

Epsom & Walton Downs Conservators' Risk Register

ID.	Category	Risk Identified <i>Risk that...</i>	Risk Consequences	Risk Owner	Likelihood	Impact	Inherent Risk	Mitigations & Controls	Likelihood (2)	Impact (2)	Residual Risk	Direction of Travel	Future Actions to Further Mitigate & Control Risk	Date Last Updated
EWDC1	Operational	Incident on the Downs or failure to provide adequate health & safety arrangements	* Breach of Health & Safety. * Reputational damage.	Conservators	4	3	12 - High	* New warning signs installed across the Downs (positive feedback from users received). * The Conservators can place reliance on Health & Safety arrangements for the Council, The Jockey Club and the TGMB. * The Council has operational H&S	3	3	9 - Medium	No change		Dec-24
EWDC2	Operational	Risk of major disruption or injury to users on the Downs	* Breach of Health & Safety. * Reputational damage. * Impact on Derby/ races or other events.	Conservators	4	3	12 - High	* Emergency Plans and Business Continuity Plan (JC have plans for Derby and race days). * Ongoing support for Derby through Derby Planning Group, JASPE and SAG. * Insurance arrangements. * Risks assessments. * Reporting committee arrangements. * Applied Resilience support in place. * Council Incident Liaison Officers who attend the Derby.	3	3	9 - Medium	No change		Dec-24
EWDC3	Operational	Failure to maintain the standards across the Downs including maintenance of the car parks	* Potential accident or claim.	Conservators	3	4	12 - High	* Ongoing maintenance programme in place and visual inspections in place. * Habitat Management Plan. * Golf Club Management Plan. * Some remedial work has taken place in car park due to higher usage as a result of COVID-19. * Work was undertaken to raise edges in key areas to avoid further damage by cars driving in inappropriate areas.	2	3	6 - Medium	No change	* Inspection of car parks to be undertaken to assess the cost of any future works required [in progress].	Dec-24

EWDC4	Operational	Staffing Resources	* Could reduce operational standards until team fully staffed.	Conservators	4	4	16 - High	* Full complement of staff in place. * Access to temporary staff.	3	2	6 - Medium	No change	* Unique environment which can impact staffing resilience (e.g. is a member of staff is sick).	Dec-24
EWDC5	Operational	Conflicting usage / activities across the Downs	* Poor behaviour of specific groups. * Reduction in number of horses being training. * Damage to Downs (inc. habitats).	Conservators	3	2	6 - Medium	* Information signs installed across the Downs. * Downs issues are escalated to the Joint Enforcement Group (standard agenda item). * Reporting of issues and taking remedial action if required. * Role of the Consultative Committee also involves referring matters arising in this regard. * Ongoing monitoring unauthorised events, and signposting to events booking system.	3	2	6 - Medium	No change	* Booking information to be added to map entry boards [in progress].	Dec-24
EWDC7	Projects	Reprovision of toilet facilities	* Failure to deliver project.	Conservators	3	3	9 - Medium	* Signposting to Cemetery where there are council maintained facilities. * Monitor reports of demand for facilities (currently low).	3	2	6 - Medium	No change	Is this progressing - should we retire this risk?	Dec-24
EWDC9	Financial	There is a budget shortfall or insufficient funds to support the work of the Conservators	* Work programme not completed and maintenance/ operational cover reduced.	Conservators	3	4	12 - High	* Agreed balanced budget each year. * Budget monitoring. * Financial accounts audited. * Repairs and renewal for the replacement of plant. * Grant funding successful. * Monitoring progress of the project implementation. * Agreement of funding plan for Ash die back	3	2	6 - Medium	No change	* Prioritise tasks going forward so that they are affordable. * Further investigate contingency measures to address rising inflationary costs and the cost of fuel. * Explore additional funding opportunities.	Dec-24
EWDC10	Legal	Decisions made by the Conservators are illegal, inconsistent or fail to comply with the Epsom and Walton Downs Regulation Act 1984	* Decisions are challenged.	Conservators	3	4	12 - High	* Legal advice is provided by the Legal Team when appropriate and included within reports. * Training of Conservators so there is a clearer understanding of roles and responsibilities.	2	2	4 - Medium	No change		Dec-24

EWDC11	Governance	Adequacy of insurance arrangements for the Downs	* There may be inadequate insurance in place to meet claims.	Conservators	3	3	9 - Medium	* Each partner has in place satisfactory insurance cover.	2	2	4 - Medium	No change		Dec-24
EWDC12	Governance	Conflict of interests of partner	* To ensure decisions are made in best interest of conservators.	Conservators	2	3	6 - Medium	* The Conservators consist of representatives from Council, Jockey Club and Training Ground Management Board and have a duty to act in the best interest of a Conservator whilst decision making. * Committee report template to note legal obligations and where necessary contain internal/external legal advice. * Governance: Act of Parliament (Epsom & Walton Downs Regulation Act).	2	2	4 - Medium	No change	* Stakeholder performing their duty well over the year.	Dec-24
EWDC13	Operational	Adequacy of service obligations	* Ensure Downs is well maintained and accessible.	Conservators	3	3	9 - Medium	* Conservators receive updates on service. * Conservators Action Plan.	2	2	4 - Medium	No change	* Downs Strategy / plan for the future.	Dec-24
EWDC15	Citizens	Safeguarding on the Downs	* A safeguarding issue arises / not reported.	Conservators	2	4	8 - Medium	* Reporting arrangements in place.	2	1	2 - Low	No change	* Mandatory training to be rolled out to all staff [in progress].	Dec-24
EWDC16	Events	Future beacon lighting events	* Health and safety. * Unsuccessful event.	Conservators	3	4	16 - High	* Static beacon in place. * Blueprint for running successful and safe beacon events in place. * Dynamic risk assessments.	2	2	4 - Medium	No change		Dec-24
EWDC17	Operational	There is a risk of fire destroying part of the Downs and affecting the use of the Downs	* increasing risk of climate change coupled with use of barbeque could mean destruction of habitats * inability for horses to train and public to enjoy facilities	Conservators	2	4	8 - Medium	* restrictions on BBQ. * Fire Awareness training for staff	2	1	2 - Low	No change		Dec-24
EWDC18	Operational	Disruption of training facilities due to high pollen count	* Horses unable to train	Conservators	2	3	6 - Low	* Cut back grass near to training runs	2	1	2 - Low	No change		Dec-24