

CONSTITUTION
EPSOM AND WALTON DOWNS REGULATION ACT 1984
CONSULTATIVE COMMITTEE

1 Name of the committee

The Committee shall be called the “Epsom and Walton Downs Consultative Committee”

2 Objects

To provide a means of regular consultation:-

- a) on the future management and control of the tracks, rides, paths and areas for hack riding;
- b) on the rights of horse riders on Epsom and Walton Downs pursuant to Section 15 of the Epsom and Walton Downs Regulation Act 1984 and the byelaws made under the Act; and
- c) on any other matters affecting the use and enjoyment of the Downs by the public.

3 Membership

The Committee shall comprise:

- a) two Council members, one of whom shall be the Chairman of the Epsom and Walton Downs Conservators (hereafter called “the Conservators”);
- b) a representative of Jockey Club Racecourses Ltd;
- c) a representative of the trainers nominated by the Epsom and Walton Downs Training Grounds Management Board;
- d) The following bodies shall each be entitled to one representative and one named substitute. Nominees for appointment are subject to acceptance by the Conservators:-
 - (1) a representative of Epsom Downs Riders' Protection Association (or such other body or bodies for the time being as in the Conservators' view represents the interests of local horse riders);
 - (2) a representative of the British Horse Society;
- e) such other persons as the Committee may co-opt on an ad-hoc basis for such period as the Committee may determine.

4 Persons in Attendance

The Chairman will have power to invite any person to attend a meeting to participate in the discussions on particular items:

- a) where that person has specialist knowledge of a matter under discussion;
or
- b) where the Chairman otherwise considers that it would assist the Committee for that person to participate.

A representative from the Epsom Golf Club, the College, Woodcote and Tattenhams Residents' Associations and from the Epsom Civic Society, Epsom Downs Model Aircraft Club, Epsom and Ewell Cycle Action Group and local Ramblers Association shall be invited to attend.

Such persons referred to above shall not have the right to vote.

5 Chairman

The Chairman of the Conservators shall be Chairman of the Committee. Where the Chairman is unable to act at any meeting, the Vice-Chairman of the Conservators shall be the Chairman of the Committee for that meeting.

6 Officers

The Clerk of the Conservators for the time being shall act as Clerk to the Committee and, subject to paragraph 7(f) below, conduct all correspondence on its behalf.

7 Meetings of the Committee

Meetings of the Committee shall follow the spirit of the Local Government (Access to Information Act) 1985:

- a) The press and public and confidentiality

The press and public shall be entitled to attend meetings except when in the opinion of the Committee by reason of the confidential nature of the matter to be discussed, publicity would be prejudicial to the public interest. The Minutes or proceedings of any meeting relating to matters taken 'in camera' may be disclosed to the press unless the Committee decides otherwise.

- b) Frequency and convening of meetings

The Committee shall meet at least twice a year or on such other occasions as the Chairman deems necessary.

Meetings shall be called by the Clerk.

- c) Business to be transacted

No business shall be transacted other than that specified in the agenda, subject to the Chairman's discretion. Any member of the Committee shall be entitled to have an item included on the agenda subject to the item being delivered to the Clerk at least 10 days before the next meeting of the Committee.

d) Quorum

A quorum of the Committee shall be three members including one member appointed by the Conservators and one representative of either the Epsom Downs Riders Protection Association (or such substitute body as may be specified under paragraph 3(d) above) or the British Horse Society.

e) Voting

(1) Every motion or amendment shall be put to the meeting by the presiding Chairman and the voting shall be taken by a show of hands. Each member referred to in paragraph 3 above has one vote.

(2) The Chairman shall be entitled in the case of equality of votes to give a casting vote, whether the Chairman has voted in the first instance or not.

f) Representation of matters on behalf of Committee

The Committee may appoint one or more members to represent to the Conservators any business transacted by the Committee and the Committee's advice thereon, or any motion approved by the Committee.

g) Venues of meetings

Meetings of the Committee shall normally be held at the Town Hall, The Parade, Epsom, Surrey.

h) Minutes of the Meetings

A copy of the minutes of the Committee shall be sent to all members and those who attended as soon as possible after each meeting and be given to the Conservators for consideration. The minutes shall be submitted to the next following meeting of the Committee for amendment and approval, and the Conservators shall be informed of any substantive amendment made by the Committee at that meeting.

Agreed by the Epsom and Walton Downs Consultative Committee: **17 March 2014**

Ratified by the Epsom and Walton Downs Conservators: **22 April 2014**