

Epsom and Walton Downs Conservators
4 November 2024

DATES OF MEETINGS IN 2025

Head of Service:	Jackie King, Chief Executive
Report Author	Phoebe Batchelor
Wards affected:	College Ward; Town Ward; Woodcote and Langley Vale Ward;
Appendices (attached):	None.

Summary

The Conservators are requested to agree the dates of their normal meetings to be held in 2025.

Recommendation (s)

The Conservators are asked to:

- (1) Agree to hold their normal meetings in 2025 on the following dates:**
 - (a) Monday 27 January 2025 at 18.00 hours**
 - (b) Monday 23 June 2025 at 18.00 hours**
 - (c) Monday 3 November 2025 at 18.00 hours**

1 Reason for Recommendation

- 1.1 It is necessary to set dates for meetings of the Conservators for the forthcoming year to enable business to be processed.

2 Background

- 2.1 It is recommended that the Conservators agree to hold their normal meetings evenly across the year and the dates within the recommendation are the dates which follow the normal pattern for meetings.

3 Risk Assessment

Legal or other duties

- 3.1 Equality Impact Assessment

Epsom and Walton Downs Conservators

4 November 2024

3.1.1 None.

3.2 Crime & Disorder

3.2.1 None.

3.3 Safeguarding

3.3.1 None.

3.4 Dependencies

3.4.1 None.

3.5 Other

3.5.1 None.

4 Financial Implications

4.1 The June and January meetings are needed to enable the Conservators to approve 2024/25 final accounts within statutory deadlines and to set a 2026/27 budget ahead of the new financial year.

4.2 **Section 151 Officer's comments:** None for the purposes of this report.

5 Legal Implications

5.1 **Legal Officer's comments:** None for the purposes of this report.

6 Policies, Plans & Partnerships

6.1 **Council's Key Priorities:** The Council's Key Priorities are not relevant to this matter.

6.2 **Service Plans:** The matter is not included within the current Service Delivery Plan.

6.3 **Climate & Environmental Impact of recommendations:** None.

6.4 **Sustainability Policy & Community Safety Implications:** None.

6.5 **Partnerships:** None.

7 Background papers

7.1 The documents referred to in compiling this report are as follows:

Previous reports:

- None.

Epsom and Walton Downs Conservators
4 November 2024

Other papers:

- None.