

EPSOM AND WALTON DOWNS CONSERVATORS

Monday 15 April 2019 at 6.00 pm

Committee Room 1 - Epsom Town Hall

The members listed below are summoned to attend the Epsom and Walton Downs Conservators meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Committee Members

Councillor Liz Frost (Chairman)

Simon Durrant, Epsom Downs Racecourse (Vice-Chairman)

Councillor Rekha Bansil

Andrew Cooper, Epsom Downs Racecourse

Councillor Lucie Dallen

Simon Dow, Horserace Betting Levy Board

Councillor Robert Foote

Councillor Jan Mason

Nigel Whybrow, Epsom Downs Racecourse

Councillor Clive Woodbridge

Yours sincerely



Clerk to the Conservators

For further information, please contact Democratic Services, 01372 732122 or democraticservices@epsom-ewell.gov.uk

AGENDA

1. MINUTES OF PREVIOUS MEETING (Pages 3 - 6)

The Conservators are asked to confirm as a true record the Minutes of the Conservators' Meeting held on 28 January 2019 (attached) and to authorise the Chairman to sign them.

2. MATTERS ARISING FROM PREVIOUS MEETINGS & OTHER ITEMS OF INTEREST (Pages 7 - 8)

The Conservators are asked to note the current situation on issues raised previously. Updates on the following matters are provided: Hack Sand track at the foot of Walton Downs; Bid for European Agricultural Fund for Rural Development funding (EAFRD); Championship Horseracing.

3. ITEMS OF INTEREST DISCUSSED BY THE TRAINING GROUNDS MANAGEMENT BOARD (TGMB) (Pages 9 - 10)

This report provides the Conservators with an update on items considered by the Epsom and Walton Downs Training Grounds Management Board. Updates on the following matters are provided: Cyclists on the Downs, Equine Influenza, Epsom trained winners.

4. REPORT OF THE HEAD DOWNSKEEPER (Pages 11 - 12)

This report presents the Head Downskeeper's update to the Conservators. It includes: Downskeepers' Hut break in, clearance of a fallen tree and new signs.

5. PROPOSED EVENTS ON EPSOM DOWNS (Pages 13 - 28)

This report provides details of event requests for consideration by the Conservators.

6. DATE OF MEETINGS IN 2019 (Pages 29 - 30)

The Conservators are requested to agree the dates of their normal meetings to be held in 2019.

**Minutes of the Meeting of the EPSOM AND WALTON DOWNS CONSERVATORS
held on 28 January 2019**

PRESENT -

Councillor Liz Frost (Chairman); Simon Durrant (Epsom Downs Racecourse) (Vice-Chairman); Andrew Cooper (Epsom Downs Racecourse), Simon Dow (Horserace Betting Levy Board), Councillor Robert Foote (Items 25-30 only), Nigel Whybrow (Epsom Downs Racecourse) and Councillor Clive Woodbridge.

In Attendance:

Absent: Councillor Rekha Bansil, Councillor Lucie Dallen and Councillor Jan Mason

Officers present: Kathryn Beldon (Clerk to the Conservators), Ian Dyer (Head of Operational Services), Brendan Bradley (Chief Accountant), Amardip Healy (Chief Legal Officer), Bob Harding (Head Downkeeper) and Tim Richardson (Democratic Services Officer)

24 MINUTES OF PREVIOUS MEETING

The Minutes of the Meeting of the Epsom and Walton Downs Conservators held on 8 October 2018 were agreed as a true record and signed by the Chairman.

25 MATTERS ARISING FROM PREVIOUS MEETINGS & OTHER ITEMS OF INTEREST

The Conservators received a report providing updates on the following matters: Maintenance of the hack sand track at the foot of Walton Downs; Bid for European Agricultural Fund for Rural Development funding (EAFRD).

The following further update was considered:

- a) **Bid for European Agricultural Fund for Rural Development funding (EAFRD).** The Chairman informed the meeting that a site visit had now been held, and had identified elements which could be taken forward in the bid.

Following consideration, it was resolved:

- (1) To note the current situation on issues raised previously.**

26 ITEMS OF INTEREST DISCUSSED BY THE TRAINING GROUNDS MANAGEMENT BOARD (TGMB)

The Conservators received a report providing an update on items considered by the Epsom and Walton Downs Training Grounds Management Board. Updates on the following matters were provided: Epsom trained winners; Jockey Club Estates website; Racing post article.

Following consideration, it was resolved:

- (1) That the Conservators received and noted an update on items considered at recent meetings of the Epsom and Walton Downs Training Grounds Management Board.**

27 REPORT OF THE HEAD DOWNSKEEPER

The Conservators received the report of the Head Downskeeper. It included updates on the following matters: recent events on the Downs, staffing, incidents on the Golf Course and habitat projects.

The following matter was considered:

- a) **Publicity of habitat project work.** The Conservators greatly appreciated the habitat project work undertaken on the Downs and asked that it be given wider publicity where appropriate. It was noted that such publicity would need to be sensitive to the fragile nature of some of the species/habitats involved.

Following consideration, it was resolved:

- (1) To note the report**

28 BUDGET 2019/20

The Conservators received a report seeking approval for the 2019/20 budget and the recommended precepts on the constituent bodies.

The following matters were considered:

- a) **External Audit fee: year to date.** The Conservators noted a negative figure recorded for the External Audit charge for the year to date. The Chief Accountant informed the Conservators that this was due to an accrual, as the Auditor had not billed for their work before the end of 2018.
- b) **Ad-hoc repairs to Tattenham Corner conveniences.** Following a question, the Chief Accountant informed the Conservators that a cost for ad-hoc repairs to the Tattenham Corner conveniences had been incurred during 2018/19, but that no budget allocation for such works was considered necessary for 2019/20. If such costs were incurred again in the future, the position would be reviewed.

Following consideration, it was resolved:

- (1) **That the budget for 2019/20 be agreed as set out in Annex 1 to the report, with a request for a 4% increase in precept from the constituent bodies as follows:-**

Epsom and Ewell Borough Council: £244,360

Epsom Downs Racecourse: £122,170

Epsom & Walton Downs Training Board: £40,730

29 EPSOM DOWNS RACING SEASON 2019

The Conservators received a report informing them of dates for race meetings in 2019 and presenting a request from Epsom Downs Racecourse for consent for race meetings and extensions to the periods permitted for fencing as required by the Epsom and Walton Downs Regulation Act 1984 and Epsom and Walton Downs Byelaws.

The following matters were considered:

- a) **Fencing period extension applications.** Simon Durrant informed the Conservators that the Racecourse was applying for two extensions to the period permitted for fencing. These extensions were unchanged from those granted by the Conservators for the 2018 racing season.
- b) **Change to schedule of race meetings: 15 August, Team Racing.** Andrew Cooper informed the Conservators of an amendment to the schedule of race meetings to be held in 2019. The provisional race meeting listed for Thursday 5 September would not take place. The Conservators were informed that an alternative evening fixture might be held on Thursday 15 August 2019 instead.

