

**Minutes of the Meeting of the LICENSING AND PLANNING POLICY COMMITTEE
held at the Council Chamber, Epsom Town Hall on 27 May 2021**

PRESENT -

Councillor David Reeve (Chair); Councillor Steven McCormick (Vice-Chair); Councillors Alex Coley (as nominated substitute for Councillor Neil Dallen), Chris Frost, Liz Frost (as nominated substitute for Councillor Monica Coleman), Rob Geleit, Julie Morris, Phil Neale and Clive Woodbridge

Absent: Councillor Steve Bridger, Councillor Monica Coleman and Councillor Neil Dallen

Officers present: Amardip Healy (Chief Legal Officer), Viv Evans (Interim Head of Planning), John Cheston (Planning Policy Manager) and Tim Richardson (Committee Administrator)

1 QUESTION TIME

No questions had been submitted or were asked by members of the public.

2 DECLARATIONS OF INTEREST

The following declarations were made in relation to Item 4 of the Agenda:

In the interests of openness and transparency, Councillor Alex Coley declared that he is a patron of the Friends of Horton Cemetery.

In the interests of openness and transparency, Councillor Chris Frost declared that he is a patron of the Friends of Horton Cemetery.

In the interests of openness and transparency, Councillor Liz Frost declared that she is a patron of the Friends of Horton Cemetery.

In the interests of openness and transparency, Councillor Rob Geleit declared that he is a patron of the Friends of Horton Cemetery.

In the interests of openness and transparency, Councillor Steven McCormick declared that he is a patron of the Friends of Horton Cemetery.

3 MINUTES OF PREVIOUS MEETING

The Minutes of the previous Meeting of the Licensing and Planning Policy Committee held on 4 March were agreed as a true record and signed by the Chair.

4 LOCAL LISTING: HORTON CEMETERY

The Committee received a report proposing that a public consultation be undertaken with a view to the designation of Horton Cemetery as a locally listed heritage asset.

The Committee received an introduction from the Planning Policy Manager.

The following matters were raised by the Committee:

- a) **Funding:** Following a question from a Member, the Officer noted that, whilst the cemetery is in private ownership, there is a possibility for maintenance and upkeep funding to be obtained, for example, from Historic England. It was noted that available funding grants would be looked into as to not burden the Council.
- b) **Consultation:** Following a question from a Member, the Officer confirmed that the consultation would be a full and open consultation, allowing the owner of the site and any interested parties – including members of the public – to respond.

Following consideration, it was resolved unanimously that the Committee:

- (1) **Agreed to undertake a public consultation on the proposed addition of Horton Cemetery to the local list of heritage assets.**

The meeting began at 7.30 pm and ended at 7.46 pm

COUNCILLOR DAVID REEVE (CHAIR)