

**NONSUCH PARK JOINT MANAGEMENT COMMITTEE
29 JANUARY 2018**

NONSUCH PARK HERITAGE LOTTERY FUND (HLF) BID UPDATE

<u>Report of the:</u>	Neighbourhood Manager, London Borough of Sutton
<u>Contact:</u>	Dominic Aslangul (Neighbourhood Manager, LBS) and Samantha Whitehead (Streetcare Manager, EEBC)
<u>Annexes/Appendices</u> (attached):	Annexe 1 - HLF Heritage Grants guidance extract
<u>Other available papers</u> (not attached):	Nonsuch Park Heritage Lottery Fund – Parks for People report 21 November 2016

REPORT SUMMARY

To update the Joint Management Committee on the latest position with regard to the development of an HLF bid for the park.

RECOMMENDATION

That the Joint Management Committee agrees for a working group to be set up to discuss and finalise proposals for an HLF Heritage Grants bid, and determine the feasibility of completing a first round submission by August 2018.

Notes

1 Background

- 1.1 This report sets out proposals to develop an HLF Heritage Grants first-round application for the park, the timescales involved and the financial implications.

2 Issues

- 2.1 In November 2016, the Nonsuch JMC agreed to progress with the development of an HLF Parks for People bid for the park, subject to sufficient match funding being secured. This followed identification of a list of provisional proposals to take forward as part of the first-round application for the park following meetings with the park's volunteer groups and key stakeholders.

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- 2.2 In December 2017, the Heritage Lottery Fund announced that it would cease to take new applications for the Parks for People programme with immediate effect following a reduction in Lottery funding, however the HLF's Heritage Grants scheme for new grant requests up to £5 million would continue for a limited period; as Heritage Grants is shared between museums, arts projects and other heritage projects, the process is likely to be competitive with a reduction in the overall number of parks projects funded going forward.
- 2.3 The Neighbourhood Manager (LBS) and Streetcare Manager (EEBC) are awaiting detailed feedback from HLF's Development Manager with regard to the proposed development of a Heritage Grants programme bid, following submission of a project enquiry form (based on the provisional proposals drawn up for the Parks for People bid) sent to the HLF in early January 2018. Initial comments received in advance of the full response are that there is potential to develop a project that addresses the outcomes for Heritage Grants.

3 HLF Heritage Grants Application Process

- 3.1 The application process is in two rounds. The final deadline for first-round applications is 16th August 2018, with HLF deciding whether the applications have been successful in December 2018. Appendix 1 is an extract from the HLF manual, which sets out the different levels of information required in a first-round and second-round application.
- 3.2 If successful at the first-round application, the project enters the development phase, in which the more detailed second-round application is developed using the development grant secured from HLF. Second-round applications can be submitted up to 24 months after first-round approval. There are currently four deadlines each year in March, June, April and December.
- 3.3 Key tasks carried out in the development phase include the commissioning of necessary surveys, consultations or investigations in relation to any proposed capital works to develop plans and proposals (eg traffic and access surveys, hydrological surveys, ecological surveys etc); consultation with new and existing audiences to develop a detailed programme of activities to engage people with heritage; development of a detailed timetable, costs and cash flow for the delivery phase; evidence of how project outcomes will be sustained. These all help to inform and shape the final project proposals for the park, which will be implemented at the delivery phase if the bid is successful and the main grant is secured following the second-round application.
- 3.4 There are a number of outcomes set by the HLF that the project should contribute towards in order to demonstrate that it will make a lasting difference to heritage, people and communities. These are set out below:

Outcomes for heritage

- Heritage will be better managed
- Heritage will be in better condition
- Heritage will be better interpreted and explained

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- Heritage will be identified and recorded

Outcomes for People

- People will have developed skills
- People will have learnt about heritage
- People will have changed their attitudes and/or behaviour
- People will have had an enjoyable experience
- People will have volunteered time

Outcomes for Communities

- Negative environmental impacts will be reduced
- A wider range of people will have engaged with heritage
- Your local area/ community will be a better place to live, work or visit
- Your local economy will be boosted
- Your organisation will be more resilient

4 Timetable for Implementation

- 4.1 It is proposed that a working group be set up to discuss the proposals for the Heritage Grants Scheme, once the detailed feedback from HLF has been received.
- 4.2 It is anticipated that a subsequent report will be taken to the Nonsuch Park JMC in April 2018 seeking formal approval to progress the first round Heritage Grants application, by which time the provisional project proposals are expected to have been agreed and the match funding identified.
- 4.3 Subject to the above, it is proposed that consultants are appointed to provide support to complete and submit the first-round bid documentation in time for the final deadline on August 18th 2018. The consultants that undertook this work for the London Borough of Sutton's Beddington Park HLF Parks for People application have recently indicated that this work should be deliverable within three months, which would allow sufficient time to meet the deadline, assuming the consultants are appointed by mid-May 2018.
- 4.4 The decision on the success of first-round applications will be made by the Heritage Lottery Fund in December 2018. If successful, it is expected that the development phase will take between 9 months and a year to complete during 2019, after which time the second-round application will be developed and submitted. Therefore, it is estimated that the delivery of the project would take place in 2020/2021, assuming the second-round application is successful.

5 Financial and Manpower Implications

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- 5.1 The grant applicant is expected to provide at least 10% of match funding for the delivery of the project; for example, the Joint Management Committee would need to agree to allocate £150,000 in the case of a bid for £1.5million. Non-cash contributions, including volunteer time given as part of the development and delivery of the project, can also help to contribute towards the match funding element of the project, on top of the minimum 10% financial contribution.
- 5.2 At a forthcoming meeting, the JMC will need to consider not only the allocation of match funding for the project, but also the allocation of sufficient funding to appoint consultants to support the completion and submission of the first-round application.

6 Conclusions and Recommendations

- 6.1 It is recommended that the Joint Management Committee:
 - Agrees for a working group to be set up to discuss and finalise proposals for an HLF Heritage Grants bid, and determine the feasibility of completing a submission by August 2018.