

Nonsuch Park Joint Management Committee

20 June 2022

COMMITTEE WORK PROGRAMME

Head of Service:	Gillian McTaggart, Head of Corporate Assurance
Wards affected:	Nonsuch Ward;
Appendices (attached):	Appendix 1 Nonsuch Park Joint Management Committee – Additional Work Programme Items 2022 Appendix 2 - Programme of events

Summary

This report accompanies an update to the Work Programme for the Nonsuch Park Joint Management Committee that was approved in January 2022.

Recommendation (s)

The Committee is asked to:

- (1) Review the attached updated Nonsuch Park Joint Management Committee Work Programme and progress made to date.**
- (2) Delegate approval to the Head of Operational Service and Streetcare Manager in consultation with the Chair of the Committee to agree one-off larger events in Nonsuch Park**

1 Reason for Recommendation

- 1.1 To provide the Committee with an update to the Work Programme which incorporates the views of the Committee expressed at its previous meetings and request approval for the Head of Operational Services and Streetcare Manager to have delegated approval for approving one-off large events to be held in the Park.

2 Background

- 2.1 The Nonsuch Park Joint Management Committee have expressed an ambition to work towards Nonsuch Park becoming self-sustaining, offering an improved visitor experience, and addressing some of the long-standing issues affecting the Park.
- 2.2 At its meeting in January 2022, the Committee agreed the additional Work Programme Items 2021/2022.

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- 2.3 Additional Work Programme items raised by the Committee are additional projects and areas of work that are not covered by the usual annual precept and sufficient funds will need to be identified before they can be carried out. This is also the case for the repair and maintenance items included in the Work Programme.
- 2.4 The 'high priority' items for progression have been selected based on their ability to achieve maximum impact (for minimum outlay) towards the Committee's stated aims of working towards the Park becoming self-sustaining, offering an improved visitor experience, and addressing some of the long-standing issues affecting the Park. The 'high priority' Work Programme items include:
- (a) Visitor Survey
 - (b) Park Management Plan
 - (c) Covid 19 Memorial in the Park – bench due for delivery at end of June 2022.
 - (d) Queen's Green Canopy planted and action completed
 - (e) Investigating eligibility to apply for potential sources of funding for works required in the Park, such as CIL and Heritage Lottery Funding
- 2.5 The Committee will be aware that the Work Programme items that have been prioritised, and the financial impact associated with delivering them are set against a background that neither Council is likely to be able to increase their current financial commitments to the Park.

3 Update to Additional Work Programme Items 2022

- 3.1 Ownership of item – The responsible officer of each item is easily identifiable.
- 3.2 Progress tracker / Comments – project updates are to be included prior to every scheduled NJMC meeting. If this is unable to happen, responsible officers will give an update to each item during the meeting itself.
- 3.3 Removal of colour coded Key Priority rating – the colour coding was misleading and has been simplified to high, medium or low priority.
- 3.4 Identified funding where available. A number of projects still require funding streams that there will that are still to be logged here for transparency as identified.

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4 One off large events

- 4.1 The Committee approve a programme of events annually to be held within the park. This consists of a number of regular events and one-off larger events. From time to time, requests for larger events and filming within the Park are received without sufficient notice to be approved by the Committee and therefore the booking cannot be approved. This results in lost income.
- 4.2 Many aspects of the current process work very well ensuring the park usage is appropriately supervised with appropriate governance arrangements for hirers. However there have been recent occasions where due to lack of appropriate timescales the committee have not been able to approve larger one-off events that would provide much needed income to support the works identified in the work programme. The committee are asked to delegate authority to the Streetcare Manager in conjunction with the Chair of the Committee to agree such events. In the Streetcare Managers absence, the Head of Operational Services would have delegated authority. All hirers would be expected to complete the relevant forms and risk assessments.

5 Risk Assessment

Legal or other duties

5.1 Equality Impact Assessment

5.1.1 No equality issues arise as a consequence of the contents of this report.

5.2 Crime & Disorder

5.2.1 No issues arising as a result of the contents of this report.

5.3 Safeguarding

5.3.1 No safeguarding issues arise as a consequence of this report.

5.4 Dependencies

5.4.1 None arising.

5.5 Other

5.5.1 Non applicable.

6 Financial Implications

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- 6.1 The Committee will prepare, in liaison with Council Officers, a bid to Sutton Borough Council's neighbourhood CIL fund seeking the funding to carry out a number of roof repairs required across the buildings within the park.
- 6.2 The draft 2022/23 budget includes provisions of £3,000 for one-off project work.
- 6.3 This £3,000 project budget could part-fund the high-priority work programme items numbered 6, 7, 9, 10 & 13, at an estimated cost of up to £11,169. The £8,169 balance would need to be funded from the NJMC's working balance reserve, which would reduce from £79,180 to £71,011.
- 6.4 **Section 151 Officer's comments:** It is important to note that any usage of the working balance reserve will reduce the NJMC's financial resilience and ability to respond to unforeseen, unbudgeted costs in future.
- 6.5 To progress any other items on the work plan, the Committee will need to identify a funding option.

7 Legal Implications

- 7.1 Substantive reports are tabled on issues selected by the committee on the basis of this work programme. For every new item it should be clear at that stage what legal implications there are. Ongoing advice may be required on existing items already approved by resolution.
- 7.2 **Legal Officer's comments:** none arising from the content of this report.

8 Policies, Plans & Partnerships

- 8.1 **Council's Key Priorities:** The following Key Priorities are engaged: not applicable
- 8.2 **Service Plans:** The matter is not included within the current Service Delivery Plan.
- 8.3 **Climate & Environmental Impact of recommendations:** none arising from the contents of this report.
- 8.4 **Sustainability Policy & Community Safety Implications:** none arising from the contents of this report.
- 8.5 **Partnerships:** London Borough of Sutton and Epsom & Ewell Borough Council have shared responsibility for managing Nonsuch Park

9 Background papers

- 9.1 The documents referred to in compiling this report are as follows:

Previous reports:

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- Nonsuch Park Joint Management Committee Work Programme, 24 January 2022 <http://th-modgov-01/documents/s22515/Committee%20Work%20Programme.pdf>
- Nonsuch Park Joint Management Committee Work Programme, 26 July 2021 <http://th-modgov-01/documents/s20606/Committee%20Work%20Programme.pdf>
- Nonsuch Park Joint Management Committee Minutes, 4 February 2019 <http://th-modgov-01/ieListDocuments.aspx?CId=150&MId=582&Ver=4>

Other papers:

- Non applicable