The Conservators were informed that if it was held, the fixture on 15 August would form part of a series of 'Team Racing' events held across the country over a number of consecutive weeks. The event was currently considered 'provisional' by the Racecourse, with confirmation of whether it would be held anticipated by the end of February 2019. The Conservators noted that as an evening fixture, it would require their approval in accordance with section 14 of the Epsom and Walton Downs Regulation Act 1984.

Following consideration, it was resolved:

- (1) **That the Conservators noted the dates of the 2019 racing season for Epsom Downs detailed in paragraph 1.1 of the report, and granted their consent to the following meetings in accordance with section 14 of the Epsom and Walton Downs Regulation Act 1984:**

Thursday 4 July (Evening)

Thursday 11 July (Evening)

Thursday 18 July (Evening)

Thursday 1 August (Evening)

Thursday 15 August (Evening) (Provisional)

Sunday 29 September

- (2) That the Conservators noted that Epsom Downs Racecourse had applied to Surrey County Council for the temporary suspension of Footpath 50 as detailed in section 3 of the report.
- (3) That the Conservators approved an application from Epsom Downs Racecourse for consent under the Byelaw 2 (i) (a) to bring forward the start of the fencing period for the Upper Tattenham Enclosure and Lonsdale Enclosure for the Derby festival to 13 May 2019.
- (4) That the Conservators approved an application from Epsom Downs Racecourse for consent under the Byelaw 2 (i) (a) to extend the fencing period for the Lonsdale Enclosure to enable fencing to remain in place between the dates of 12 – 19 June 2019.

30 FORWARD PLAN FOR CONSERVATORS' ITEMS

The Conservators received a report setting out a list of anticipated reports to be considered at future scheduled meetings.

The following matter was considered:

- a) **Update on bid for European Agricultural Fund for Rural Development funding.** The Conservators requested that an update on the bid for EAFRD funding be provided at the next meeting.

Following consideration, it was resolved:

- (1) **That the Conservators noted the forward plan for items.**

The meeting began at 6.00 pm and ended at 6.26 pm

COUNCILLOR LIZ FROST (CHAIRMAN)

MATTERS ARISING FROM PREVIOUS MEETINGS & OTHER ITEMS OF INTEREST

Head of Service/Contact: Amardip Healy, Chief Legal Officer
Annexes/Appendices (attached): None
Other available papers (not attached): None

Report summary

The Conservators are asked to note the current situation on issues raised previously. Updates on the following matters are provided: Hack Sand track at the foot of Walton Downs; Bid for European Agricultural Fund for Rural Development funding (EAFRD); Championship Horseracing.

Recommendation (s)

- (1) That the Conservators note the current situation on issues raised previously.

1 Hack Sand Track Update

- 1.1 Officers are awaiting a response from the Horse Race Betting Levy Board.

2 Bid for European Agricultural Fund for Rural Development funding (EAFRD)

- 2.1 Following the submission of a Future High Street Fund bid by the Council, additional resource will be provided to the bid for EAFRD funding.

3 Championship Horseracing – not to be held in 2019

- 3.1 Epsom Downs Racecourse has advised that the provisional Championship horseracing fixture for 15 August, approved by the Conservators at the last meeting, will not be held.

Ward(s) Affected: College Ward; Woodcote Ward;

This page is intentionally left blank

ITEMS OF INTEREST DISCUSSED BY THE TRAINING GROUNDS MANAGEMENT BOARD (TGMB)

Head of Service/Contact: Amardip Healy, Chief Legal Officer

Annexes/Appendices (attached): None

Other available papers (not attached):

Report summary

This report provides the Conservators with an update on items considered by the Epsom and Walton Downs Training Grounds Management Board. Updates on the following matters are provided: Cyclists on the Downs, Equine Influenza, Epsom trained winners.

Recommendation (s)

- (1) That the Conservators receive and note an update on items considered at recent meetings of the Epsom and Walton Downs Training Grounds Management Board.**

1 Items considered by the Training Grounds Management Board (TGMB)

- 1.1 The Training Grounds Manager (Mr Nigel Whybrow) has provided the following report on items considered at recent meetings of the Training Grounds Management Board (TGMB), for the Conservators information.

2 Cyclists on the Downs

- 2.1 The Board was informed that groups of cyclists using the Downs are becoming an issue for trainers. While social media posts seem to have helped in raising awareness, the Board felt more needed to be done to encourage cyclists to avoid the Downs until training had finished for the day.

3 Equine influenza

- 3.1 The recent outbreak of equine influenza highlighted some concerns regarding hacks that possibly were not vaccinated but were using the Downs. The Board is currently looking into this.

4 Epsom trained winners

- 4.1 Epsom trained winners are currently slightly down on the same time last year.

Ward(s) Affected: College Ward; Woodcote Ward;

REPORT OF THE HEAD DOWNSKEEPER

Head of Service/Contact: Ian Dyer, Head of Operational Services

Annexes/Appendices (attached):

Other available papers (not attached):

Report summary

This report presents the Head Downskeeper's update to the Conservators. It includes: Downskeepers' Hut break in, clearance of a fallen tree and new signs.

Recommendation (s)

(1) That the Conservators note the report of the Head Downskeeper.

1 Downskeepers' Hut break In

- 1.1 During December the Downskeepers Hut was broken into, with the door being badly damaged during the incident. Nothing was taken and there was no damage to the inside of the hut.
- 1.2 The front door and lock have been replaced, and under the recommendation of the Police any items of value have been painted with traceable DNA liquid, to deter further incidents.

2 Clearance of fallen tree

- 2.1 During recent strong winds a large tree came down and blocked one of the major bridleways across the Downs. The Ranger Service and Downskeeper team dealt with the situation with great professionalism. The implications of not getting the situation resolved quickly could have had effected horses in training and use by the public during the following week. I would specifically like to thank the Ranger team for their quick response and hard work.

3 New signs

- 3.1 New signage is soon going to be put in place at the main entrances leading onto Walton Downs. This is due to numerous vehicles being sent by Sat Nav systems through Langley Vale Farm onto tracks and bridleways on the Downs.

Ward(s) Affected: College Ward; Woodcote Ward;

PROPOSED EVENTS ON EPSOM DOWNS

Head of Service/Contact:	Ian Dyer
Annexes/Appendices (attached):	Annex 1 - Event route maps Annex 2 - Calendar of Events for 2019-20
Other available papers (not attached):	Fees and charges for events on the Downs, agreed 8 October 2018 Event Management Strategy agreed 27 June 2011

Report summary

This report provides details of event requests for consideration by the Conservators.

Recommendation (s)

- (1) That the Conservators consider the following proposals to hold events on the Downs:
 - EDMAC Cloud Tramp Event (Saturday 3 August 2019)
 - The Terrier Derby (Sunday 25 August 2019)
 - Surrey Men's Cross Country League (Saturday 9 November 2019)
 - Epsom College Inter House Cross Country (Thursday 21 November 2019)
 - Mole Valley Orienteering Club (Thursday 23 January 2020)and decide whether they wish to grant approval for these events.
- (2) That the Conservators note the Calendar of Events for 2019/20
- (3) That the Conservators note the fees and charges to be applied to each event subject to the event being approved.

