

## STRATEGY AND RESOURCES COMMITTEE

Tuesday 27 July 2021 at 7.30 pm

Place: Council Chamber, Epsom Town Hall

Link for public online access to this meeting:

<https://attendee.gotowebinar.com/register/1091990285096852492>

Webinar ID: 787-297-795

Telephone (listen-only): 0330 221 9922, Telephone Access code:898-525-688

The members listed below are summoned to attend the Strategy and Resources Committee meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Councillor Colin Keane (Chair)  
Councillor Hannah Dalton (Vice-Chair)  
Councillor Kate Chinn  
Councillor Robert Foote  
Councillor Bernice Froud

Councillor David Gulland  
Councillor Eber Kington  
Councillor Lucie McIntyre  
Councillor Clive Smitheram  
Councillor Clive Woodbridge

Yours sincerely



Chief Executive

For further information, please contact Democratic Services, email: [democraticservices@epsom-ewell.gov.uk](mailto:democraticservices@epsom-ewell.gov.uk) or tel: 01372 732000

### **EMERGENCY EVACUATION PROCEDURE**

No emergency drill is planned to take place during the meeting. If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions.

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building, but move to the assembly point at Dullshot Green and await further instructions; and
- Do not re-enter the building until told that it is safe to do so.

## Public information

### **Please note that this meeting will be held at the Town Hall, Epsom and will be available to observe live on the internet**

This meeting will be open to the press and public to attend as an observer using free GoToWebinar software, or by telephone.

A link to the online address for this meeting is provided on the first page of this agenda and on the Council's website. A telephone connection number is also provided on the front page of this agenda as a way to observe the meeting, and will relay the full audio from the meeting as an alternative to online connection. A limited number of seats will also be available in the public gallery at the Town Hall. For further information please contact Democratic Services, email: [democraticservices@epsom-ewell.gov.uk](mailto:democraticservices@epsom-ewell.gov.uk), telephone: 01372 732000.

Information about the terms of reference and membership of this Committee are available on the [Council's website](#). The website also provides copies of agendas, reports and minutes.

Agendas, reports and minutes for the Committee are also available on the free Modern.Gov app for iPad, Android and Windows devices. For further information on how to access information regarding this Committee, please email us at [Democraticservices@epsom-ewell.gov.uk](mailto:Democraticservices@epsom-ewell.gov.uk).

### **Exclusion of the Press and the Public**

There are no matters scheduled to be discussed at this meeting that would appear to disclose confidential or exempt information under the provisions Schedule 12A of the Local Government (Access to Information) Act 1985. Should any such matters arise during the course of discussion of the below items or should the Chairman agree to discuss any other such matters on the grounds of urgency, the Committee will wish to resolve to exclude the press and public by virtue of the private nature of the business to be transacted.

### **Questions from the Public**

Questions from the public are permitted at meetings of the Committee. Any person wishing to ask a question at a meeting of the Committee must register to do so, as set out below.

Up to 30 minutes will be set aside for written or oral questions from any member of the public who lives, works, attends an educational establishment or owns or leases land in the Borough on matters within the Terms of Reference of the Strategy and Resources Committee which may not include matters listed on a Committee Agenda.

All questions whether written or oral must consist of one question only, they cannot consist of multi parts or of a statement.

The question or topic may not relate to a specific planning application or decision under the Planning Acts, a specific application for a licence or permit of any kind, the personal affairs of an individual, or a matter which is exempt from disclosure or confidential under the Local Government Act 1972. Questions which in the view of the Chairman are vexatious or frivolous will not be accepted.

To register to ask a question at a meeting of the Committee, please contact Democratic Services, email: [democraticservices@epsom-ewell.gov.uk](mailto:democraticservices@epsom-ewell.gov.uk), telephone: 01372 732000.

