

REPRESENTATION ON EXTERNAL BODIES

Head of Service:	Piero Ionta, Head of Legal and Monitoring Officer
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Wards affected:	(All Wards);
Appendices (attached):	Appendix 1 - Schedule of existing and recommended appointments to External Bodies, Officer/Member Working Groups and Inter-Authority Partnerships & Champions (to follow)

Summary

This report seeks appointments to representation on external bodies.

Recommendation (s)

The Council is asked to:

- (1) Appoint representatives to**
 - (i) the external bodies**
 - (ii) inter authority partnerships****listed in Appendix 1;**
- (2) Appoint the Member Champions listed in Appendix 1 ;**
- (3) Delegate to the Chief Executive, in consultation with the Chair and Vice Chair of the Strategy and Resources Committee, the authority to determine and submit the nomination of a councillor to any of the vacancies advised by the Surrey Leaders' Group should more than one candidate be put forward in relation to the particular vacancy;**
- (4) Note the Officer/Member Working Groups appointed by Committees.**

1 Reason for Recommendation

- 1.1 The Council is asked to approve the appointments and nominations to external bodies as set out in Appendix 1.

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- 1.2 The names of the bodies concerned and the proposed representatives are set out in a numbered schedule in the Appendix to this report.

2 Background

- 2.1 The Council is asked to approve the appointments and nominations to external bodies as set out in Appendix 1.
- 2.2 The names of the bodies concerned and the proposed representatives are set out in a numbered schedule in the Appendix to this report.

3 Member Champions

- 3.1 At its discretion, Council may designate Champions from amongst its Members to explore and represent the interests of specific issues and groups. Their role and function is set out in section 8 of [Annex 2.1 of the Council's Operating Framework](#) ("Further Information on Councillors"). It is proposed to appoint Champions as set out in Appendix 1.

4 Nominations to External Bodies as representatives of the Surrey Leaders Group

- 4.1 Currently, the Borough Council is requested annually to make nominations to a variety of external bodies as Surrey Leaders' Group (SLG) representatives. Nominations, which are made by all constituent authorities, are subsequently determined by the the SLG Appointments Panel which are then ratified at its annual meeting. It does not necessarily follow, therefore, that a nominee of this Council will be appointed to the Body concerned.
- 4.2 Appointments are usually for three years. As it currently stands, there are three positions to be filled this year which are:
- 4.3 **1x Adults and Health Select Committee** (*representatives may not be members of their own council's executive or equivalent*) (One position available for **three years** to June 2028.)
- 4.4 **1x South East Reserves Forces and Cadets Association** (One position available for **three years** to June 2028.)
- 4.5 **1x Surrey Civilian- Military Partnership Board** (One position available for **three years** to June 2028.)
- 4.6 The remit of the **Adults and Health Select Committee** (formerly the SCC Wellbeing and Health Scrutiny Board) includes the following services:
- 4.7 Statutory health scrutiny, Adult Social Care (including safeguarding), Health integration and devolution, Review and scrutiny of all health services commissioned or delivered within Surrey, Public Health, Review delivery of the Health and Wellbeing Strategy, Health and Wellbeing Board, Future local delivery model and strategic commissioning.