1 Event Applications

- 1.1 Applications have been received from four groups/organisations for events on the Downs. Route maps for each of these events are included at **Annex 1**, and an event calendar for 2019-20 is included at **Annex 2**.

- 1.2 All applications have been made by organisations which have run the same or similar events in previous years. The table below details all of the above events.

Event	Organiser	Date	Time	No. of participants	Category of event	No. of years held on the Downs
EDMAC Cloud Tramp	Epsom Downs Model Aircraft Club	Saturday 3 August 2019	16:00 – 18:00	30	U	20
The Terrier Derby	Omni Colour	Sunday 25 August 2019	09:00 – 16:00	70	B	16
Cross Country League	Surrey Men's Cross Country League	Saturday 9 November 2019	12:30 – 17:00	400	C	10+
Cross Country Run	Epsom College	Thursday 21 November 2019	12:00 – 16:00	700	C	160+
Orienteering Event	Mole Valley Orienteering Club	Thursday 23 January 2020	15:00-22:00	40	A	3

- 1.3 The EDMAC Cloud Tramp event takes place on land designated for the club's activities and within the allocated times permitted for the club. The numbers are so low that little disruption is expected and so the event has been rated as category U. The event has previously taken place on the Downs over the past 20 years.

The Orienteering Event is expected to have very little impact on the Downs and other users of the Downs, and has therefore been rated as a category A.

- 1.4 The OMNI Terrier Derby event is expected to have very little if any impact on the Downs and other users of the Downs. Although the number of participants is relatively low the event itself does attract a much larger number of spectators and so has been rated as category B. This event has previously taken place on the Downs over the past 15 years.

- 1.5 The Surrey Men's Cross Country League and the Epsom College Cross Country Run event attract higher numbers of participants but are not expected to have much of an impact on the Downs and other users of the Downs and so they have been rated as category C. Both events have run smoothly on the Downs for a number of years and the organisers are very proactive to ensure minimal disruption to other users on the Downs.
- 1.6 The organisers of all approved events are reminded of the importance of staying on designated paths and not staying onto Training Grounds.
- 1.7 All organisations have provided the necessary paperwork, which includes copies of their public liability insurance and risk assessments.

2 Calendar of events

- 2.1 The calendar of forthcoming events is attached at **Annex 2**. The events shown in bold are for consideration by the Conservators at this meeting.
- 2.2 The Event Management Strategy sets out suggested limits on the number of events to be held on the Downs each year, and these are detailed in the tables below, alongside the number of events currently approved and those waiting to be approved:

Category	No of Events currently approved April 2019 – March 2020	No of Events waiting to be approved April 2019 – March 2020	Total no. of events if approved	Suggested Limit
A	2	1	3	10
B	2	1	3	10
C	0	2	2	5
D	2		2	On Application
S	0		0	On Application
U	1	1	2	On Application

- 2.3 For the purposes of this report, four of the five events would be subject to a hire charge and refundable reinstatement bond for the events detailed in the applications.
- 2.4 In accordance with the fees and charges policy, the table below illustrates how the charges will be applied.

Event	Date	No. of participants	Category of event	Hire Charge £	Refundable Reinstatement Bond £
Cloud Tramp	Saturday 3 August 2019	30	U	N/A	N/A
The Terrier Derby	Sunday 25 August 2019	70	B	£70	£25
Surrey Men's Cross Country League	Saturday 9 November 2019	400	C	£400	£40
Epsom College Cross Country Run	Thursday 21 November 2019	700	C	£700	£70
Mole Valley Orienteering Club	Thursday 23 January 2020	40	A	£50	£25

3 Financial and Manpower Implications

3.1 None for the purposes of this report.

4 Legal Implications (including implications for matters relating to equality)

4.1 All applicants are required to complete a hirer agreement at the time of application. If an application is approved it is subject to the terms and conditions of hire.

4.2 **Monitoring Officer's comments:** None arising from the contents of this report.

5 Sustainability Policy and Community Safety Implications

5.1 None for the purposes of this report.

6 Partnerships

6.1 None for the purposes of this report.

7 Risk Assessment

- 7.1 Each event on Epsom & Walton Downs is requested to submit a risk assessment and public liability documents when applying.
- 7.2 With every event there is a risk of damage to the Downs. All event organisers are made aware of the restrictions to their event routes and are informed not to stray from the paths. A reinstatement bond is collected to cover the cost of damage caused by the event.

