

PERFORMANCE & RISK REPORT - SEPTEMBER 2022

Head of Service:	Andrew Bircher, Head of Policy and Corporate Resources
Wards affected:	(All Wards);
Urgent Decision?(yes/no)	No
If yes, reason urgent decision required:	N/A
Appendices (attached):	Appendix 1 – Performance Report: September 2022

Summary

The appendix to this report provides an overview of the council's performance with respect to its annual plan objectives, key performance indicators and corporate risks.

Recommendation (s)

The Committee is asked to:

- (1) Note and comment on the performance and risk information located at Appendix 1.
- (2) Note and comment on the format of the Appendix 1.

1 Reason for Recommendations

- 1.1 The terms of reference for this committee includes the responsibility for reviewing the performance of the council, and evaluating and monitoring progress on whether expected outcomes are being achieved in accordance with the council's strategic plans.¹
- 1.2 This report has been brought to the committee to aid its members in meeting these objectives. The format of the report has changed from previous additions. Therefore, the committee's feedback on its format would be appreciated.

2 Background

- 2.1 In February 2020 the council agreed a Four Year Plan for the period 2020 to 2024. The six themes are:

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- Green & Vibrant - A better place to live where people enjoy their surroundings.
- Safe & Well - A place where people feel safe, secure, and lead healthy, fulfilling lives.
- Opportunity & Prosperity - A successful place with a strong, dynamic local economy where people can thrive.
- Smart & Connected - Alive and connected socially, economically, geographically, and digitally.
- Cultural & Creative - A centre for cultural and creative excellence and inspiration.
- Effective Council - Engaging, responsive and resilient council.

2.2 Each year since the Four Year Plan's inception, annual plans have been developed to outline how each theme will be delivered. Progress reports on the annual plans, as well as information on key priority targets and risk information, have been regularly brought to this committee.

2.3 Following the end of year report on last year's annual plan being reviewed by this committee at its last meeting, and the updates to the council's risk management strategy being approved by Strategy & Resources Committee in July, it is timely to review the contents and format of the corporate performance report.

3 Performance Report – September 2022

3.1 Please note that this report was originally scheduled for the committee's meeting in September. This meeting was cancelled due to unforeseen circumstances. Given the timescales for data collection and production of the performance report, a November edition with Quarter 2 data has not been able to be produced. However officers can provide an overview of the Quarter 2 key performance data verbally during this meeting. The next corporate performance report will be brought to this committee at its February 2022 meeting.

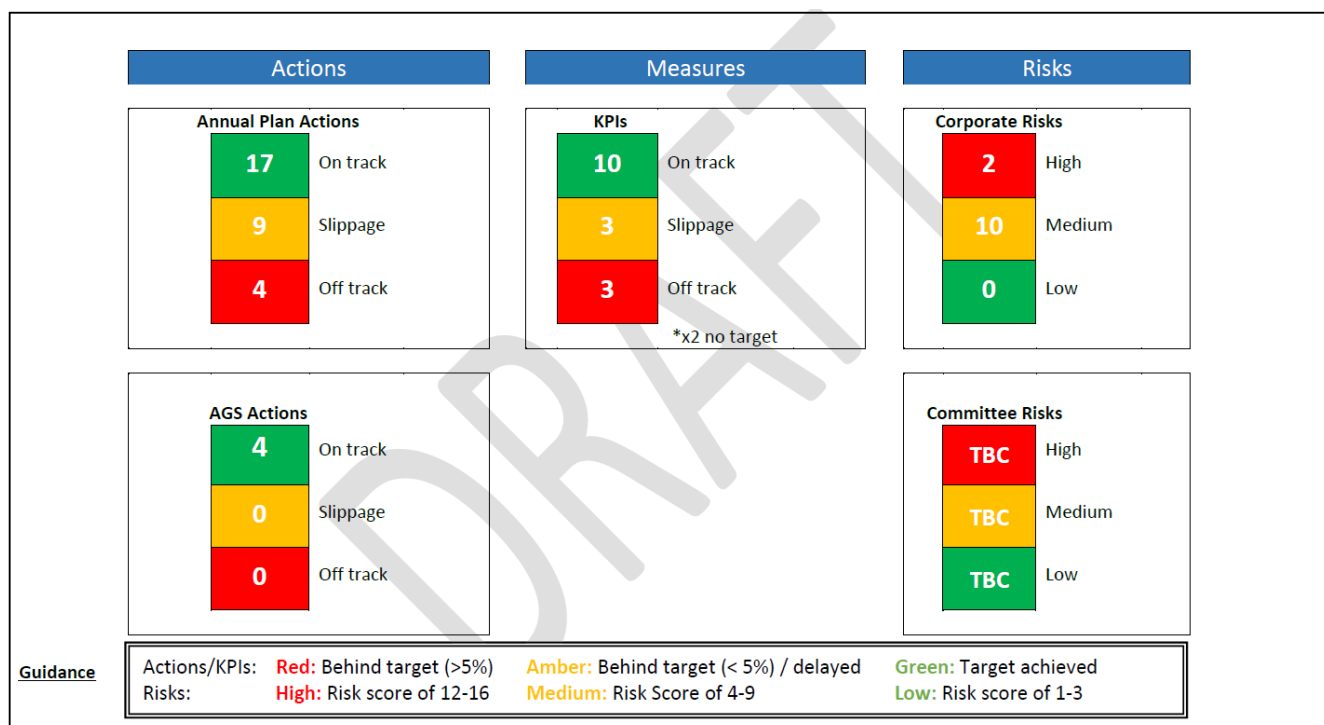
3.2 Appendix 1 comprises an updated corporate performance report for the council. Alongside progress updates for the Annual Plan 2022-2023, the report includes refreshed key performance indicators, the corporate risk register, and progress on the annual governance statement actions.

