	110	B	Lay-by on Derby Stable Road, Walton Road grass/foot paths South of Downs House
Cross Country League	Downs Young Athletes	Sunday 3 Dec 2017	10.00 – 13.00	60-70	50	A	Grass/foot paths inside the racecourse and South of Downs House
Tadworth Ten	Tadworth Athletics Club	Sunday 7 Jan 2018	10.00 – 15.00	700	100	C	Old London Road, Walton Road crossing Six Mile Hill, Walton Downs leading up to Epsom Lane North
The Vale Gallop	Mid Surrey Pony Club	Sunday 28 Jan	10.00 – 12.00	200	20	S	The Pony Club Field, Hurst Road, Walton on the Hill, The Sheepwalk
Cross Country League	Downs Young Athletes	Sunday 18 Feb 2018	10.00 – 13.00	60-70	50	A	Grass/foot paths inside the racecourse and South of Downs House
Cross Country League	Downs Young Athletes	Sunday 4 Mar 2018	10.00 – 13.00	60-70	50	A	Grass/foot paths inside the racecourse and South of Downs House

Name of Event	Organiser	Date of Event	Time of Event	No of Participants	No of Organisers/ Spectators	Category of Event	Area affected (Maps provided below)
79th Pioneer Run	Sunbeam MCC	Sunday 18 Mar 2018	06.00 – 13.00	350	300	S	Car Parks near to Downskeepers Hut and Tattenham Corner Road
5K & 10K Summer Series	First Stride Events Ltd	Sunday 25 Mar - 2018	09.30 – 13.00	250	45	B	Epsom Downs, The Hill and Warren Woodland

**Table indicating maximum number of events (for each category) per financial year**

Category	No of participants, organisers and spectators	Likely impact	Maximum number of events per financial year
A	30 - 100	Low	10
B	101 - 500	Low - Medium	10
C	501 - 1000	Medium - High	5
D	More than 1000	Considerable	Decision on application
S	<p>This category refers to events which primarily take place on land which does not fall under the jurisdiction of the Epsom &amp; Walton Downs Conservators, but may have an impact on the Downs and Downs users. These include, and are not limited to:</p> <p>Events taking place on public highways which run across and adjacent to the Downs for which organisers may request the use of the Downs car parks to serve as a venue for registration.</p> <p>Events taking place on adjacent land owned by the Racecourse or Epsom &amp; Ewell Borough Council (such as the Warren Recreation Ground) for which organisers may request permission to cross the Downs to gain access.</p> <p>Events taking place in lay-bys (such as the release of pigeons) but may cause disruption or incident to other Downs users.</p>		Decision on application
U	This category refers to events which although permission has been sought, involve so few participants or so little disruption that they have been granted without the need for a formal application or the application has been approved as a one-off by the Clerk to the Conservators in consultation with the Chairman		Decision on application
Filming	Varies	Dependent on scale of project	Decision on application

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## **EPSOM AND WALTON DOWNS CONSULTATIVE COMMITTEE**

**Report of the:** Clerk to the Conservators  
**Contact:** Tim Richardson  
**Annexes/Appendices (attached):** **Annexe 1** - Minutes of the meeting of the Epsom and Walton Downs Consultative Committee held on 12 March 2018.  
**Other available papers (not attached):**

### **Report summary**

To consider any issues arising from the meeting of the Epsom and Walton Downs Consultative Committee held on 12 March 2018.

### **Recommendation (s)**

- (1) That the Conservators receive and note the Minutes of the meeting of the Epsom and Walton Downs Consultative Committee held on 12 March 2018.**

## **1 Minutes of the Epsom and Walton Downs Consultative Committee**

- 1.1 The Minutes from the meeting of Epsom and Walton Downs Consultative Committee held on 12 March 2018 are attached at **Annexe 1**.

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**Minutes of the Meeting of the EPSOM AND WALTON DOWNS CONSULTATIVE  
COMMITTEE held on 12 March 2018**

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**PRESENT -**

Councillor Liz Frost (Chairman); Hugh Craddock (British Horse Society), Simon Durrant (Epsom Downs Racecourse), Alex Stewart (Epsom Downs Riders Protection Society) and Nigel Whybrow (Training Grounds Management Board).

In Attendance: Caroline Baldock (Epsom Equestrian Conservation Group), Richard Balsdon (College Ward Residents' Association), Angela Clifford (Epsom Civic Society), David Lambert (Epsom Downs Model Aircraft Club), Roger Marples (Epsom Downs Model Aircraft Club) and Steven McCormick (Woodcote Residents' Association)

Absent: Councillor Jean Steer, Andrew Cooper (Epsom Downs Racecourse), Bob Eberhard (Epsom and Ewell Cycle Action Group), Nick Harrison (Tattenhams Residents' Association), Conor Morrow (Lower Mole Countryside Management Service) and Stuart Walker (Epsom Golf Club)

Officers present: Kathryn Beldon (Clerk to the Conservators), Amardip Healy (Chief Legal Officer), Sam Beak (Downs Manager), Bob Harding (Head Downskeeper), Samantha Whitehead (Streetcare Manager) and Tim Richardson (Democratic Services Officer)

**10 MINUTES OF PREVIOUS MEETING**

The Minutes of the Meeting of the Epsom and Walton Downs Consultative Committee held on 18 September 2017 had been omitted from the published agenda pack in error, and were circulated at the meeting. The Minutes were agreed as a true record and signed by the Chairman.