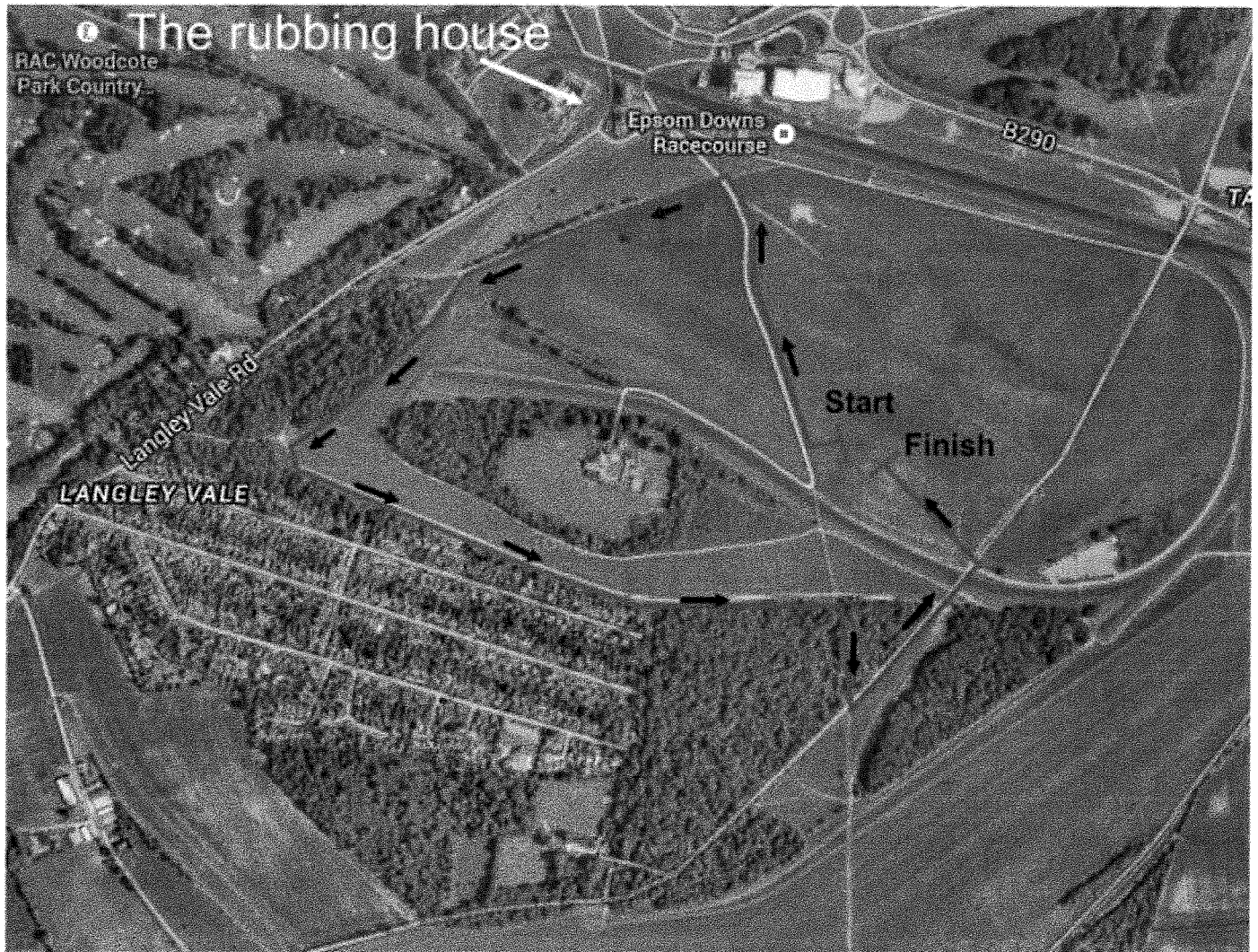
8 Conclusion and Recommendations

- 8.1 The Conservators are asked to consider the full event applications that have been received and to note the 2019/2020 Calendar of Events as at **Annex 2**.
- 8.2 The Conservators are asked to note the charges to be applied to each event subject to approval being granted.

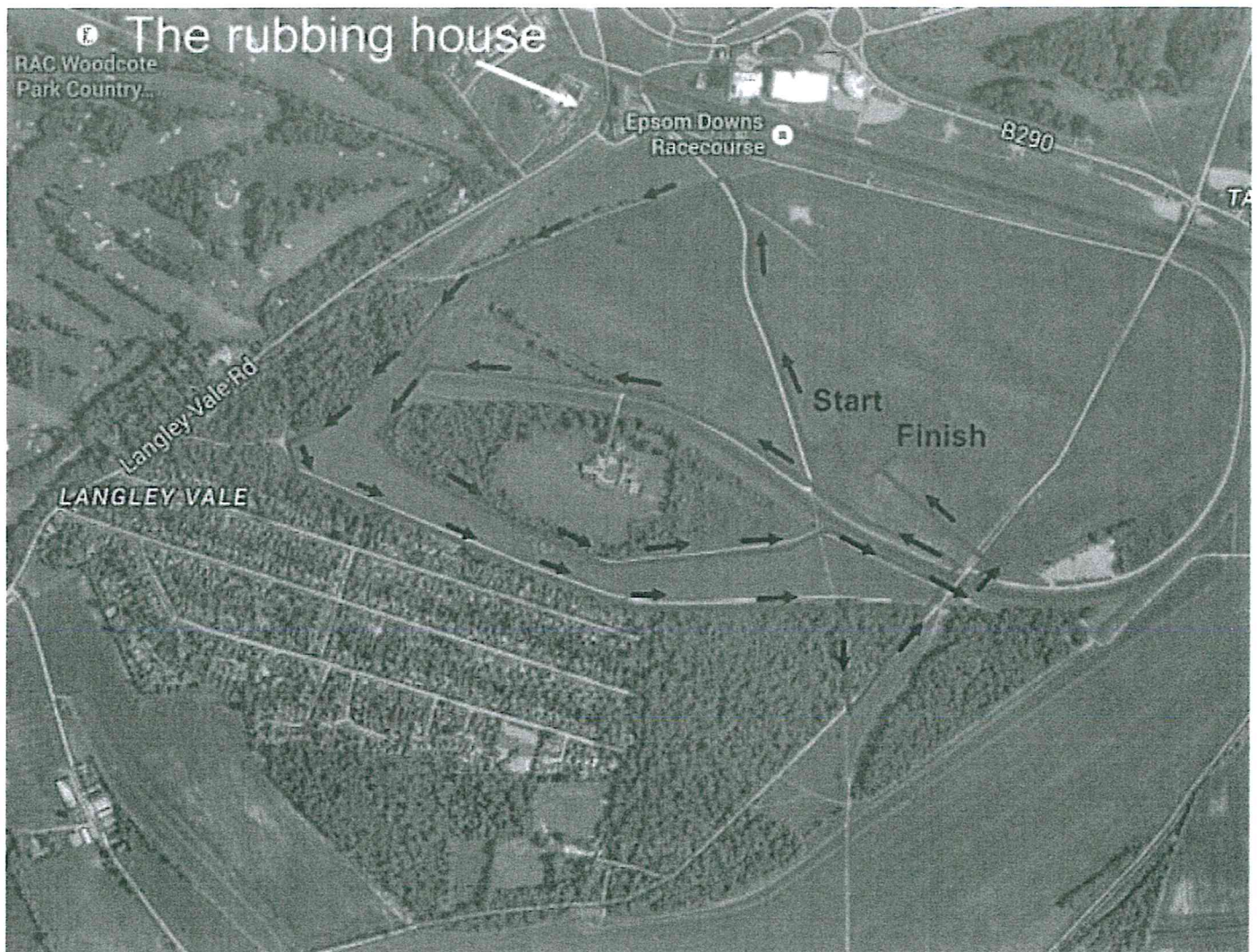
Ward(s) Affected: College Ward; Woodcote Ward;

