

## EVENTS ON THE DOWNS

<b>Head of Service/Contact:</b>	Ian Dyer, Head of Operational Services
<b>Annexes/Appendices (attached):</b>	<b>Annex 1</b> - Event route maps <b>Annex 2</b> - Calendar of Events for 2019-20
<b>Other available papers (not attached):</b>	Fees and charges for events on the Downs, agreed 8 October 2018 Event Management Strategy agreed 27 June 2011

### Report summary

This report provides details of event requests for consideration by the Conservators.

### Recommendation (s)

- (1) To note the change of date for the previously agreed event for Mole Valley Orienteering from Saturday 25 January 2020 to Thursday 23 January 2020.
- (2) That the Conservators consider the following proposals to hold events on the Downs:
  - Downs Young Athletes Cross Country League (Sunday 3 November 2019, Sunday 1 December 2019, Sunday 16 February 2020, Sunday 1 March 2020)
  - Sunbeam Motor Cycle Club Ltd – 81<sup>st</sup> Pioneer Run (Sunday 22 March 2020)
  - North Cheam Baptist Church (Sunday 12 April 2020)
  - Cancer Research Race for Life (Sunday 21 June 2020)and decide whether they wish to grant approval for these events.
- (3) That the Conservators note the Calendar of Events for 2019/20
- (4) That the Conservators note the fees and charges to be applied to each event subject to the event being approved.

# Epsom and Walton Downs Conservators

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### 1 Event Applications

- 1.1 Applications have been received from four groups/organisations for events on the Downs. Route maps for each of these events are included at **Annex 1**, and an event calendar for 2019-20 is included at **Annex 2**.
- 1.2 All applications have been made by organisations which have run the same or similar events in previous years. The table below details all of the above events.

Event	Organiser	Date	Time	No. of participants	Category of event	No. of years held on the Downs
Boys and Girls Cross Country League	Downs Young Athletes	03/11/19 01/12/19 16/02/20 01/04/20	10:00 – 13:00	60 - 70	A	Over 35 years
81 <sup>st</sup> Pioneer Run	Sunbeam Motorcycle Club	22/03/20	06:00 – 10:00	325	B	81 years
Easter Church Service	North Cheam Baptist Church	12/04/20	06:45–7:45	150	U	Over 30 years
Race for Life	Cancer Research Uk Limited	21/06/20	05:00 – 16:00	1500	D	Over 10 years

### 2 Proposals for upcoming events

- 2.1 The Downs Young Athletes League have a proven track record for delivering sporting events for young people on the Downs. The League are requesting four dates to hold their cross country events. The events are low key and cause minimal disruption to the site or other users.
- 2.2 The Sunbeam Motorcycle Club have started the annual Pioneer Run on the Downs for 80 years. This is a much loved event which takes place at the Tea Hut car park. It is a well managed event which attracts 325 participants and around 400 spectators.
- 2.3 The East Church Service is a short service hosted by the North Cheam Baptist Church. The Service has been held on the Downs for over 35 years and has little or no impact on other Downs users.
- 2.4 Cancer Research's Race for Life has been held on the Downs for over 10 years. Although the event attracts around 2400 participants and spectators it is expertly managed and does not generate any complaints.

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### 3 Change of Date

- 3.1 The Mole Valley Orienteering Club have advised a change of date for their previously agreed event. The event will now be held on Thursday 23 January 2020 as opposed to Saturday 25 January 2020.

### 4 Financial and Manpower Implications

- 4.1 Events on the Downs are charged in accordance to the Conservators approved charging structure:
- 4.2 If granted approval, the following charges will apply to the above events:

Event	Date	Category of event	No. of participants	Charge	Reinstatement Bond
Boys and Girls Cross Country League	03/11/19	A	60 - 70	£70	£35
	01/12/19			£70	£35
	16/02/20			£70	£35
	01/04/20			£70	£35
81 <sup>st</sup> Pioneer Run	22/03/20	B	325	£325	£32.50
Easter Church Service	12/04/20	U	150	n/a	n/a
Race for Life	21/06/20	D	1500	£1500	£150

### 5 Legal Implications (including implications for matters relating to equality)

- 5.1 All applicants are required to complete a hirer agreement at the time of application. If an application is approved it is subject to the terms and conditions of hire.
- 5.2 ***Monitoring Officer's comments: None for the purposes of this report***

### 6 Sustainability Policy and Community Safety Implications

- 6.1 None for the purposes of this report

### 7 Partnerships

- 7.1 None for the purposes of this report

### 8 Risk Assessment

- 8.1 Each event on Epsom & Walton Downs is requested to submit a risk assessment and public liability documents when applying.

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- 8.2 With every event there is a risk of damage to the Downs. All event organisers are made aware of the restrictions to their event routes and are informed not to stray from the paths. A reinstatement bond is collected to cover the cost of damage caused by the event.

### **9 Conclusion and Recommendations**

- 9.1 The Conservators are asked to note the change in date of the Mole Valley Orienteering event
- 9.2 The Conservators are asked to consider the applications for events outlined in this report and to note the events calendar set out in **Annex 2**.

**Ward(s) Affected:** College Ward; Woodcote Ward;