**11 MATTERS ARISING FROM THE LAST MEETING AND OTHER ITEMS OF INTEREST**

The Committee received and noted a report providing updates on matters raised previously, and other items of interest. The following matters were considered:

- a) **Public consultation for parking on land in front of the Derby Arms Public House.** The British Horse Society (BHS) representative expressed that the BHS and the Epsom Downs Riders Protection Society (EDPRS) had submitted detailed comments in response to the public consultation, and requested that these be presented to the Conservators in full when they considered the matter. The Epsom Civic Society (ECS)

representative made a similar request with regard to the consultation response submitted by the ECS.

- b) **Hack riding map for Downs users.** The Committee was informed that officers were in the process of producing a new hack riding information map for the Downs. It was noted that officers were consulting the Hack Rider representatives with regard to the map, and that following this it would be presented to the Conservators for approval. The Hack Rider representatives expressed their thanks to officers for their work to produce the map.
- c) **Hack sand track, foot of Walton Downs.** The Hack Rider representatives informed the meeting that they had received a response from the Horserace Betting Levy Board (HBLB) in relation to correspondence regarding the Hack Sand Track. The HBLB had agreed to meet the Hack Rider representatives to discuss the track's condition. The representatives enquired whether the Chairman, Clerk and Epsom Downs Racecourse representative would like to meet with them to discuss the matter prior to their meeting with the HBLB. The Chairman thanked the representatives for this offer, and it was noted that a response would be provided by officers following the meeting.
- d) **Condition of concrete posts adjacent to the racecourse.** The Committee was informed that Epsom Downs Racecourse was looking into this issue.
- e) **Works to water mains in the area adjacent to the Derby Arms Public House.** The Committee noted that these works were nearing conclusion.

## 12 REPORT OF THE HEAD DOWNSKEEPER

The Committee received and noted the report of the Head Downskeeper.

## 13 ISSUES CONSIDERED BY THE CONSERVATORS

The Committee received and noted a summary of the items of interest considered at meetings of the Epsom and Walton Downs Conservators held on 4 October 2017 and 22 January 2018, and the Minutes of those meetings.

## 14 ISSUES RAISED BY THE HACK RIDERS REPRESENTATIVES

The following matters were raised by the Hack Rider representatives:

- a) **Signposting/marker posts.** Officers informed the Committee that signposting and marker posts for hack rides would be reviewed following finalisation of the new hack ride information map (see Minute 11 b) above).
- b) **Scrub clearance.** Officers informed the Committee that it had not been possible to undertake scrub clearance work near the southern end of Rifle

Butts Alley this winter as urgent additional maintenance work had been required elsewhere on the Downs. If it was not possible to complete the work in advance of the bird nesting period, it be included in the schedule for next winter's work programme.

- c) **Use of the Hatched area for hack riding.** The Training Grounds Management Board representative informed the Committee that the hatched area was currently closed for hack riding due to the wet conditions. It would be reopened once conditions had improved.

The representative also informed the meeting that the area had not received a high level of use while it was open. A small number of cases of misuse of the area by hack riders had been witnessed. These had related to horses travelling too fast in the area, or encroaching upon the adjacent gallops.

- d) **Dog control.** The Committee noted that the dog walking information signs and other measures implemented since 2016 had been highly successful in improving dog control on the Downs.

## 15 ISSUES RAISED FOR CONSIDERATION

The following matter was raised by a representative to the Committee:

- a) **Byelaw sign for the model aircraft peg board.** The Epsom Downs Model Aircraft Club representative enquired whether a byelaw sign could be installed on the rear of the model aircraft frequency peg board on the Downs. It was noted that officers would consider this.

## 16 ITEMS FOR THE ATTENTION OF THE CONSERVATORS

The Committee agreed that no items from the meeting would require verbal representation to the Conservators.

*The meeting began at 6.00 pm and ended at 6.25 pm*

COUNCILLOR LIZ FROST (CHAIRMAN)

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## OUTSTANDING REFERENCES

**Report of the:** Clerk to the Conservators  
**Contact:** Tim Richardson  
**Annexes/Appendices (attached):** **Annexe 1** - Outstanding references  
**Other available papers (not attached):**

### Report summary

This report lists references to officers outstanding as at 16 April 2018.

Recommendation (s)	<i>Notes</i>
(1) That this report be noted.	

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## **OUTSTANDING REFERENCES**

<b>Ref. of Item (Min. no / meeting date)</b>	<b>Title and nature of issue</b>	<b>Position at last meeting</b>	<b>Current position</b>
19/04/2006	Signposting of the Downs	Signs Audit received and noted. Schedule for replacing signs to be presented before the end of the financial year.	Report proposing schedule for replacing signs to June 2018 meeting.
25/10/2010	Maintenance of sand track	In April 2016 the Conservators agreed to instruct the Downskeepers not to undertake any works of maintenance to the hack sand track and to ask the Chief Legal Officer to write to the Horserace Betting Levy Board to confirm that they did not accept that they are responsible for maintaining the track.	No response has been received from the Horserace Betting Levy Board.
4/10/2017 Minute 14	Review of fee for metal detecting licenses	A review of the fee for metal detecting licences for use on the Downs during the 2019 calendar year will be undertaken at the October 2018 meeting of the Conservators.	Report due in October 2018.
4/10/2017 Minute 14	Review of Memorial Policy fees for the Downs	A review of the fees for items permitted under the Memorial Policy for the Downs will be undertaken at the October 2018 meeting of the Conservators.	Report due in October 2018.
4/10/2017 Minute 17 a)	Review of limits for events held on the Downs	A review of the maximum number of events permitted on the Downs will be presented to a future meeting of the Conservators.	See <b>Item 6</b> of this agenda.
4/10/2017 Minute 17 (2)	Review of fees for events on the Downs	A review of the fees and charges for Events on the Downs will be undertaken at the October 2018 meeting of the Conservators.	Report due in October 2018.

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