

## LICENSING AND PLANNING POLICY COMMITTEE

Thursday 23 January 2020 at 7.00 pm

Council Chamber - Epsom Town Hall

The members listed below are summoned to attend the Licensing and Planning Policy Committee meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Councillor David Reeve (Chair)	Councillor Liz Frost
Councillor Clive Woodbridge (Vice-Chair)	Councillor Rob Geleit
Councillor Monica Coleman	Councillor Lucie McIntyre
Councillor Neil Dallen	Councillor Julie Morris
Councillor Chris Frost	Councillor Humphrey Reynolds

Yours sincerely



Chief Executive

For further information, please contact Sandra Dessent, tel: 01372 732121 or email: [sdessent@epsom-ewell.gov.uk](mailto:sdessent@epsom-ewell.gov.uk)

### **EMERGENCY EVACUATION PROCEDURE**

No emergency drill is planned to take place during the meeting. If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions.

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building, but move to the assembly point at Dullshot Green and await further instructions; and
- Do not re-enter the building until told that it is safe to do so.

## Public information

### Information & Assistance:

You are welcome to attend this meeting which is open to the press and public as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. If you have any specific needs, require assistance or reasonable adjustments to be able to attend the meeting, or need further information please contact Sandra Dessent, tel: 01372 732121 or email: [sdessent@epsom-ewell.gov.uk](mailto:sdessent@epsom-ewell.gov.uk).

Information about the terms of reference and membership of this Committee are available on the [Council's website](#). The website also provides copies of agendas, reports and minutes.

Agendas, reports and minutes for the Committee are also available on the free Modern.Gov app for iPad, Android and Windows devices. For further information on how to access information regarding this Committee, please email us at [Democraticservices@epsom-ewell.gov.uk](mailto:Democraticservices@epsom-ewell.gov.uk).

### Mobile telephones

Please switch your mobile telephone to silent mode whilst attending the meeting.

### Accessibility:

Please note that the venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired. This agenda and accompanying reports are published on the Council's website in PDF format compatible with the "read out loud" facility of Adobe Acrobat Reader.

### Filming and recording of meetings:

The Council allows the filming, recording and photographing at its meetings that are open to the public. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings. Anyone proposing to film, record or take photographs of a meeting is requested to advise the Democratic Services Officer before the start of the meeting (members of the Press please contact the Press Office). Filming or recording must be overt and persons filming should not move around the meeting room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non hand held devices, including tripods, will not be allowed unless this has been discussed with the Democratic Services Officer.

Those wishing to take photographs or record meetings are asked to read the Council's 'Recording, Photography and Use of Social Media Protocol and Guidance' ([Section 10, Part 5 of the Constitution](#)), which sets out the processes and procedure for doing so.

### Security:

Please be aware that you may be subject to bag searches and will be asked to sign in at meetings. Failure to comply with these requirements could mean you are denied access to the meeting. There is also limited seating which is allocated on a first come first serve basis, you should aim to arrive at least 15 minutes before the meeting commences.

### Questions from the Public

Members of the public who live, work, attend an educational establishment or own or lease land in the Borough may submit a written question to, or ask a question verbally at meetings of the Committee on matters within the Committee's Terms of Reference. Please note questions relating to matters listed on a Committee Agenda cannot be asked.

Written questions must be submitted to the Council's Chief Legal Officer, who can be contacted via the following email address: [Democraticservices@epsom-ewell.gov.uk](mailto:Democraticservices@epsom-ewell.gov.uk). The written question must arrive by noon on the tenth working day before the day of the meeting. For example, for a meeting on a Tuesday, the request must therefore arrive by noon on the Tuesday two weeks before the meeting.

## AGENDA

### 1. QUESTION TIME

To take any questions from members of the the Public

**Please note: Members of the Public are requested to inform the Democratic Servicers Officer before the meeting begins if they wish to ask a verbal question to the Committee.**

### 2. DECLARATIONS OF INTEREST

Members are asked to declare the existence and nature of any Disclosable Pecuniary Interests in respect of any item of business to be considered at the meeting.

### 3. MINUTES OF PREVIOUS MEETING (Pages 5 - 8)

The Committee is asked to confirm as a true record the Minutes of the Meeting of the Committee held on 14 November 2019 (attached) and to authorise the Chairman to sign them.

### 4. ANNUAL MONITORING REPORT 2018-2019 (Pages 9 - 50)

The Committee is asked to note the contents of the Annual Monitoring report

### 5. HOUSING DELIVERY TEST 2019 (Pages 51 - 56)

The Committee is asked to note the forecasted result for Epsom & Ewell in the Government's forthcoming Housing Delivery Test for 2019 and the implications that this will have on the local planning authority's plan-making and decision taking processes.

### 6. LOCAL PLAN DESIGN POLICIES (Pages 57 - 184)

The Committee is requested to note the publication of the National Design Guidance and associated 10 characteristics used when assessing and determining planning applications. The Committee is furthermore requested to agree the extent of proposed draft policies being prepared for the Regulation 18 consultation for the draft Local Plan.

### 7. BIODIVERSITY: LOCAL PLAN BACKGROUND PAPER (Pages 185 - 224)

The Committee is asked to note the content of the Biodiversity Background Paper and subject to any additions or amendments, endorse the approach as set out in section 8.0 for the preparation of the emerging Local Plan.

**8. LOCAL PLAN EVIDENCE BASE: SPATIAL ECONOMIC DEVELOPMENT STRATEGY** (Pages 225 - 260)

The Committee is asked to note the contents of the Spatial Economic Development Strategy 2020 as a technical study that will form part of the evidence base for the emerging new Local Plan.

**9. RACE TRAINING & EQUESTRIAN INDUSTRY: LOCAL PLAN BACKGROUND PAPER** (Pages 261 - 280)

The Committee is asked to note the contents of the Scoping Report on the Racecourse and Equestrian Sector as a technical study that will form part of the evidence base for the emerging new Local Plan.

**10. LOCAL PLAN EVIDENCE BASE: RETAIL NEEDS ASSESSMENT AND TOWN CENTRES HEALTH CHECKS** (Pages 281 - 396)

The Committee is asked to note the contents of the Draft Borough-wide Retail Needs Assessment and Town Centres' Health Checks as a technical study that will form part of the evidence base for the emerging new Local Plan.

**11. REVISED LOCAL PLAN PROGRAMME** (Pages 397 - 416)

The Committee is asked to consider and approve the draft Local Plan Programme 2020.