

STRATEGIC RISK REGISTER

Head of Service/Contact:	Gillian McTaggart, Head of Policy, Performance and Governance
Annexes/Appendices (attached):	Annex 1 Conservator's Strategic Risk Register
Other available papers (not attached):	None

Report summary

To present the Strategic Risk Register for the Conservators which covers the risks, mitigations, responsibility and action required to manage the risks identified.

Recommendation (s)

That the Conservators:

- 1. Approve the completed Strategic Risk Register;**
- 2. Authorise the Clerk to the Conservators to confirm the adequacy of the insurance and health & safety arrangements seeking confirmation from the Jockey Club and TGMB on their arrangements;**
- 3. Authorise the Clerk to the Conservators to campaign for potential safety measures in light of recent incidents.**

1 Background

- 1.1 As part of an overall study into the work of the Downskeepers and the role of the Conservators, it is timely to update and review the strategic risk register.
- 1.2 The Conservators have particular responsibilities as a group and as a partnership working with each other. This risk register highlights the responsibilities which the Conservators have and how each of the risks are mitigated.
- 1.3 One of the outcomes of this exercise is to ensure potential risks are recorded, remedied and reported, in order to feed in to the suite of key performance indicators which will be presented at regular intervals to the Conservators.

- 1.4 Comments from Conservators have been received and suggested amendments have been incorporated in the risk register, which will be reviewed annually.
- 1.5 Effective risk management is an integral part of ensuring services are delivered. Managing risks can have a major impact in meeting priorities and delivering responsibilities and there are a number of arrangements in place to do this.
- 1.6 The function of a strategic risk register is to provide focus on good practices, to facilitate, guide and train.

2 Proposals

- 2.1 It is proposed that the strategic risk register be agreed and modified as necessary in line with the needs of the Conservators.
- 2.2 This report sets out the strategic risk register for the Conservators and covers health and safety, legal responsibility, insurance and event management. Many risks are managed on a daily basis through internal controls, policies and procedures.
- 2.3 Risk 'EWDC2' within the strategic risk register covering 'incidents on the Downs or failure to provide adequate health and safety identifies that assurance should be provided on the health and safety arrangements of all partners and the Clerk to the Conservators will confirm the current arrangements.
- 2.4 In addition and in light of recently reported health and safety incidents, involving the deaths of two horses the Conservators are asked to agree that Surrey County Council be called upon to review potential traffic safety measures, and consider improved signage or traffic speed measures that could be introduced to improve safety.

3 Financial and Manpower Implications

- 3.1 There are no specific financial or manpower implications for the purposes of this report.
- 3.2 **Chief Finance Officer's comments:** none arising from the contents of this report.

4 Legal Implications (including implications for matters relating to equality)

- 4.1 The risk register notes that decisions made by the Conservators are required to be in accordance with Epsom and Walton Downs Regulation Act 1984.
- 4.2 **Monitoring Officer's comments:** none arising from the contents of this report.

Epsom and Walton Downs Conservators

27 January 2020

5 Sustainability Policy and Community Safety Implications

- 5.1 The strategic risk register notes the application of the habitat management plan and how its' implementation impacts events and usage of the Downs, this will be closely monitored and the register reviewed as necessary.

6 Conclusion and Recommendations

- 6.1 It is proposed that the strategic risk register be approved and updated on an annual basis to reflect any changes in usage due to societal or other developments which may impact the users of the Downs.
- 6.2 That the Clerk to the Conservators be authorised to seek assurance as to the adequacy of the insurance and health and safety arrangements on the Downs.
- 6.3 That the Clerk to the Conservators be authorised to campaign for any measures with Surrey County Council and other partners that could improve traffic safety in light of recent incidents near the Downs.

Ward(s) Affected: College Ward; Woodcote Ward;