

BOURNE HALL PARKING CHARGES FOR COMMUNITY VACCINATION SCHEME UPDATE

Head of Service:	Ian Dyer, Head of Operational Services
Wards affected:	(All Wards);
Urgent Decision?(yes/no)	Yes
If yes, reason urgent decision required:	To support a local Covid community vaccination scheme
Appendices (attached):	None

Summary

In December 2020 the Committee agreed to delegate authority to the Head of Operational Services to implement a parking permit scheme for up to a maximum of 10 staff and volunteers in delivering the vaccination programme. A request has since been made for additional spaces.

Recommendation (s)

The Committee is asked to:

- (1) Delegate to the Head of Operational Services to implement a parking permit scheme at Bourne Hall Car Park for Fitznells Manor Surgery, as set out in paragraph 2.6 of this report.**

1 Reason for Recommendation

- 1.1 To respond to an additional request for support from the Integrated Care Partnership, for Fitznells Manor Surgery, in their role as a Covid Vaccination hub.

2 Background

- 2.1 The Council was approached by the Integrated Care Partnership for discounted parking provision at Bourne Hall car park to support its role in the Covid vaccination program.
- 2.2 In December 2020 this Committee agreed to delegate authority to the Head of Operational Services to implement such a scheme, but for a maximum of 10 parking spaces per day.

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- 2.3 The Integrated Care Partnership have since asked whether it would be possible to consider a request for up to 40 spaces per day, for set days to be confirmed but likely to be for 3 days per week.
- 2.4 The 40 spaces are requested for 20 vaccination volunteers and an additional 20 for those who would usually park in the Spring Street surgery but who may be displaced to allow for those in the older and more vulnerable cohorts to park in closer proximity to the Fitznells Surgery.
- 2.5 Since the initial Committee Report Epsom & Ewell Borough Council has entered higher tiers of Covid restrictions and more recently a National lockdown meaning that usage of the car park and venue at Bourne Hall have diminished.
- 2.6 Having reviewed the proposal, possible impact and accessibility, it is proposed that a parking permit scheme for the Bourne Hall car park include the following matters:
 - 2.6.1 Discounted parking be made available to those operating out of Fitznells Manor Surgery to deliver the vaccination program
 - 2.6.2 Discounted parking places be made available to those displaced from the Spring Street surgery, if car park capacity allows, whilst the older and more vulnerable cohorts are vaccinated.
 - 2.6.3 Greater flexibility delegated to the Head of Operational Services in regards to the number of permits or parking spaces made available, taking into consideration the National and Local Covid tier restrictions at the time and the service requirement of Bourne Hall and the Council.
 - 2.6.4 Subject to the bespoke elements of the scheme in terms of charges and duration, the parking permit scheme will operate in accordance with the Council's normal terms and conditions for parking permits.
- 2.7 If approved, the parking permit scheme will be operated by the Council.

3 Risk Assessment

Legal or other duties

3.1 Impact Assessment

3.1.1 N/A

3.2 Crime & Disorder

3.2.1 N/A

3.3 Safeguarding

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3.3.1 N/A

3.4 Dependencies

3.4.1 N/A

3.5 Other

3.5.1 N/A

4 Financial Implications

4.1 As a result of the Covid pandemic, at Quarter 2 the Council is projecting an in-year deficit, pre-government support, of £4.57m, a significant proportion of which relates to the fall in car parking income. In this context, the Council must take steps to address its deficit and income shortfall, including seeking other sources of funding where possible.

4.2 The proposals set out in this report could have an effect on income received from the car park, however, the permit scheme is limited to a maximum of 40 spaces daily which allows any potential losses of parking income to be managed while at the same time providing a modest income.

4.3 Officers will keep the number of spaces offered under review to ensure sufficient capacity is retained for other users.

4.4 **Section 151 Officer's comments:** None arising from the contents of this report.

5 Legal Implications

5.1 None arising from the contents of this report.

5.2 **Monitoring Officer's comments:** None arising from the contents of this report.

6 Policies, Plans & Partnerships

6.1 **Council's Key Priorities:** The recommendations contained in this report contribute towards the Council's priority of Safe and Well.

6.2 **Service Plans:** The matter is not included within the current Service Delivery Plan.

6.3 **Climate & Environmental Impact of recommendations:** N/A

6.4 **Sustainability Policy & Community Safety Implications:** N/A

6.5 **Partnerships:** N/A

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7 Background papers

7.1 The documents referred to in compiling this report are as follows:

Previous reports:

- Bourne Hall Parking Charges for Community Vaccination Scheme
22 December 2020