This page is intentionally left blank

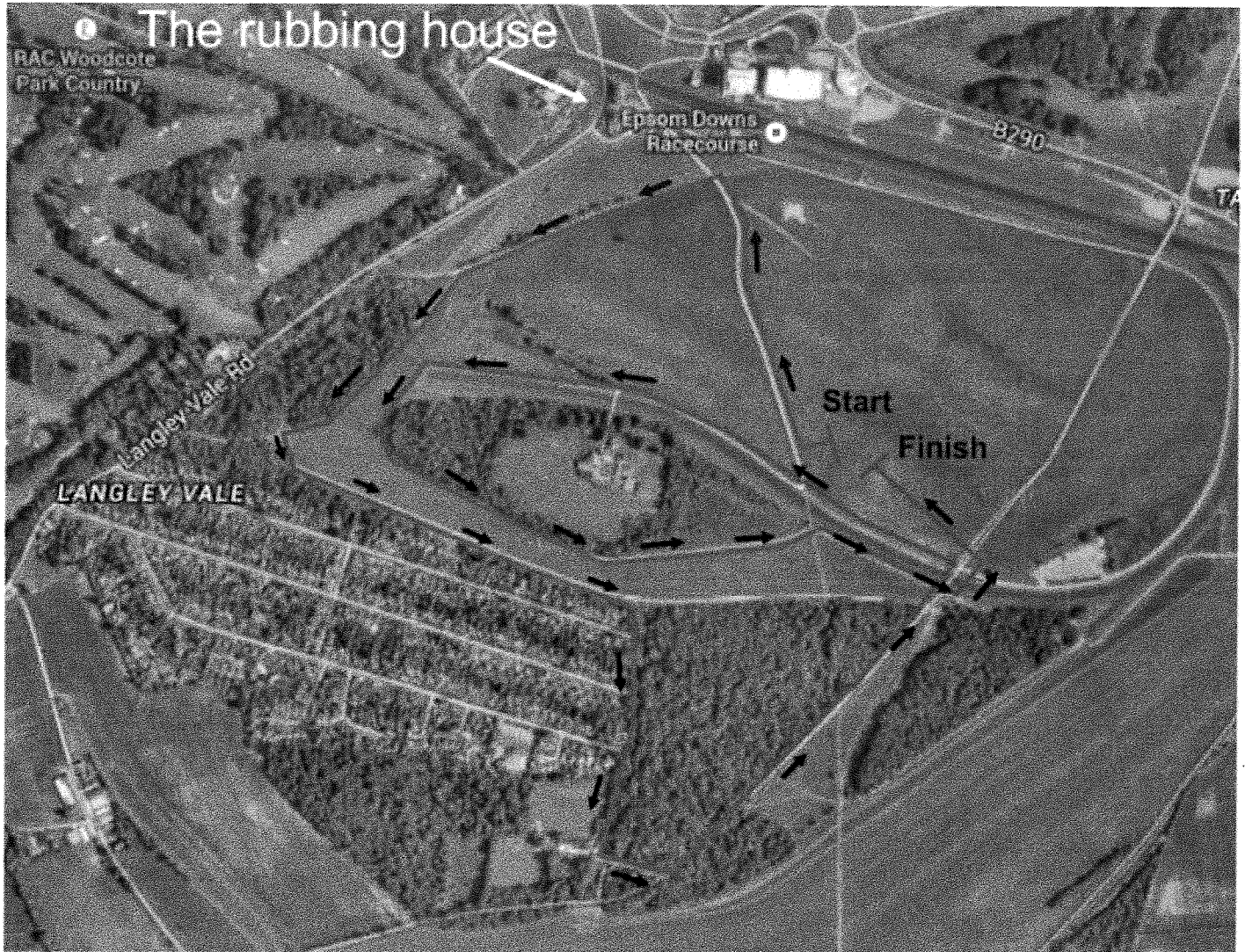
M4 Boys + Girls, U4 + 5th form Girls Cross Country route (1.7 miles)



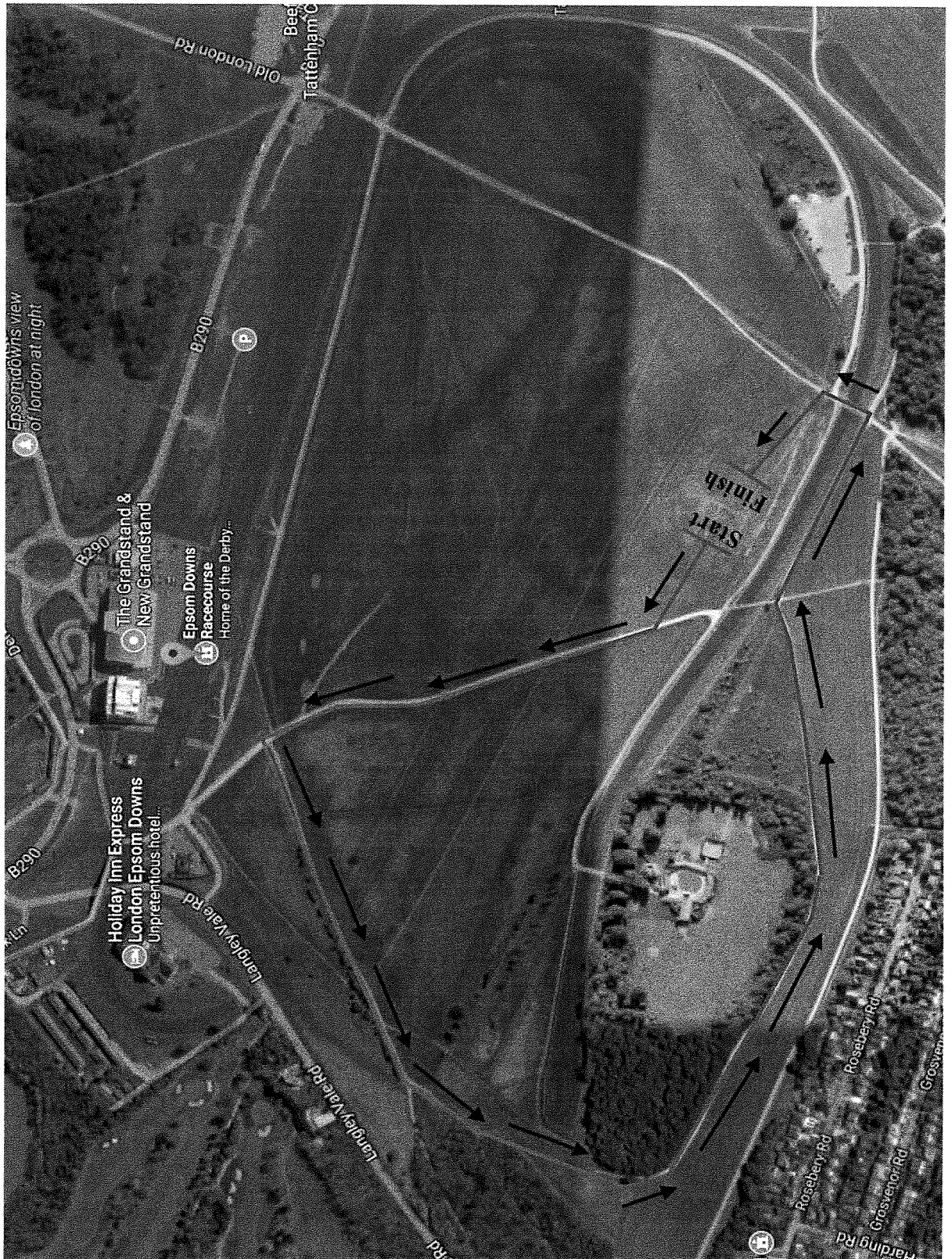
U4 + 5th form boys and senior girls Cross Country route (3 miles)

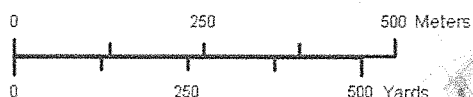
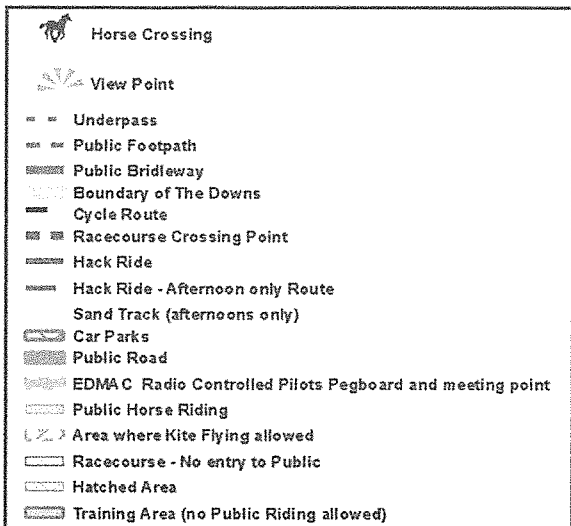