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- 4.8 NOTE: Nominees cannot be a Member of the Council's Executive (or equivalent).
- 4.9 The **South East Reserves Forces and Cadets Association**. The South East Reserve Forces' and Cadets' Association (SE RFCA) is one of 13 RFCAs UK-wide, SERFCA is a Ministry of Defence (MOD) Crown body, responsible to the Defence Council, but separate from military chains-of-command. SE RFCA gives support to the Reserve Forces and Cadets from the Royal Navy, Army and Royal Air Force in the Counties of Berkshire, Buckinghamshire, Hampshire, the Isle of Wight, Kent, Oxfordshire, Surrey, East and West Sussex. The main roles of SERFCA are: managing the volunteer estate (Reserve and Cadet Training Centres); encouraging support for the Reserves and Cadets; supporting Cadets; providing an independent view on the state of the Reserves and Cadets, and their issues, recommending solutions through annual statutory reports to Ministers.
- 4.10 The **Surrey Civilian- Military Partnership Board**. The Surrey Civilian Military Partnership Board (SCMPB) supports the commitment made in the Armed Forces Covenant to help ensure that the armed forces community in Surrey, made up of serving and ex-service personnel and veterans as well as their families are treated fairly and not disadvantaged by their service. The SCMPB fosters closer working relationships with the armed forces and is chaired by Surrey County Council. It comprises 11 Infantry Brigade, the Lord-Lieutenant, SERFCA, Police and Crime Commissioner, borough and district councils, Surrey Fire and Rescue, Service Charities, the Diocese of Guildford and partners in health, education and business.
- 4.11 **The deadline for receipt of nominations** by the SLG is **Tuesday 3 June 2025** and it is therefore proposed that, should more than one candidate, if any, be put forward, authority be delegated to the Chief Executive, in consultation with the Chairman of the Strategy and Resources Committee, to nominate a councillor to the vacancies advised by the Surrey Leaders' Group.
- 4.12 On the basis that recommendation 3 is resolved, time will be required to review if there is more than one nominee for a vacancy so that a decision may be taken as to which Member will be submitted to SLG before their deadline. It is therefore proposed that any Member that wishes to be considered for any of the vacancies listed above must submit their nomination form along with a covering email identifying which of the vacancies that they wish to be considered for to the Democratic Services Manager by no later than 5pm on Thursday 29 May. Any prospective nominees would have been expected to have completed the appropriate nomination form by the same date, failure to do so will lead to them being excluded from the nomination process.

5 Officer/Member Working Groups and Inter-Authority Partnerships

- 5.1 There are a number of Officer/Member Working Groups that have been established by Committees of this Council. The Council is also a party to a number of inter-authority partnerships. These are set out in Appendix 1.

6 Outside Bodies

- 6.1 The Council also nominates Members to a number of external bodies, these are set out in Appendix 1.

7 Risk Assessment

Legal or other duties

- 7.1 Equality Impact Assessment

7.1.1 None.

- 7.2 Crime & Disorder

7.2.1 None.

- 7.3 Safeguarding

7.3.1 None.

- 7.4 Dependencies

7.4.1 None.

- 7.5 Other

7.5.1 There are risks for individuals depending on the nature of the appointment being sought. For example, where Councillors are asked to become trustees of a charity, they need to ensure that they understand the personal duties that trustees owe to the charity concerned.

7.5.2 Any Councillors unsure of their status and obligations should ask the outside body for information and advice and/or seek advice from the Council's Monitoring Officer.

8 Financial Implications

- 8.1 None arising from the contents of this report.

- 8.2 **Section 151 Officer's comments:** None arising from the contents of this report.

9 Legal Implications

- 9.1 None arising from the contents of this report.
- 9.2 **Legal Officer's comments:** Where reference is made within paragraph 4.8 above to "*representatives may not be members of their own council's executive or equivalent*", as this Council does not have an equivalent to a Cabinet, it is interpreted to impact upon any Chair of a Committee and any member of Strategy and Resources Committee and thus restrict any Members falling within those positions being unable to be considered as a nominee from this Council for the Adults and Health Select Committee.

10 Policies, Plans & Partnerships

- 10.1 **Council's Key Priorities:** The following Key Priorities are engaged:
- Effective Council
- 10.2 **Service Plans:** The matter is included within the current Service Delivery Plan.
- 10.3 **Climate & Environmental Impact of recommendations:** None.
- 10.4 **Sustainability Policy & Community Safety Implications:** None.
- 10.5 **Partnerships:** The Council works in a number of different ways with a number of outside bodies, who undertake a wide range of activities for the benefit of the Borough and its residents and businesses. Active and engaged representatives appointed by the Council can help to build and sustain good relationships, and further that good work.
- 10.6 **Local Government Reorganisation Implications:** None.

11 Background papers

- 11.1 The documents referred to in compiling this report are as follows:

Previous reports:

- None.

Other papers:

- [The Constitution of Epsom and Ewell Borough Council](#)
- [Council's Operating Framework](#)