Written questions must be received by Democratic Services by noon on the tenth working day before the day of the meeting. For this meeting this is **Noon, 13 July 2021**

Registration for oral questions is open until noon on the second working day before the day of the meeting. For this meeting this is **Noon, 23 July 2021**

## AGENDA

### 1. QUESTION TIME

To take any questions from members of the Public.

### 2. DECLARATIONS OF INTEREST

Members are asked to declare the existence and nature of any Disclosable Pecuniary Interests in respect of any item of business to be considered at the meeting.

### 3. MINUTES OF PREVIOUS MEETING (Pages 7 - 10)

The Committee is asked to confirm as a true record the Minutes of the Special meeting of the Strategy and Resources Committee held on 12 July 2021 and to authorise the Chairman to sign them.

### 4. THE WELLS DEVELOPMENT - **WITHDRAWN**

**This item has been withdrawn and will not be considered at this meeting.**

### 5. ALLOCATION OF S106 AFFORDABLE HOUSING AND CIL PAYMENTS - **WITHDRAWN**

**This item has been withdrawn and will not be considered at this meeting.**

### 6. THE EPSOM AND EWELL PANTRY (Pages 11 - 30)

The report proposes the use of the Council owned ground floor commercial unit at 24 South Street, Epsom for piloting the Epsom and Ewell Pantry.

The report also provides an overview of the 'Your Local Pantry' model, and sets out the business case for delivery in the borough.

### 7. SAFEGUARDING POLICY AND PROCEDURE (Pages 31 - 94)

The report outlines the nature of safeguarding concerns and proposes an updated safeguarding policy and procedure which sets out how and when concerns can be escalated for both adult and children safeguarding concerns.

### 8. REVIEW OF DEVELOPMENT MANAGEMENT SERVICE (Pages 95 - 98)

The report seeks approval for additional resources required to undertake an independent review of the Council's development management service.

**9. FUTURE OF THE BUILDING CONTROL SERVICE (Pages 99 - 110)**

This report seeks Committee approval to commence a public consultation, in line with best practice, on the future delivery of the Council's building control service.

**10. 2020-21 PROVISIONAL FINANCIAL OUTTURN (Pages 111 - 124)**

This report summarises the Council's provisional financial performance for 2020/21 and details the capital budgets to be carried forward for schemes where costs will be incurred in 2021/22.

**11. 2020-21 TREASURY MANAGEMENT PERFORMANCE (Pages 125 - 140)**

This report presents the Council's treasury management performance in 2020/21.

**12. CAPITAL MEMBER GROUP (Pages 141 - 148)**

This report requests the Strategy and Resources Committee to consider appointments to the Capital Member Group, approve an increase in budget of the Disabled Facilities programme and to agree the capital bidding process for 2022/23 to 2024/25.

**13. STRATEGY AND RESOURCES COMMITTEE FORWARD PLAN (Pages 149 - 154)**

This report presents the Committee with the current forward plan of items that it is anticipated will require consideration by the Committee at its future meetings.

**14. AUDIO & VISUAL PROVISION FOR COUNCIL MEETINGS (To Follow)**

**15. EXCLUSION OF PRESS AND PUBLIC (Pages 155 - 156)**

The Committee is asked to consider whether it wishes to pass a resolution to exclude the Press and Public from the meeting in accordance with Section 100A (4) of the Local Government Act 1972 on the grounds that the business involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act (as amended) and that pursuant to paragraph 10 of Part 2 of the said Schedule 12A the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**16. EWELL COURT HOUSE COMMERCIAL LEASE (Pages 157 - 168)**

This report has not been published because the meeting is likely to be closed to the press and public in view of the nature of the business to be transacted/nature of the proceedings. The report deals with information relating to the financial or business affairs of the Committee and third parties and the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

**17. SUPPORT FOR LEISURE SERVICES (Pages 169 - 174)**

This report has not been published because the meeting is likely to be closed to the press and public in view of the nature of the business to be transacted/nature of the proceedings. The report deals with information relating to the financial or business affairs of the Committee and third parties and the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.