

COMMITTEE ANNUAL FORWARD PLAN UPDATE

Head of Service:	Jackie King, Director of Corporate Services
Wards affected:	Nonsuch Ward;
Appendices (attached):	1: Nonsuch Joint Management Committee Forward Plan

Summary

To receive a revised Committee Annual Forward Plan, together with an update.

Recommendation (s)

The Committee is asked to:

- (1) Consider the attached Committee Annual Forward Plan and to note the updates provided.

1 Reason for Recommendation

- 1.1 Officers have identified the issues and decisions that it is anticipated will need the Committee's consideration over the course of the year. To aid effective administration of this workload, the proposed Forward Plan of agenda items (as at 12.10.21) is set out at Appendix 1 of this report. This Forward Plan is subject to change during the course of the year and will be kept up to date and reported to each meeting of the Committee. To this end, an update is provided at Appendix 1.

2 Background

- 2.1 At its meeting of 26th July 2021, the Committee considered the matters that should be included within a Committee Annual Forward Plan.
- 2.2 The Committee Forward Plan is distinct from the *Work Programme* that was also considered at the same meeting that took place in July. The purpose of the Forward Plan is to agree the frequency with which certain subject matters should be reported to Committee for consideration, and to ensure that updates are provided as necessary.

Nonsuch Park Joint Management Committee

18 October 2021

- 2.3 At its meeting of July 26th, 2021, the Committee also discussed a number of long-term projects and initiatives that they wish to see progressed and added new priorities to the list established at the February 2019 meeting of the Committee for inclusion in a *Work Programme*.
- 2.4 A fully costed *Work Programme* is being prepared by Officers, including obtaining fee quotations, investigating the feasibility of delivering the aspirations of the Committee and obtaining fee estimations where external consultant support would be required to support delivery.
- 2.5 It is proposed that a full discussion of the Forward Plan items added at the meeting of July 26th, 2021 (Events Update report and Volunteers Update report) are discussed together with the proposed Work Programme for the Committee at a forthcoming meeting one resource allocations are known.
- 2.6 Once completed discussions will be required with the Committee and respective Councils and resourcing the future ambitions of the Committee. The Committee also needs to be mindful of the financial constraints facing Local Authorities post Covid.

3 Risk Assessment

Legal or other duties

- 3.1 Impact Assessment
 - 3.1.1 None arising from this report.
- 3.2 Crime & Disorder
 - 3.2.1 None arising from this report.
- 3.3 Safeguarding
 - 3.3.1 None arising from this report.
- 3.4 Dependencies
 - 3.4.1 None arising from this report.
- 3.5 Other
 - 3.5.1 None.

4 Financial Implications

- 4.1 New reporting requirements introduced as part of the discussion on the Committee Annual Work Plan at the meeting of the Committee on July 26th 2021 sit outside of the usual day to day management and reporting expectations associated with the Park.

Nonsuch Park Joint Management Committee

18 October 2021

- 4.2 As a consequence, there will be a cost attached to providing the updates at the requested frequency. This will be discussed in detail, as part of a fuller discussion on the cost implications of the Work Programme aspirations of the Committee.
- 4.3 **Section 151 Officer's comments:** In the event these cost implications cannot be met from current budgets, the JMC would either need to identify funds from its reserves for any one-off items, or make a request to each Council for additional funds. Each Council would then need to consider whether they agree to any additional funds being made available, and the relevant Committee approvals will need to be obtained prior to proceeding with any new Committee Annual Work Plan or Work Programme item, including the provision of regular written progress updates.
- 4.4 Legal Implications
- 4.5 **Legal Officer's comments:** None arising from the contents of this report.

5 Policies, Plans & Partnerships

- 5.1 **Council's Key Priorities:** The following Key Priorities are engaged: not applicable.
- 5.2 **Service Plans:** The matter is not included within the current Service Delivery Plan.
- 5.3 **Climate & Environmental Impact of recommendations:** not applicable.
- 5.4 **Sustainability Policy & Community Safety Implications:** not applicable.
- 5.5 **Partnerships:** not applicable.

6 Background papers

- 6.1 The documents referred to in compiling this report are as follows:

Previous reports:

- Nonsuch Joint Management Committee, 26th July 2021 (link below)
- [Nonsuch JMC: Committee Work Programme](#)

Other papers:

- None