Senior Boys Cross Country route (3.3 miles)

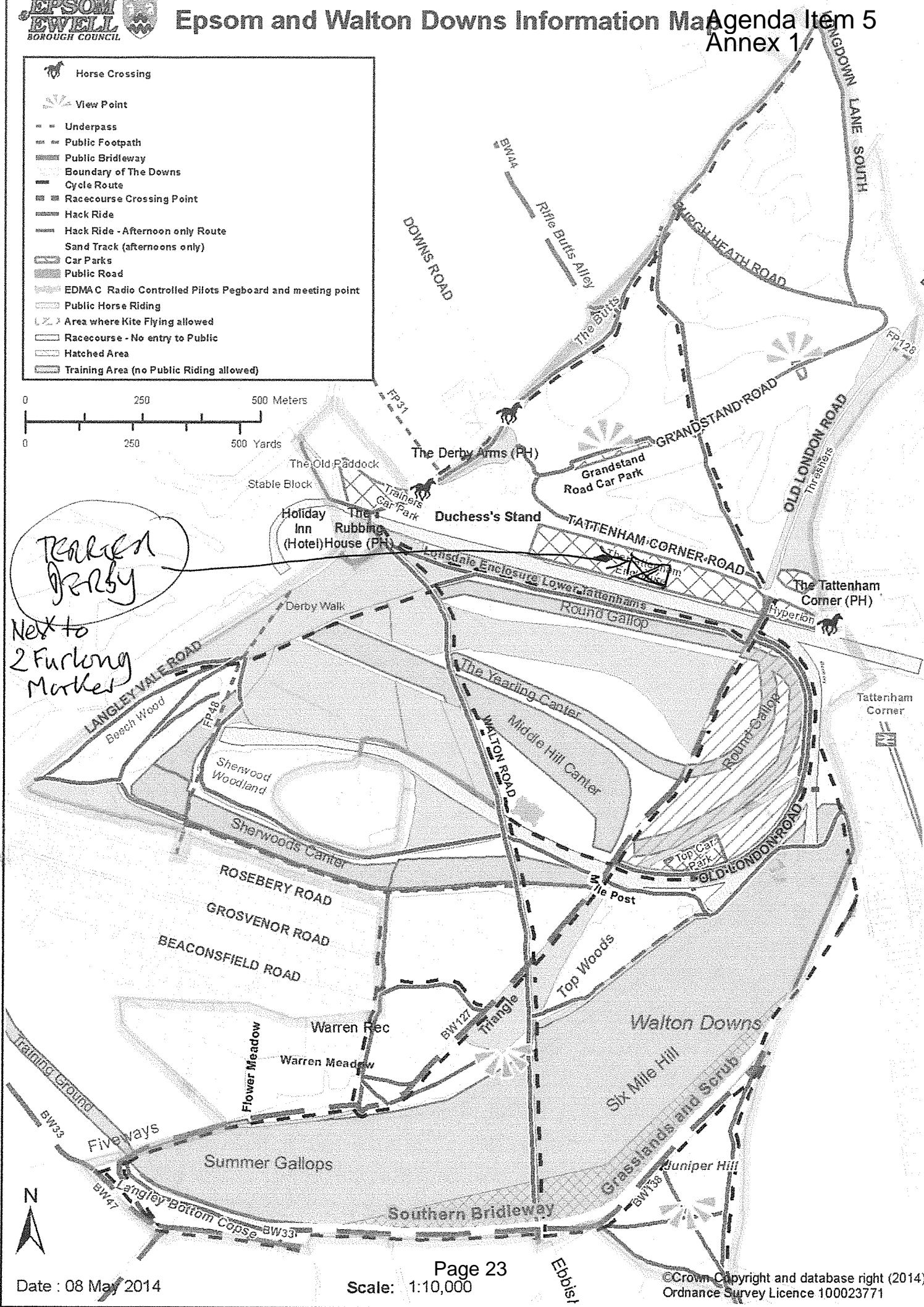


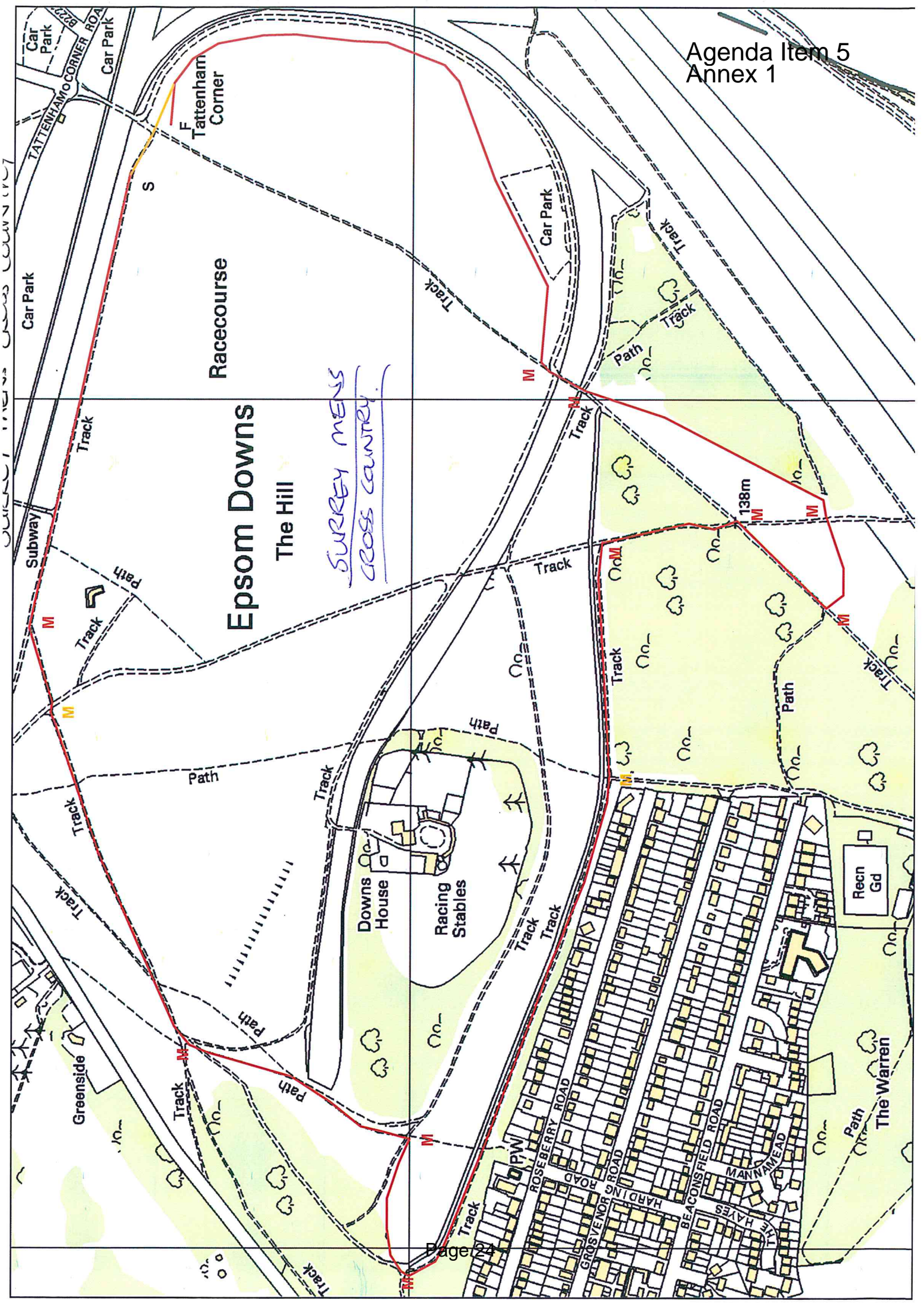
Lower School Cross Country Route 2018 (1.5 miles)



