

REVENUE BUDGET PLANNING 2020/21 - REPORTING TIMETABLE

MONTH	TOPIC	REPORT TO	OBJECTIVE
JUNE 2019	Financial Planning for 2020/21	Financial Policy Panel 18 June 2019	<ul style="list-style-type: none"> • Agree approach to Service & Financial Planning in the annual budget review • Confirm budget reporting timetable for 2020/21
JULY 2019	2018/19 Final Accounts Audited Financial Statements	Strategy & Resources Committee 30 July 2019	<ul style="list-style-type: none"> • Report outturn figures for last year and financial position as at 31 March 2019 • Agree year end transfers to/from strategic reserves
AUG 2019			
SEPT 2019	Draft Medium Term Financial Strategy Budget Targets 2020/21	Financial Policy Panel 10 September 2019	<ul style="list-style-type: none"> • Review of Revenue and Capital Reserves • Update of Four Year Budget Forecast • Guidance on preparation of MTFS and Four Year Financial Plan • Set Budget Targets for 2020/21
OCT 2019	Star Chamber – Service Proposals Service Budget Planning Reports	Policy Committees 10 – 22 October 2019	<ul style="list-style-type: none"> • Guidance on the preparation of service budget reports • Support and advice on service proposals
NOV 2019	Service Budget Planning Reports	Strategy & Resources Committee - 26 November 2019	Guidance on the preparation of service budget report
DEC 2019	Budget Update	Financial Policy Panel 3 December 2019	Update on budget preparation and local government funding
JAN 2020	Service Estimates	Policy Committees 21 – 30 January 2020	Recommend service budgets to Council

MONTH	TOPIC	REPORT TO	OBJECTIVE
	Local Govt. Finance Settlement Medium Term Financial Strategy 2020-24	Financial Policy Panel 29 January 2020	Guidance on Council Tax Options following announcement of grant settlement / localisation of business rates Sign off draft MTFS Council Tax and Budget decisions
FEB 2020	Local Govt. Finance Settlement Medium Term Financial Strategy 2020-24 Budget Meeting	Council 13 February 2020	Sign off MTFS Council Tax and Budget decisions

CAPITAL PROGRAMME REVIEW 2020/21 - REPORTING TIMETABLE

MONTH	TOPIC	REPORT TO	OBJECTIVE
JULY 2019	Final Accounts 2018/19	Strategy & Resources Committee 30 July 2019	<ul style="list-style-type: none"> • To report final capital spend for 2018/19, agree the carry forward of schemes and commitments on uncompleted schemes • Nominate members of Capital Member Group
AUG 2019			
SEPT 2019	Budget Targets 2020/21	Financial Policy Panel 10 September 2019 Strategy & Resources Committee 24 Sept. 2019	Guidance on capital strategy
OCT 2019			
NOV 2019			
DEC 2019	Capital Investment Programme Funding	Financial Policy Panel 3 December 2019	Advice on resourcing capital programme in 2020/21
JAN 2020	Capital Project Appraisals	Policy Committees 21 - 30 January 2020	Recommend capital schemes to Council
FEB 2020	Budget 2020/21: Capital Programme	Council 13 February 2020	Approve capital programme for 2020/21 and update provisional programme 2021-2023.
MARCH 2020	Publish Capital Programme		