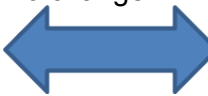







EPSOM AND WALTON DOWNS CONSERVATORS
5 OCTOBER 2016

EPSOM AND WALTON DOWNS RISK ANALYSIS

Ref	DESCRIPTION OF RISK	RISK LEVEL	FURTHER ACTION/ MITIGATION ACTION	RESP OFFICER	Direction of Travel
EWDC1	Failure to maintain standards of maintenance affecting public safety on the Downs in line with the Habitat Action Plan.	Medium	Continue to implement Habitat Management Action Plan and review on an annual basis. Regular monitoring to address matters of public safety. Golf club management plan agreed by all parties and reviewed regularly.	Samantha Whitehead, Streetcare Manager (EEBC)	No change 
EWDC2	EWDC has a budget shortfall and there is insufficient funding to maintain the Downs	Medium	A budget was agreed for 2016/17 based on contributions of £371,280. Need to manage increasing costs including pension costs through regular monitoring A Charging Protocol is in place for events to increase income. Monthly monitoring by Treasurer. Half-yearly finance reports to EWDC.	Kathryn Beldon Treasurer to the Conservators	No change 
EWDC3	There are insufficient funds for the replacement of vehicles and plant used to maintain the grounds	Low	An annual contribution is put aside for repairs and renewals. Review rationalisation of the fleet utilised by EWDC in line with EEBC proposal to tender out all Transport Fleet. Assets have been reviewed as required for close of accounts 2015/16.	Samantha Whitehead, Streetcare Manager (EEBC)	No change 
EWDC4	Loss of key staff and knowledge	Low	Integration of the workforce into Streetcare.	Samantha	No change

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	of procedures to maintain Downs		Staff training and development linked to the Council's appraisal system. Business Continuity Plans/ Work Manuals.	Whitehead, Streetcare Manager (EEBC)	
EWDC5	Risk that decisions or operations within EWDC are not consistent with legal powers	Low	Advice being given by Legal & Democratic Services on key issues. Clarity on responsibility for the Hack Sand Track has been clarified and Jockey Club are responsible for the cost of repairs although repairs have not yet commenced and further action may be required.	Frances Rutter (Clerk to the Conservators)	No change 
EWDC6	Risk of major disruption due to disaster or risk of injuries to users of the Downs	Low	The Council are part of a multi- disciplinarian team which meet regularly throughout the year to review safety requirements of the Derby. The Council have in place Business Continuity and emergency Planning arrangement should an emergency occur. Risk Assessment are completed for any major events and the events.	Held on the Downs are reviewed annually by EWDC	No change 
EWDC7	Meet the requirements of the various Stakeholders and multi-uses of the Downs	Low	Updated risk assessments and suitable signage for users. Review of incidents and events held to improve safety.	Kathryn Beldon Treasurer to the Conservators	No change 