3.3 A key aim of the updated report is to provide a concise overview of how the council is performing, in a single document, regarding its strategic objectives, service delivery, and risks that may hinder its ability to deliver these.

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- 3.4 Given the report has been produced following updates as mentioned in 3.2, some sections are still in development at the time of writing. This mainly applies to Section 5, which sets out the policy committees risk registers. The registers are being progressed, and meetings have been arranged / undertaken since the risk management strategy was approved in July. However there has not been sufficient time to finalise the registers for this meeting.
- 3.5 In addition, as the performance report is produced to aid the committee's oversight of council performance, feedback on the new format is welcome and can be incorporated as the report develops.
- 3.6 The table below presents the summary dashboard from Appendix 1. Please note that key performance indicator information is provided on a quarterly basis, unless stated otherwise in Appendix 1. The other performance and risk information is the latest update at the time of this report's writing. Further details can be found in Appendix 1.



4 Risk Assessment

Legal or other duties

4.1 Equality Impact Assessment

- 4.1.1 No direct risks; equality related objectives are contained with the Annual Plan 2022-2023, Section 2 within Appendix 1.

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4.2 Crime & Disorder

4.2.1 No direct risks; crime and disorder related objectives are contained with the Annual Plan 2022-2023, Section 2 within Appendix 1.

4.3 Safeguarding

4.3.1 None for the purposes of this report.

4.4 Dependencies

4.4.1 The production of this report is dependent on the capacity of other service areas and committees to consider and contribute to its content.

4.5 Other

4.5.1 None: corporate risks are included in Appendix 1.

5 Financial Implications

5.1 No financial implications for the purposes of this report.

5.2 **Section 151 Officer's comments:** None arising from the contents of this report.

6 Legal Implications

6.1 No legal implications for the purposes of this report.

6.2 **Legal Officer's comments:** None arising from the contents of this report.

7 Policies, Plans & Partnerships

7.1 **Council's Key Priorities:** The following Key Priorities are engaged:
Effective Council

7.2 **Service Plans:** The matter is included within the current Service Delivery Plan.

7.3 **Climate & Environmental Impact of recommendations:** None for the purposes of this report.

7.4 **Sustainability Policy & Community Safety Implications:** None for the purposes of this report.

7.5 **Partnerships:** None for the purposes of this report.

8 Background papers

8.1 The documents referred to in compiling this report are as follows:

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Previous reports:

- Epsom and Ewell Borough Council (2022) *Four Year Plan: Year End Performance Report 2021-2022*, Audit & Scrutiny Committee, Tuesday 14th June 7.30pm. Online available: <https://democracy.epsom-ewell.gov.uk/ieListDocuments.aspx?CId=157&MId=1250&Ver=4> [last accessed 11/08/2022].

Other papers:

- Epsom and Ewell Borough Council (2022) *Constitution of Epsom and Ewell Borough Council: Part 3 – Responsibilities for Functions*, pp. 18-20. Online available: <https://democracy.epsom-ewell.gov.uk/ieListDocuments.aspx?CId=205&MId=1404&Ver=4&Info=1> [last accessed 11/08/2022].