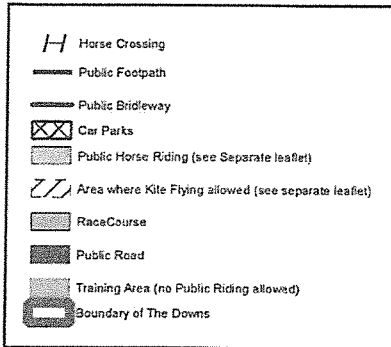


Trainer Derby
Next to 2 Furlong Market

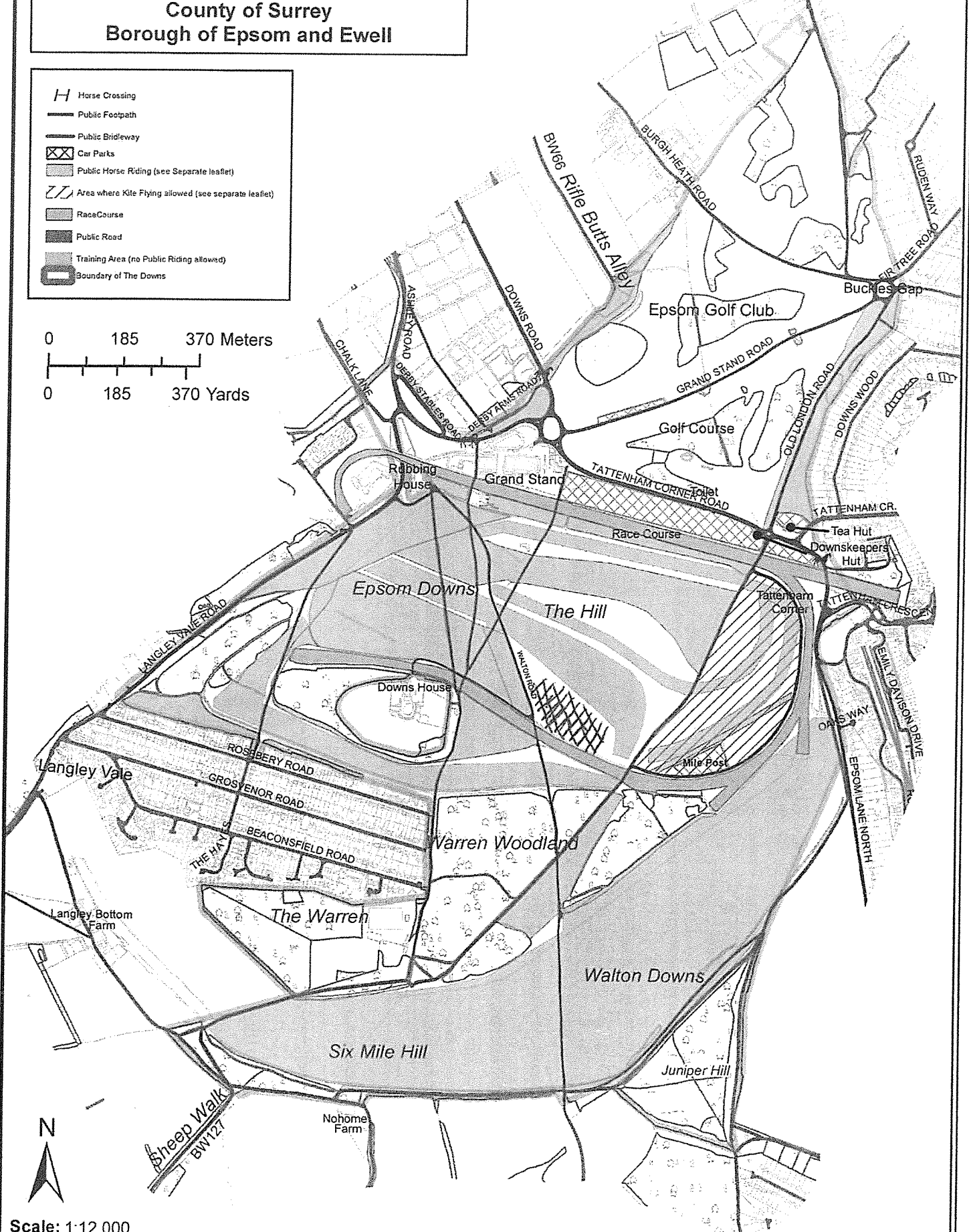




Epsom and Walton Downs Regulation Map
County of Surrey
Borough of Epsom and Ewell



