

REVENUE BUDGET PLANNING 2024/25 - REPORTING TIMETABLE

MONTH	TOPIC	REPORT TO	OBJECTIVE
JULY 2023	Provisional Financial Outturn for 2022/23	Strategy & Resources Committee	Report unaudited outturn figures for last year Agree year end transfers for 2022/23 to/from strategic reserves
	Financial Planning for 2024/25	Strategy & Resources Committee	Update Four Year Budget Forecast Set Budget Targets for 2024/25 Agree financial planning strategy Confirm budget reporting timetable
SEPT & OCT 2023	Budget Targets 2024/25	Policy Committees	Communicate Budget Targets for 2024/25 and guidance on the preparation of service budget reports
	2022/23 Audited Financial Statements & Audit Findings	Audit & Scrutiny Committee	Report audited financial position for the year ended 2022/23
	First Quarter Budget Monitoring for 2023/24	Audit & Scrutiny Committee	Report revenue and capital quarter 1 forecast outturn for 2023/24
NOV 2023	Second Quarter Budget Monitoring	Audit & Scrutiny Committee	Report revenue and capital quarter 2 forecast outturn
	Budget Update	Strategy & Resources Committee	Update on budget preparation and local government funding (if required)
JAN 2024	Service Estimates	Policy Committees	Recommend service budgets to Council
FEB 2024	Third Quarter Budget Monitoring	Audit & Scrutiny Committee	Report revenue and capital quarter 3 forecast outturn for 2023/24
	Local Govt. Finance Settlement 2024/25	Financial Policy Panel / Financial Strategy Advisory Group (subject to Full Council approval)	Guidance on Council Tax Options following announcement of grant settlement / business rates Update of Financial Plan
	Treasury Management Strategy	Financial Policy Panel / Financial Strategy Advisory Group	Recommend the Treasury Management Strategy to Full Council for approval
	Budget Meeting	Full Council	Council Tax and Budget decisions

CAPITAL PROGRAMME REVIEW 2024/25 - REPORTING TIMETABLE

MONTH	TOPIC	REPORT TO	OBJECTIVE
JULY 2023	Financial Policy Panel Review	Full Council	To agree the process for reviewing capital proposals
SEPT to NOV 2023	2024/25 Capital Proposals	Capital Member Group or Financial Strategy Advisory Group (subject to Full Council approval)	To assess 2024/25 capital proposals and an indicative programme for 2024/25 to 2027/28
JAN 2024	Capital Project Appraisals	Policy Committees	Recommend capital schemes to Council
FEB 2024	Budget 2024/25: Capital Programme	Full Council	Approve capital programme for 2024/25 and updated provisional programme 2025/26 to 2028/29
MARCH 2024	Publish Capital Programme		