

CAR PARK WORKING GROUP - TERMS OF REFERENCE

Head of Service:	Andrew Bircher, Head of Policy and Corporate Resources
Wards affected:	(All Wards);
Urgent Decision?(yes/no)	No
If yes, reason urgent decision required:	
Appendices (attached):	Appendix 1 – Terms of Reference

Summary

This report sets out the Terms of Reference for the Car Park Working Group.

Recommendation (s)

The Committee is asked to:

- (1) Approve the amended Terms of Reference, with the new working group starting in the new municipal year.**

1 Reason for Recommendation

- 1.1 The terms of reference have been amended to reflect new membership details and updated slightly by removing officer names.

2 Background

- 2.1 The car park working group is a subgroup of the Environment and Safe Communities Committee.
- 2.2 It looks at the Council's car parking arrangements and makes recommendations as set out in its Terms of Reference shown at appendix one.
- 2.3 These Terms of Reference have been updated with the key changes being that members of the group will be allocated annually, and the new group will come into force after the start of the municipal year. Other details in terms of membership of the group by officers and members are shown in the Terms of Reference.

Environment and Safe Communities Committee

24 January 2023

3 Risk Assessment

Legal or other duties

3.1 Equality Impact Assessment

3.1.1 No issues arising from this report.

3.2 Crime & Disorder

3.2.1 Crime and disorder issues that the group can consider.

3.3 Safeguarding

3.3.1 No issues arising from this report.

3.4 Dependencies

3.4.1 None.

3.5 Other

3.5.1 None.

4 Financial Implications

4.1 **Section 151 Officer's comments:** There are no specific financial implications arising from the contents of the report.

5 Legal Implications

5.1 **Legal Officer's comments:** There are no specific legal implications arising from the contents of the report.

6 Policies, Plans & Partnerships

6.1 **Council's Key Priorities:** The following Key Priorities are engaged:

6.2 **Service Plans:** Car parking is an important element of the Council's financial strategy and providing support to its town centres.

7 Background papers

7.1 The documents referred to in compiling this report are as follows:

Previous reports:

Other papers: