

Appendix 2: Local Authority Thresholds Comparison Table

Authority	Threshold 1	Threshold 2	Threshold 3	Threshold 4	Threshold 5
Mole Valley DC	£0-£20,000 1 quote	£20,000-£49,999 3 quotes	£50,000-£214,904* 3 tenders	Above £214,904* Above Threshold tender	N/A
	£0-£20,000 1 quote	£20,000-£99,000 3 quotes	£100,000- £5,372,609* 3 tenders	Above £5,372,609* Above Threshold tender	
Tandridge DC	£0-£4,999 1 quote	£5,000-£24,999 3 quotes	£25,000-£99,999 3 quotes	£100,000-£214,904* 4 quotes	Above £214,904* 5 quotes
				£100,000- £5,372,609* 4 quotes	Above £5,372,609* 5 quotes
Surrey Heath BC	Below £4,999 1 quote	£5,000-£49,000 3 quotes	£50,000 – to above threshold Full tender with a minimum of 3 tenders	N/A	N/A
Waverley	£0-£5,000 1 quote	£5,000-£25,000 3 quotes	£25,000-£150,000 Tender or minimum of 3 quotes	Above £150,000k > Competitive procedure and if over statutory threshold £214,904* and £5,372,609*, in accordance with the relevant procurement legislation.	N/A
Spelthorne BC	£0-£5,000 1 quote	£5,000-£40,000 3 quotes	£40,000 - £214,904* £40,000-£5,372,609* A minimum of three suppliers	Above £214,904* Above Threshold tender Above £5,372,609* Above Threshold tender	N/A

			to be invited to tender, with full tender process		
Reigate & Banstead BC	£0-£10,000 1 quote	£10,001-£25,000 Open tender/competition	£25,001-£214,904* Tender with minimum of suppliers invited / Open competition	£214,904* - £5,372,609* Tender with minimum of suppliers invited / Open competition	Above £214,904* Above Threshold tender Above £5,372,609* Above Threshold tender
Guildford BC	£0-£5,000 1 quote	£5,000-£25,000 3 quotes	£25,000-£150,000 Tender or minimum of 3 quotes	Above £150,000k > Competitive procedure and if over statutory threshold £214,904* and £5,372,609*, in accordance with the relevant procurement legislation.	N/A
Runnymede	£0-£5,000 1 quote	£5,000.01-£25,000 Open tender (no minimum quotes), 3 quotes for closed tender.	£25,000.01-£100,000 Open tender (no minimum quotes), 3 quotes for closed tender.	Above £100,000 > Local tender and if over statutory threshold £214,904* and £5,372,609*, in accordance with the relevant procurement legislation.	N/A
Elmbridge BC	£0-5,000	£5,000-£75,000	Above £75,000	N/A	N/A
Horsham DC	£0-£20,000 Evidence of VfM £0-£20,000 Evidence of VfM	£20,000-£50,000 3 quotes £20,000-£100,000 3 quotes	£50,000-£214,904* Local tender £100,000- £5,372,609* Local tender	Above £214,904* Above Threshold tender Above £5,372,609* Above Threshold tender	N/A

Crawley BC	£0-£20,000 Evidence of VfM	£20,000-£50,000 3 quotes	£50,000-£214,904* Local tender	Above £214,904* Above Threshold tender	N/A
	£0-£20,000 Evidence of VfM	£20,000-£100,000 3 quotes	£100,000- £5,372,609* Local tender	Above £5,372,609* Above Threshold tender	
Mid Sussex DC	£0-£20,000 Evidence of VfM	£20,000-£50,000 3 quotes	£50,000-£214,904* Local tender	Above £214,904* Above Threshold tender	N/A
	£0-£20,000 Evidence of VfM	£20,000-£100,000 3 quotes	£100,000- £5,372,609* Local tender	Above £5,372,609* Above Threshold tender	

Text in [blue](#) = values for Works contracts

* Figure includes VAT. These figures are updated every 2 years by government.

Figures last checked 28th August 2024, links to websites included in “Authority” column .