0 185 370 Meters
0 185 370 Yards



Scale: 1:12,000

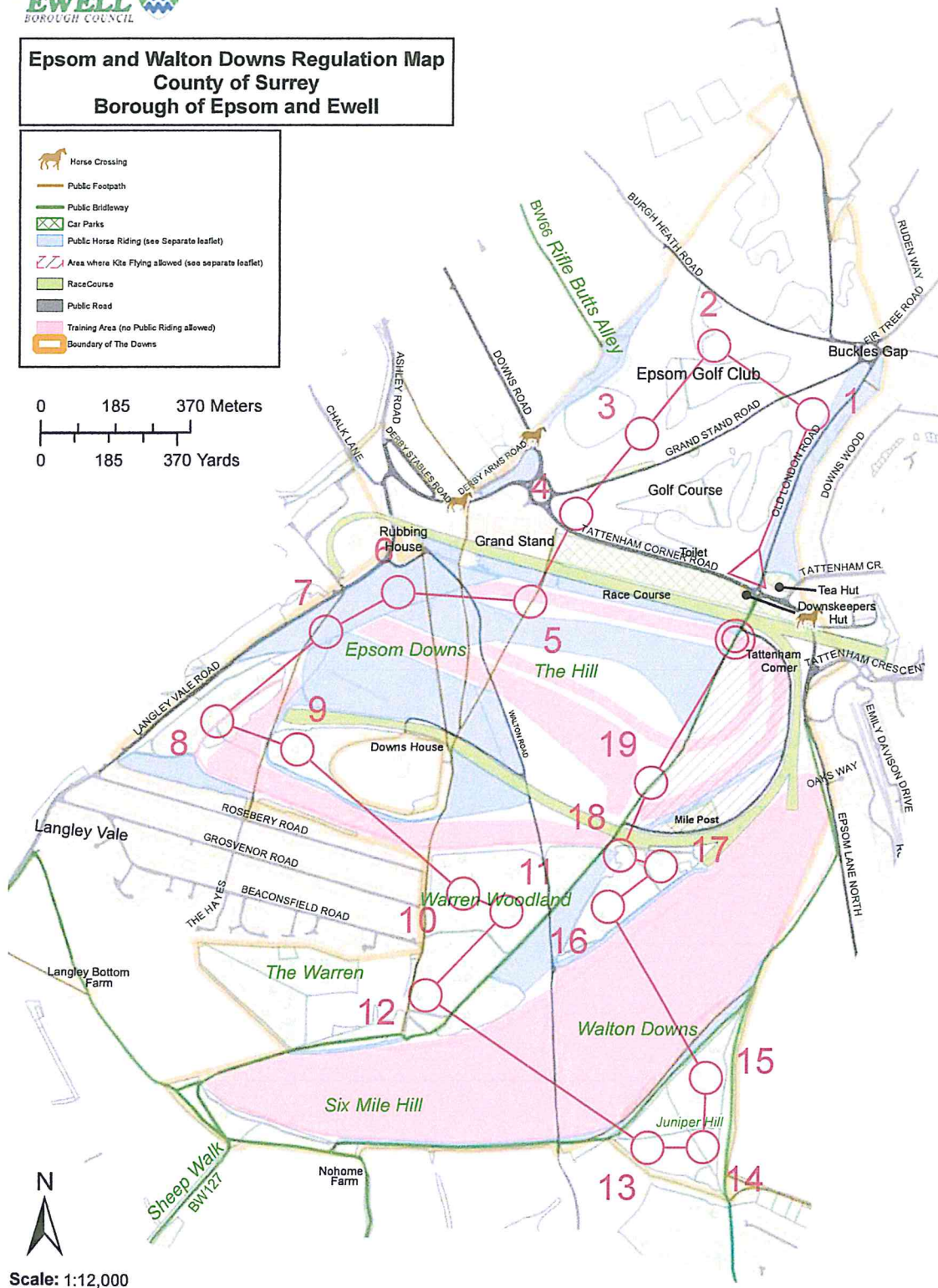
Date Printed: 08-Dec-09



Epsom and Walton Downs Regulation Map
County of Surrey
Borough of Epsom and Ewell



0 185 370 Meters
0 185 370 Yards



N
Scale: 1:12,000

2019/20 Events Calendar for Epsom & Walton Downs

Name of Event	Organiser	Date of Event	Time of Event	No of Participants	No of Organisers/ Spectators	Category of Event	Area affected (Maps provided below)
Easter Church Service	North Cheam Baptist Church	Sunday 21 April 2019	06.45 – 07.45	150	4	U	Grandstand Road Car Park
Sponsored Walk	Rotary Club of Banstead	Sunday 5 May 2019	07.30 – 16.00	65	18	A	London Road, 6 Mile Hill, paths alongside Warren Woodland
Round the Borough Bike	Epsom & Ewell Borough Council	Sunday 12 May 2019	10.00 – 14.00	100-200	3	B	Cycle paths and bridleways. The majority of this event takes place elsewhere.
Race for Life	Cancer Research UK Trading UK	Sunday 23 June 2019	05.00 – 16.00	1650	750	D	Grass/foot paths inside the racecourse and South of Downs House creating a loop
Round the Borough Hike	Epsom & Ewell Borough Council	Saturday 7 September 2019	12.00 – 14.00	Up to 100	3	A	Public footpaths and bridleways. The majority of this event takes place elsewhere.
Memory Walk	Alzheimer's Society	Sunday 8 September 2019	07.00 – 17.00	Up to 4000	113	D	Grass/foot paths inside the racecourse and South of Downs House creating a loop
Cloud Tramp	EDMAC	Saturday 3 August 2019	16:00 – 18:00	30	7	U	Epsom Downs within permitted model aircraft flying boundaries
The Terrier Derby	Omni Colour	Sunday 25 August 2019	09:00 – 16:00	70	400	B	In car parking area close to 2 furlong marker

Name of Event	Organiser	Date of Event	Time of Event	No of Participants	No of Organisers/ Spectators	Category of Event	Area affected (Maps provided below)
Cross Country League	Surrey Men's Cross Country League	Saturday 9 November 2019	12:30-17:00	400	75	C	Paths leading up to Beech Wood, Sherwood's canter and grass/foot paths inside the racecourse and South of Downs House creating a loop
5K & 10K Running Race	First Stride Events Ltd	Sunday 10 November - 2019	09.30 – 13.00	300	45	B	Epsom Downs, The Hill and Warren Woodland
Cross Country Run	Epsom College	Thursday 21 November 2019	12:00 – 16:00	700	50	C	Lay-by on Derby Stable Road, Walton Road grass/foot paths South of Downs House
Orienteering Event	Mole Valley Orienteering Club	Thursday 23 January 2020	15:00-22:00	40	3	A	Old London Road Car Park, Epsom Golf Club, Langleigh Vale Road, All areas of woodland, Walton Road, Juniper Hill, Epsom & Walton Downs.

Events in bold and underline are subject to approval from the Epsom & Walton Downs Conservators.

DATE OF MEETINGS IN 2019

Head of Service/Contact: Amardip Healy, Chief Legal Officer
Annexes/Appendices (attached): None
Other available papers (not attached): None

Report summary

The Conservators are requested to agree the dates of their normal meetings to be held in 2019.

Recommendation (s)

(1) That the Conservators agree to hold meetings on the following dates:

Monday 17 June 2019 at 18.00 hours

Monday 14 October 2019 at 18.00 hours

1 Background and proposals

1.1 In October 2018 the Conservators agreed the dates of their first two normal meetings of the 2019 (21 January and 15 April). A further special meeting has been provisionally arranged for 29 April, should business require it to be held.

1.2 It is suggested that the Conservators agree to hold two further normal meetings in 2019 on the following dates:

Monday 17 June 2019 at 18.00 hours

Monday 15 October 2019 at 18.00 hours

2 Financial and Manpower Implications

2.1 None for the purposes of this report.

3 Legal Implications (including implications for matters relating to equality)

3.1 None for the purposes of this report.

4 Sustainability Policy and Community Safety Implications

4.1 None for the purposes of this report.

5 Partnerships

5.1 None for the purposes of this report.

6 Risk Assessment

6.1 It is necessary to set dates for meetings of the Conservators for the forthcoming year to enable business to be processed.

7 Conclusion and Recommendations

7.1 The Conservators are requested to agree the dates of two normal meetings to be held in 2019.

Ward(s) Affected: College Ward; Woodcote Ward;