

COMMITTEE ANNUAL REPORT 2023-2024

Head of Service:	Andrew Bircher, Acting Director of Corporate Services
Wards affected:	All Wards
Urgent Decision?(yes/no)	No
If yes, reason urgent decision required:	N/A
Appendices (attached):	Appendix 1 – Annual Report 2023-2024

Summary

This report presents the Annual Report of the Audit and Scrutiny Committee for 2023-2024, which covers the work of the Committee between April 2023 and February 2024.

Recommendation (s)

The Committee is asked to:

- (1) Approve the Annual Report 2023-2024 attached at Appendix 1 and to present the Annual Report to the next meeting of Full Council.**

1 Reason for Recommendation

- 1.1 [Annex 4.6](#) within the Council's Operating Framework requires the Audit and Scrutiny Committee to report annually to the Full Council on its workings and make recommendations for future work programmes and amended working methods if appropriate.

2 Background

- 2.1 Attached at Appendix 1 is the draft Annual Report 2023 - 2024, which looks back on the work of the Committee between April 2023 and February 2024. This meeting (28 March 2024) will be included in the next year's Annual Report 2024-2025.
- 2.2 If approved, the Annual Report 2023-2024 will be presented to the next meeting of Full Council.

3 Risk Assessment

Legal or other duties

Audit and Scrutiny Committee

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- 3.1 Equality Impact Assessment
 - 3.1.1 No direct impacts from this report.
- 3.2 Crime & Disorder
 - 3.2.1 No direct impacts from this report.
- 3.3 Safeguarding
 - 3.3.1 No direct impacts from this report.
- 3.4 Dependencies
 - 3.4.1 None.
- 3.5 Other
 - 3.5.1 None.

4 Financial Implications

- 4.1 There are no financial implications in this report.
- 4.2 **Section 151 Officer's comments:** None arising from the contents of this report.

5 Legal Implications

- 5.1 There are no legal implications arising from this report.
- 5.2 **Legal Officer's comments:** None arising from the contents of this report.

6 Policies, Plans & Partnerships

- 6.1 **Council's Key Priorities:** The following Key Priorities are engaged:
Effective Council – Engaging, responsive and resilient Council.
- 6.2 **Service Plans:** The matter is not included within the current Service Delivery Plan.
- 6.3 **Climate & Environmental Impact of recommendations:** No direct impacts from this report.
- 6.4 **Sustainability Policy & Community Safety Implications:** No direct implications from this report.
- 6.5 **Partnerships:** No direct impact on partnerships from this report.

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7 Background papers

7.1 The documents referred to in compiling this report are as follows:

Previous reports:

- Annual Report of the Audit & Scrutiny Committee, 6th April 2023, Audit and Scrutiny Committee. Online available: <https://democracy.epsom-ewell.gov.uk/documents/s26998/Committee%20Annual%20Report%202022-2023.pdf> [last accessed 16/02/2024]

Other papers:

- As referenced in Appendix 1.